



**PUBLIC REQUEST TO ADDRESS
THE BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES, CALIFORNIA**

MEMBERS OF THE BOARD

HILDA L. SOLIS
HOLLY J. MITCHELL
LINDSEY P. HORVATH
JANICE HAHN
KATHRYN BARGER

CORRESPONDENCE RECEIVED

			The following individuals submitted comments on agenda item:	
Agenda #	Relate To	Position	Name	Comments
60.		Favor		
		Oppose	Monisha Parker	<p>1. Clearly outline the scope of work: Make sure that the contract clearly outlines the services that will be provided, including the specific tasks that will be included in the repair and replacement services.</p> <p>2. Include performance metrics: Set clear goals and performance metrics for the contractor to meet, such as response time for emergency repairs, resolution time for issues, and customer satisfaction ratings.</p> <p>3. Specify pricing and payment terms: Clearly outline the pricing for the services, including any additional costs that may be incurred for materials or labor. Specify the payment terms, including when invoices are due and any penalties for late payments.</p> <p>4. Include a warranty or guarantee: Ensure that the contract includes a warranty or guarantee for the work performed, so that customers have peace of mind knowing that they are protected if any issues arise after the repair or replacement services are completed.</p> <p>5. Establish a communication plan: Set expectations for communication between the contractor and the customer, including how often updates will be provided on the progress of the work and how issues or concerns will be addressed.</p> <p>6. Include insurance and liability coverage: Make sure that the contractor has appropriate insurance coverage, including liability insurance, to protect both parties in case of any accidents or damages that occur during the repair or replacement services.</p> <p>7. Renew and review regularly: Regularly review and renew the contract to ensure that it continues to meet the needs of both parties and address any changes that may have occurred since the contract was initially signed.</p>
		Other		
		Item Total	1	



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Agenda #	Relate To	Position	Name
60.		Favor	Gisela Jimenez
		Oppose	Monisha Parker
		Item Total	2
Grand Total			2