

**BOARD OF SUPERVISORS** 

March 6, 2024

ADOPTED **BOARD OF SUPERVISORS** COUNTY OF LOS ANGELES

14 March 6, 2024

Holly J. Mitchell

Hilda L. Solis

Lindsey P. Horvath

Janice Hahn

Kathryn Barger

The Honorable Board of Supervisors County of Los Angeles 383 Kenneth Hahn Hall of Administration 500 West Temple Street Los Angeles, CA 90012

JEFF I EVINSON INTERIM EXECUTIVE OFFICER

#### **EXECUTIVE LEADERSHIP**

Dr. Laura Trejo Director

Lorenza C. Sánchez Chief Deputy Director

> Anna Avdalyan Assistant Director

Winna S. Crichlow Assistant Director

Mariella Freire-Reyes Assistant Director

Jerrell D. Griffin Acting Assistant Director

Dawnna Lawrence Interim Administrative Deputy II

> Ivan Pacheco Chief Information Officer

> > **GET IN TOUCH**

510 S. Vermont Avenue, Suite 1100 Los Angeles, CA 90020 ad.lacounty.gov

info@ad.lacounty.gov

Aging & Adult Information & Assistance Line:

(800) 510-2020 Report Elder Abuse:

(877) 477-3646

Community & Senior Centers:

(800) 689-8514

Disability Information &

Access Line: (888) 677-1199 **Dear Supervisors:** 

AUTHORIZE AGING AND DISABILITIES DEPARTMENT TO EXECUTE AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF AGING FOR THE MODERNIZING OLDER CALIFORNIANS ACT FUNDS FOR THE ELDERLY NUTRITION PROGRAM NM-2324-19. SUPPORTIVE SERVICES PROGRAM OM-2223-19, AND THE **PUBLIC HEALTH WORKFORCE PROGRAM PH-2223-19** 

(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

# <u>SUBJECT</u>

The County of Los Angeles (County) Aging and Disabilities (AD) Department, as the designated Los Angeles County Area Agency on Aging (AAA), seeks approval of this Board letter authorizing execution of Agreements with the California Department of Aging (CDA) for the Modernizing Older Californians Act for the Elderly Nutrition Program (ENP), Supportive Services Program (SSP), and the Public Health (PH) Workforce Program to encourage the AAA's to modernize and expand the Older Californians Act (OCA) funded programs where there are opportunities for continued sustainability to support the needs of individuals who are sixty (60) years and older and meet the goals of the Master Plan for Aging.

#### IT IS RECOMMENDED THAT THE BOARD:

1. Approve and authorize the Director of AD to execute funding Agreements with CDA for the Modernizing Older Californians Act grant funds for ENP NM-2324-19 in the amount of \$19,202,423, SSP OM-2223-19 in the amount of \$8,148,954, and PH-2223-19 in the amount of \$117,914. CDA Program Memos are attached (Attachment I).

The Honorable Board of Supervisors March 6, 2024 Page 2

# PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The State is providing one-time funding to support the modernization of Community-Based Service Programs (CBSP) under the OCA. Activities funded under this investment will support the goal of modernizing the OCA to reflect changes in the needs of individuals who are sixty (60) years and older as well as the goals of the Master Plan for Aging. The AAAs may expand the scope of some of the existing programs and fund innovative community-based service programs that address the evolving needs of older adults, people with disabilities, and caregivers, provided the OCA Modernization contract permits such flexibility. The Community-Based Service Programs under the OCA Modernization contract (supportive services only) includes the following:

- Aging In Place (SSP services) Provides supportive services to individuals who are sixty (60) years of age and older or 18 years of age or older with a disability as defined by the Americans with Disabilities Act (ADA); and requires information, assistance, and supportive services to help the above-referenced individuals to remain in their homes and communities, rather than relocating or moving into an institutional setting. "Supportive services" include, but are not limited to, information, case management, education, referral services, legal assistance, assessment, socialization and engagement opportunities, home modification equipment, and other supportive services to enable older adults who reside in a community setting to continue aging in place within the home.
- Alzheimer's Day Care Resources Centers (SSP services) Specialized day care resource
  centers for individuals with Alzheimer's disease and other dementia related disorders, as well
  as support for their families and caregivers. Caregivers are provided respite opportunities
  while the client engages in activities provided by the day care resource center.
- Caregiver Respite Family Caregiver Support Program (FCSP) services Provides temporary
  or periodic services to someone sixty (60) years and older or to an individual of any age with
  early onset of Alzheimer's disease or a related disorder with neurological and organic brain
  dysfunction, to relieve persons who are providing primary care who are not eligible for other
  public benefit programs.

