



**STATEMENT OF PROCEEDINGS  
FOR THE REGULAR MEETING OF THE  
LOS ANGELES COUNTY YOUTH COMMISSION  
YOUTH ENGAGEMENT COMMITTEE (YEC)  
KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 374-A  
LOS ANGELES, CALIFORNIA 90012  
<https://youthcommission.lacounty.gov>**

**Monday, October 16, 2023**

**6:30 PM**

Video for the entire meeting. (23-3893)

Attachments: [Video](#)

**I. ADMINISTRATIVE MATTERS**

1. Call to Order, Roll Call, and Land Acknowledgement. (23-3650)

**YEC Chair Cooper called the meeting to order at 6:41 p.m. County Staff conducted Roll Call and Commissioner Peña read the County Land Acknowledgement Statement.**

Present: Chair La'Toya Cooper, Commissioner Luisa Flores Urrutia, Commissioner Clarissa Peña and Commissioner Brittianna Robinson

Absent: Commissioner Myriah Smiley

2. Approval of minutes from the meeting of September 11, 2023. (23-3651)

**On motion of Commissioner Peña, seconded by Commissioner Flores Urrutia, and duly carried (Commissioner Smiley being absent), the minutes from the meeting of September 11, 2023 were approved.**

Attachments: [SUPPORTING DOCUMENT](#)

**II. DISCUSSIONS**

3. Discussion about finalizing the recommended list of survey questions to be included in the listening session reference guide. (23-3652)

**YEC Chair Cooper opened the floor to discussion regarding the recommended list of survey questions to be included in the listening session reference guide. During discussion it was noted that there should be two to three questions on the survey that are universal to all Supervisorial District listening sessions, for example:**

- **What systems have you encountered give options (DCFS, DMY, DYD), or no system involvement?**
- **Do you feel the system (DCFS/Probation) has impacted your life in a positive/negative way?**
- **Each individual Supervisorial District ought to be allowed to incorporate any of the remaining questions on the survey as deemed helpful.**

**After discussion it was determined that the list of questions will be reviewed at the upcoming Retreat in November for a review by the Commission as-a-whole.**

- 4. Discussion about finalizing a recommended reference guide for Commissioners to utilize when planning listening sessions. (23-3653)**

**YEC Chair Cooper reviewed the recommended Reference Guide for the Commission to use when planning listening sessions. Chair Cooper suggested that all youth should be included as panelist, not just system-impacted youth, as some may be at-risk but not system impacted yet. Creating community guidelines and involving non-system-impacted youth aligns with prevention.**

**Chair Cooper stressed that the Reference Guide is meant to be used as a guideline in engaging the community and is not mandatory. Each District is able to set up their community engagement in the manner in which they deem most helpful to the youth and community.**

**Discussion ensued regarding mandatory recommendations such as:**

- **Serving lunch at the end of the program to ensure time is utilized to the fullest.**
- **Limit the program to less than four hours.**
- **Consider other options of community engagement, not just panelists.**
- **If the format is to have a panel, ensure that panelists reflect decision makers within the system.**

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**The Reference Guide will be presented to the Commission as-a-whole at the upcoming Retreat in November.**

**Executive Director Tiara Summers suggested having knowledgeable staff available to answer system and departmental questions at the listening sessions. Although, they may not be a panelist, there ought to be subject matter experts on hand in order to have full transparency with the community for topics being discussed.**

- 5. Discussion about preparing a YEC Presentation for the Youth Commission Retreat. (23-3654)**

**YEC Chair Cooper provided an overview of the YEC Presentation for the Youth Commission Retreat as follows:**

- Five listening sessions will be conducted within one year from the months of January to October, one session per Supervisorial District.**
- Findings from all listening sessions will be compiled in October.**
- The findings will be reported to the Commission as-a-whole, at their annual November Retreat.**
- The data from the findings will be used to prepare the strategic/action plan for the upcoming year.**

**She then reviewed the Standard Items and Focus Areas/Subcategories.**

**YEC Chair Cooper requested suggestions/clarifications be emailed to her for incorporation into the presentation. She also indicated that the YEC members can meet prior to the next Commission meeting to discuss changes.**

### **III. MISCELLANEOUS**

- 6. Opportunity for members of the public to provide comments to the Commission on item(s) not on the agenda, that are within the subject matter jurisdiction of the Commission. (23-3655)**

**No members of the public addressed the Youth Engagement Committee.**

- 7. Adjournment. (23-3656)**

**On motion of Commissioner Pena, seconded by Commissioner Flores Urrutia, there being no objection, the meeting was adjourned at 7:20 p.m.**