



**PUBLIC REQUEST TO ADDRESS
THE BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES, CALIFORNIA**

MEMBERS OF THE BOARD

HILDA L. SOLIS
HOLLY J. MITCHELL
LINDSEY P. HORVATH
JANICE HAHN
KATHRYN BARGER

Correspondence Received

			The following individuals submitted comments on agenda item:	
Agenda #	Relate To	Position	Name	Comments
48.		Favor	Gisela Jimenez	
		Oppose	Monisha Parker	<p>1. Clearly define the scope of work: Make sure the contract clearly outlines the specific tasks and responsibilities of all parties involved in the project. This will help avoid any misunderstandings or disputes later on.</p> <p>2. Include detailed specifications: Provide detailed specifications for the boilers and chillers to be replaced, including size, capacity, energy efficiency, and any other relevant factors. This will ensure that both parties are on the same page regarding the equipment being installed.</p> <p>3. Set clear timelines: Establish clear deadlines for the project, including start and end dates for each phase of the work. This will help keep the project on track and prevent delays.</p> <p>4. Include a payment schedule: Clearly outline the payment schedule, including when payments are due and the amount to be paid at each milestone. This will help ensure that the project stays on budget and that both parties are in agreement on payment terms.</p> <p>5. Include provisions for changes and delays: Include provisions in the contract for how changes to the project scope or timeline will be handled, as well as how delays will be addressed. This will help prevent disputes and ensure that any changes are handled in a fair and timely manner.</p> <p>6. Include warranty and maintenance provisions: Make sure the contract includes provisions for warranties on the equipment being installed, as well as any maintenance requirements. This will help protect both parties in case of equipment malfunctions or breakdowns.</p> <p>7. Consider hiring a lawyer: If you are unsure about any aspect of the contract, consider hiring a lawyer to review and help strengthen the agreement. A legal expert can provide guidance on how to protect your interests and ensure that the contract is fair and enforceable.</p> <p>By following these steps, you can strengthen the boilers and chillers replacement project contract in Los Angeles County and help ensure a successful and smooth project completion.</p>
		Item Total	2	
Grand Total			2	