The Nutrition Modernization (NM) funding will support the AAAs and their service providers in expanding and modernizing nutrition services for older adults. The AAAs will have multiple options in support of nutrition services and may utilize NM funding each contract year over a five-year period to fund one or multiple options. AD will be using funds to support the expansion of meals services and programs that include:

- Title III C-1 and C-2 Meals: Efforts to modernize and/or expand the nutrition program and appeal to new clients through options including, but not limited to:
  - To-Go Meals: Meals that are picked up by Older Californians Nutrition Program (OCNP)
    clients (or client's agent) or delivered to clients who are not comfortable dining in a
    congregate meal setting or are unable to attend during congregate mealtimes.

The Honorable Board of Supervisors March 6, 2024 Page 3

 Groceries: Assistance to Older Americans Act (OAA) participants who are sixty (60) years and older in the form of food items.

The PH Workforce Program will expand the scope of some of the existing programs and fund innovative community-based service programs that address the evolving needs of older adults. The COVID-19 pandemic highlighted the significant level of food insecurity across Los Angeles County as AD's community and senior centers distributed 2.5 million pounds through its pantry program during the pandemic. While the quantity distributed has transitioned to a "new normal", the level of food insecurity continues to persist as evident from the level of demand for the senior centers' ongoing pantry program. Given the demographic of clients-served, Community Health Workers will conduct and provide public health outreach in conjunction with its pantry program, to maximize outreach to the Target Population.

# **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

The activities identified in these programs support Countywide Strategic Plan Goal I: Make Investments That Transform Lives, specifically, Strategy I.1 Increasing Our Focus on Prevention Initiatives, and Strategy I.2. Enhancing Our Delivery of Comprehensive Interventions; and Goal II: Foster Vibrant and Resilient Communities, specifically, Strategy II.2 Supporting the Wellness of Our Communities.

# **CONTRACTING PROCESS**

The SSP has 13 contractors, and the current SSP contracts will be amended with the SSP modernization funds based on the same percentage, as appropriate, AD uses to allocate the SSP baseline funds. The same allocation strategy will be used for the 16 ENP contractors, as appropriate. The PH funds are allocated to the senior centers to use for special projects in the community. The modernization funds are over multiple years so the contracts will be amended to follow the funding years in the grant. AD will be adapting the contracting process on an ongoing basis since the funding overlaps fiscal years. As needed, AD will amend current contracts and/or solicit new ones where appropriate and go back to the Board as needed. This will be done once this Board Letter is approved to authorize AD to accept the funds from the State.

# FISCAL IMPACT/FINANCING

The CDA Agreement for the Modernizing Older Californians Act grant funds for ENP is \$19,202,423 which provides funding through March 31, 2029; SSP is \$8,148,954 which provides funding through March 31, 2026; and PH Workforce Program is \$117,914 which provides funding through September 30, 2024. The funds have been included in AD's FY 2023-24 budget and will be requested as needed in future budget requests. No additional County funds are requested as part of the recommended actions. There is no Net County Cost associated with this program.

The Honorable Board of Supervisors March 6, 2024 Page 4

# FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The OCA's first major amendment in 1996 (AB 2800) established various OAA programs and introduced additional CBSP not found in the OAA. Initially, these additional programs were funded primarily by the State's General Fund; however, budget cuts during the Great Recession left these programs authorized but unfunded. With the increasing population of Californians over the age of sixty (60), reinvestment into the OCA Programs is essential. The OCA Modernization will allow AAAs to expand the scope of some of their existing programs and fund innovative community-based service programs that address the evolving needs of older adults, provided the OCA Modernization contract permits such flexibility.

# **IMPACT ON CURRENT SERVICES**

There is no impact on the current services. Approval of this Resolution will enable AD to provide enhanced services that will address the evolving needs of the growing senior population.

# **CONCLUSION**

Upon your approval of the recommended actions, AD will submit the Board letter as the Resolution to the CDA for approval. Should you have any questions, you may contact me directly, or your staff may contact Ashley Liang, Executive Assistant, at <a href="mailto:ALiang@ad.lacounty.gov">ALiang@ad.lacounty.gov</a>.

Respectfully submitted,

aug her

Dr. Laura Trejo, DSW, MSG, MPA

Director

LT:LCS:DL:MFR:CD:hk

c: Executive Office, Board of Supervisors Chief Executive Office County Counsel

#### CALIFORNIA DEPARTMENT OF AGING

2880 Gateway Oaks Drive, Suite 200 Sacramento, CA 95833 www.aging.ca.gov TEL 916-419-7500 FAX 916-928-2267 TTY1-800-735-2929



#### **CONTRACT RELEASE MEMO**

To: Area Agencies on Aging (AAAs)

CM No: 23-02

**Subject:** Expanding Public Health Workforce (PH-2223) Budget and Reporting

ISSUE: Information APRIL 14, 2023

CONTRACT TERM: January 1, 2022 – September 30, 2024

SUPERSEDES: N/A

PROGRAM AFFECTED: American Rescue Plan Act of 2021

#### Purpose:

This Contract Release Memo (CM) provides funding information and specific reporting requirements for your Federal Fiscal Year (FFY) 2023 Expanding Public Health Workforce Contract (PH-2223).

# **FUNDING:**

The Expanding Public Health Workforce contract funding amount for FFY 2023 is \$2,594,123. For funding allocation please refer to the allocation methodology document found in your contract package email.

# Request for Funds and Expenditure Reports:

CDA will not process payments for the PH-2223 Contract until the Budget is approved, and the contract is fully executed.

PH-2223 will be utilizing CDA's new electronic format for submitting expenditure reports, the Local Finance Reporting System. No actual forms will be issued or required.

# Deadlines:

Expenditures must be reported in the Closeout by October 31, 2024. Expenditure time periods and closeout deadlines are included as footnotes on the Budget Display within Exhibit B of the contract.

# **Contract Language Updates:**

The Contract Summary of Changes will be included in your contract package email.

# Inquiries:

For questions, please contact the following:

• Financial Reporting and Payments- CDA Local Finance Bureau at Finance@aging.ca.gov

- Contract Execution and Contract Requirements CDA Business Management Bureau at BMBsubvention@aging.ca.gov
- Program and Data Requirements Older Adult Programs Branch at <u>publichealthworkforce@aging.ca.gov</u>

Thank you,

/s/

Nicole Shimosaka, Deputy Director Division of Administrative Services California Department of Aging

CC:

Financial Management Branch, Division of Administrative Services
Local Finance Bureau, Financial Management Branch, Division of Administrative Services
Accounting Management Bureau, Financial Management Branch, Division of Administrative Services
Business Management Bureau, Operations Support Branch, Division of Home and Community Living
Supportive Services Bureau, Division of Home and Community Living

**CALIFORNIA DEPARTMENT OF AGING Division of Home and Community Living** 

2880 Gateway Oaks Drive, Suite 200
Sacramento, CA 95833
www.aging.ca.gov
TEL 916-419-7500
FAX 916-928-2267
TTY1-800-735-2929



# **PROGRAM MEMO**

TO: Area Agencies on Aging

NO: 23-13

DATE ISSUED: June 20, 2023

SUBJECT: Modernization funding (OM) for the Older Californians Act (Supportive Services

Only)

**EXPIRES:** March 31, 2026

**PROGRAMS AFFECTED:** Community Based Service Programs under the Older

Californians Act

**SUPERCEDES: N/A** 

### **Purpose**

Program Memo (PM) 23-13 outlines the funding intent, allowable activities, and distribution of general funds for modernizing the Mello-Granlund Older Californians Act (OCA). Funding for these efforts includes State General Funds granted in response to the Area Agencies on Aging (AAA) network's legislative proposal. The purpose of this PM is to provide guidance to the AAA network and to encourage the AAAs to modernize, advance, and expand the OCA programs where there are opportunities for continued sustainability beyond the one-time funding.

#### **Background**

The OCA's first major amendment in 1996 (AB 2800) established various Older Americans Act (OAA) programs and introduced additional Community Based Service Programs (CBSP) not found in the OAA. Initially, these additional programs were funded primarily by the State's General Fund; budget cuts during the Great Recession, however, left these programs authorized but unfunded. With the increasing population of Californians over the age of 60, reinvestment into the Older Californians Act Programs is essential.

# **Funding Intent**

The State is providing one-time funding of \$53.4 million to support the modernization of Community Based Service Programs under the OCA (commencing with Cal. Welfare & Institutions Code section 9000). In partnership with the California Department of Aging (CDA), the AAAs may allocate this funding to programs supporting CBSP including but not limited to Family and Caregiver Support, Senior Volunteer Programs, and/ or Aging in Place services.

# **Allowable Activities**

Activities funded under this investment should support the goal of modernizing the OCA to reflect changes in the needs of the 60+ population as well as the goals of the Master Plan for Aging. The AAAs may expand the scope of some of the existing OCA programs and fund innovative community-based service programs that address the evolving needs of older adults, people with disabilities, and caregivers, provided the OCA Modernization contract permits such flexibility.

The Community Based Service Programs under the OCA Modernization contract (supportive services only) agreement OM-2223 includes the following:

CBSP Program Category	Brief Program Description
Aging in Place (inclusive of IIIB Supportive Services)	Provides supportive services to individuals who are sixty (60) years of age and older or 18 years of age or older with a disability as defined by the Americans with Disabilities Act (ADA); and requires information, assistance, and supportive services to help the above-referenced individuals to remain in their homes and communities, rather than relocating or moving into an institutional setting. "Supportive services" provided include but are not limited to information, case management, education, referral services, legal assistance, assessment, home modifications, safety equipment, and other supportive services to enable older adults who reside in a community setting to continue aging in place within the home.
Alzheimer's Day Care Resource Centers (ADCRC) <sup>1</sup>	Specialized day care resource centers for individuals with Alzheimer's disease and other dementia related disorders, as well as support for their families and caregivers. Caregivers are provided respite

<sup>&</sup>lt;sup>1</sup> ADCRC as defined in California Welfare and Institutions Code, Division 8.5, Chapter 7.5 (the Mello-Granlund Older Californians Act [AB 2800, Statutes of 1996])

	opportunities while the client engages in activities provided by the day care resource
	center.
Caregiver Support for people with Dementia/Alzheimer's	A two-year expansion pilot with an emerging or designated Aging and Disability Resource Center (ADRC). The program will provide screening, family support, purchase of supplemental services, and case management to serve family caregivers.
Foster Grandparent Program (FGP) <sup>2</sup>	Provides meaningful volunteer community service opportunities to low-income older adults aged 60 and over through mentoring children with exceptional physical, developmental, or behavioral needs.
Linkages <sup>3</sup>	Provides care or case management to frail older adults age 60+ or functionally impaired adults age 18 and over to prevent or delay placement in institutional settings.
Caregiver Respite Service <sup>4</sup>	Provides temporary or periodic services to someone 60 and older or to an individual of any age with early onset Alzheimer's disease or a related disorder with neurological and organic brain dysfunction, to relieve persons who are providing primary care who are not eligible for other public benefit programs. Respite services include but are not limited to:  - Home chore - Homemaker Assistance - In home supervision - In-home personal care - Out of home day care - Out of home overnight care
	Respite services may also include recruiting and screening of caregiver providers and matching respite providers to clients.

\_

<sup>&</sup>lt;sup>22</sup> Foster Grandparent Program as defined in California Welfare and Institutions Code, Division 8.5, Chapter 7.5 (the Mello-Granlund Older Californians Act [AB 2800, Statutes of 1996])

<sup>&</sup>lt;sup>3</sup> Linkages <sup>3</sup> as defined in California Welfare and Institutions Code, Division 8.5, Chapter 7.5 (the Mello-Granlund Older Californians Act [AB 2800, Statutes of 1996])

<sup>&</sup>lt;sup>4</sup> Respite as defined <sup>4</sup> defied in California Welfare and Institutions Code, Division 8.5, Chapter 7.5 (the Mello-Granlund Older Californians Act [AB 2800, Statutes of 1996])

Senior Companion Program (SCP) <sup>5</sup>	Provides personally meaningful volunteer community service opportunities to low-income older individuals for the benefit of adults who need assistance in their activities of daily living.
Senior Volunteer Development and Coordination	Provides opportunities to develop, coordinate, and implement programs that enable older adults to engage in volunteerism opportunities. Senior Volunteer participants may include individuals who are age 60+ and/or individuals volunteering for programs that serve people age 60 and above. Senior Volunteer Programs:  • Enhance senior volunteer opportunities by building off current programs and structures and utilizing the best practices of volunteer management.  • Enhance senior volunteer opportunities that include intergenerational involvement.  • Develop effective sustainability plans for long term implementation of senior volunteer programs as well as the retainment of volunteers.  • Intentionally and effectively recruit, support, and connect older adults to volunteer in settings that include but are not limited to volunteer centers, schools, community sites, libraries, etc.

The AAA partners are not required to fund all programs identified in this PM. It is at the discretion of each AAA to fund programs that can be supported within their respective Planning Service Area (PSA).

# **Equipment Purchases**

CDA requires pre-approval of equipment expenditures/purchases over \$5,000 and all computing equipment, regardless of cost. AAAs must follow CDA Equipment/Property Purchasing procedures as stated in PM 22-15.

<sup>&</sup>lt;sup>5</sup> Senior Companion Program <sup>5</sup> as defined in California Welfare and Institutions Code, Division 8.5, Chapter 7.5 (the Mello-Granlund Older Californians Act [AB 2800, Statutes of 1996])

# **Funding Formula and Distribution**

For information on the allocation methodology, please refer to the Allocation Methodology document included in the emailed contract package.

# **Budget Displays**

Budget Displays are included in the emailed contract package.

# **Expenditure Reports and Closeout**

This funding is separate from all other Title III B/Area Plan funding and must be tracked and reported separately. Data and expenditures for OM funding should not be reported in the OAAPS/SPR systems.

For program data such as, but not limited to, the number of service units and people served will be reported quarterly in the format specified by CDA (i.e., Online Data Reporting Tool).

Refer to OM-2223, Exhibit A, Article III. Reporting Requirements for further details.

AAAs are required to report expenditures monthly. To report expenditures, AAAs must use the Local Finance Reporting System.

Each Fiscal Year's funds must be closed out 30 days after the funding period ends, as shown here.

Fiscal Year	Funding Period	Closeout Due Date	
FY 22/23	1/1/23 – 3/31/25	4/30/25	
FY 23/24	7/1/23 – 3/31/26	4/30/26	

# **Inquiries**

For questions regarding this PM, please email: ocamodernization@aging.ca.gov

/S/

Mark Beckley, Chief Deputy Director California Department of Aging

CC:

Susan DeMarois, Director Nicole Shimosaka, Deputy Director, Division of Administrative Services Nakia Thierry, EdD, Older Adults Program Branch Chief California Association of Area Agencies on Aging (C4A) CALIFORNIA DEPARTMENT OF AGING Division of Administrative Services 2880 Gateway Oaks Drive, Suite 200 Sacramento, CA 95833 www.aging.ca.gov TEL 916-419-7517 FAX 916-928-2267 TTY1-800-735-2929



# **PROGRAM MEMO**

To: Area Agencies on Aging

No: 23-12

DATE ISSUED: June 12, 2023

Subject: Nutrition Modernization (NM) Funding for the Older Californians Act Nutrition Services

EXPIRES: N/A

PROGRAMS AFFECTED: Nutrition Services under the Older Californians Act

SUPERSEDES: N/A

#### **Purpose**

This Program Memo (PM) outlines the funding intent, process, project options, methodology, and timing for the FY 2023-24 Nutrition Modernization (NM) funding for nutrition services under the Older Americans Act (OAA) and the Mello-Granlund Older Californians Act (OCA). Funding for these efforts is provided by the State General Fund in response to the Area Agencies on Aging (AAA) network's legislative proposal. The purpose of this PM is to provide guidance to the AAA network and to encourage the AAAs to modernize, advance, and expand the OCA programs where there are opportunities for continued sustainability beyond the one-time funding.

# **Background**

The OCA's first major amendment in 1996 (AB 2800) established various OAA programs and introduced additional programs not part of the OAA. Initially, these additional programs were funded primarily by the State General Fund; subsequent budget cuts during the Great Recession, however, left these programs authorized but unfunded. The NM funding supports the expansion of nutrition services and related projects outlined below as well as the modernization of programs identified under the OAA and OCA.

# **FUNDING INTENT**

Through the 2022 Budget Act, \$186 million is allocated to the California Department of Aging (CDA) to support modernization of the OCA. Of the funding provided, \$126.7 million is dedicated to modernizing nutrition services as follows:

- \$15.1 million General Fund (GF) in FY 2023-24
- \$37.2 million GF in FY 2024-25

- \$37.2 million GF in FY 2025-26
- \$37.2 million GF in FY 2026-27

The NM funding will support the AAAs and their service providers in expanding and modernizing nutrition services for older adults. AAAs will have multiple options in support of nutrition services and may utilize NM funding each contract year over a five-year period to fund one or multiple options outlined under Project Options. The AAA partners are not required to fund all programs identified in the NM contract. It is at the discretion of each AAA to fund programs that can be supported within their respective Planning Service Area (PSA).

#### **PROJECT OPTIONS**

AAAs may utilize NM funding to fund as many of the following programs/activities each contract

year as desired.

Project Option	Brief Project Description	
Brown Bag Program <sup>1</sup>	A program that provides both surplus, and donated edible fruits, vegetables, an other unsold food products to low-income older individuals age 60+.	
Groceries	Assistance to Older Americans Act (OAA) participants age 60+ in the form of food items	
Intergenerational Activities <sup>2</sup>	Efforts related to the planning, development, and implementation of activities and programs that bring participants of the Older Californians Nutrition Program (OCNP) together or with individuals under the age of 60.	
Nutrition Infrastructure	Capacity and infrastructure improvements for the OCNP including purchasing, upgrading, or refurbishing infrastructure for the production and distribution of OCNP meals <b>Note:</b> Nutrition Infrastructure is only available in FY 2023-24.	
Title III C-1 and C-2 Meals	Efforts to modernize and/or expand the OCNP and appeal to new clients through options including, but not limited to:  • To-Go Meals: Meals that are picked up by OCNP clients (or client's agent) or delivered to clients who are not comfortable dining in a congregate meal setting or are unable to attend during congregate meal times.	

<sup>&</sup>lt;sup>1</sup> Brown Bag program as defined in California Welfare and Institutions Code, Division 8.5, Chapter 7.5 (the Mello-Granlund Older Californians Act [AB 2800, Statutes of 1996])

<sup>&</sup>lt;sup>2</sup> The continuation of intergenerational activities as defined as part of the OARR IF HCBS contract

Restaurant Option Meals: AAAs and/or nutrition providers contract with foodservice establishments such as restaurants, cafes, food trucks, and grocery stores for hot and/or cold meals. OCNP clients
may use vouchers to obtain meals at contracted locations.

For the requirements for each project option, refer to NM-2324, Exhibit A, Article II Scope of Work linked HERE.

# **EQUIPMENT PURCHASES**

CDA requires pre-approval of AAA Administrative and AAA Direct Services equipment expenditures/purchases over \$5,000 and all computing equipment, regardless of cost. AAAs have delegated approval authority for subcontract equipment purchases and should require pre-approval of those equipment purchases over \$5,000 and of all computing equipment, regardless of cost and follows CDA's standard guidelines and procedures as outlined in PM 22-15.

# **PROGRAM FLEXIBILITIES**

Program flexibilities provided under the COVID-19 Major Disaster Declaration (PM 23-05) will end by June 30, 2023, and do not apply to the NM funding.

# **FUNDING FORMULA AND DISTRIBUTION**

For information on the allocation methodology, please refer to the Allocation Methodology Document included in the emailed contract package.

#### **BUDGET DISPLAYS**

Budget Displays are included in the emailed contract package.

#### **EXPENDITURE REPORTS AND CLOSEOUT**

This funding is separate from all other Title III C/Area Plan funding and must be tracked separately. Data and expenses for NM funding should not be tracked in the NAPIS/SPR systems.

Data is reported quarterly in the format specified by CDA. Refer to **NM-2324**, **Exhibit A**, **Article III**. **Reporting Provisions** for further detail.

**AAAs** are required to report expenditures monthly. To report expenditures, AAAs must use the Local Finance Reporting System.

Each Fiscal Year's funds must be closed out 30 days after the funding period ends. Closeout information will be forthcoming.

Fiscal Year	Funding Period	Closeout Due Date	
FY23/24	7/1/23 – 3/31/26	4/30/26	

FY 24/25	7/1/24 – 3/31/27	4/30/27
FY 25/26	7/1/25 – 3/31/28	4/30/28
FY 26/27	7/1/26 – 3/31/29	4/30/29

# **INQUIRIES**

For questions regarding this PM, please email: <a href="mailto:ocamodernization@aging.ca.gov">ocamodernization@aging.ca.gov</a> or <a href="mailto:CDANutritionandHealthPromotion@aging.ca.gov">CDANutritionandHealthPromotion@aging.ca.gov</a>.

/S/

Mark Beckley, Chief Deputy Director California Department of Aging

CC:

Susan DeMarois, Director Nicole Shimosaka, Deputy Director, Division of Administrative Services Nakia Thierry, EdD, Older Adults Program Branch Chief California Association of Area Agencies on Aging (C4A)