



MARK PESTRELLA, Director

**COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS**

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

ADOPTED

IN REPLY PLEASE
REFER TO FILE

May 02, 2023

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

42 May 2, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

CELIA ZAVALA
EXECUTIVE OFFICER

Dear Supervisors:

**TRANSPORTATION CORE SERVICE AREA
IMPLEMENTATION AGREEMENT FOR THE
TELEGRAPH ROAD MAJOR CORRIDOR STUDY
LOS ANGELES COUNTY – GATEWAY CITIES COUNCIL OF GOVERNMENTS
UNINCORPORATED COMMUNITIES OF EAST LOS ANGELES, LA MIRADA,
AND MONTEBELLO
(SUPERVISORIAL DISTRICTS 1 AND 4)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to adopt the implementation agreement between the County and Gateway Cities Council of Governments to finance a major corridor study for the Telegraph Road corridor. The study will be administered by the Gateway Cities Council of Governments.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that conducting a corridor study of Telegraph Road in the unincorporated Los Angeles County areas is exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the record of the project.
2. Approve and instruct the Chair to sign the implementation agreement with the Gateway Cities Council of Governments which provides for the Los Angeles County to fund its proportional share of the cost of the Telegraph Road corridor study in the amount of \$7,311.97. The total study cost for Telegraph Road is estimated to be \$180,150.

3. Authorize the Director of Public Works or his designee to execute amendments and modifications of a nonmaterial nature to the implementation agreements to incorporate necessary nonmaterial, programmatic, and administrative changes.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find that the study is exempt from the California Environmental Quality Act (CEQA) and authorize Public Works to enter into an agreement with Gateway Cities Council of Governments (GCCOG) to conduct a comprehensive corridor study of Telegraph Road to seek ways to improve travel conditions.

In accordance with Section 21 of its Joint Exercise of Powers Agreement, GCCOG executed separate agreements for each study with each member city with jurisdiction along the corridor to confirm each jurisdictional share. The stakeholders and involved member cities desire establishing a complete street model on north/south and east/west arterial corridors to relieve traffic congestion, adequately address all the interrelated issues of transportation and economic redevelopment within the region, and to enhance active transportation opportunities in the neighboring communities.

The study limit for the Telegraph Road corridor is approximately 12.1 miles and it starts from the west GCCOG boundary to the east GCCOG boundary. Telegraph Road is a major east/west arterial corridor through the Gateway Cities from South Marianna Avenue in the City of Commerce and unincorporated County area to Imperial Highway in the City of La Mirada on the east. This masterplan will maximize multimodal opportunities on this east/west arterial corridor within the Gateway Cities, as well as maximizing the ability to obtain grants for design and construction. This corridor carries a significant amount of traffic, particularly in relieving heavy traffic along Interstates 710, 605, and 5 freeways that cross at varying points.

The GCCOG coordinated with Metro and secured a grant in the total amount of \$135,000 for the Telegraph Road Corridor Study. The remaining cost for the study will be proportionally shared with the member cities that have jurisdictional frontage along the corridor. The enclosed implementation agreement provides for the County to fund its proportional share of the Telegraph Road Corridor study in the amount of \$7,311.97. GCCOG is financing the remaining cost of the study in excess of the cities and County's contributions. The total study cost is estimated to be \$180,150 and the study is tentatively scheduled to start in spring 2023 and be completed in spring 2024.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Strategy II.3, Make Environmental Sustainability our Daily Reality and Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability. The recommended actions allow the County to study ways to enhance travel conditions along two major corridors while maximizing and leveraging County resources.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The total cost of the study is estimated to be \$180,150. The County's jurisdictional share of the study is \$7,311.97 while the cities' jurisdictional share of the study is \$37,838.03.

GCCOG obtained a \$135,000 grant from Metro for the Telegraph Road corridor study and the 25 percent match is distributed amongst the member cities. GCCOG executed separate agreements with member cities with jurisdiction along this corridor. Costs were distributed according to the number of linear miles of corridor in each jurisdiction.

Funding for the County's share of the study is included in the Fourth Supervisorial District's Transportation Improvement Programs in the Measure M Local Return Fund (CN2 – Services and Supplies) Fiscal Year 2022-23 Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The implementation agreement is approved as to form by County Counsel and executed by the GCCOG on November 16, 2022.

ENVIRONMENTAL DOCUMENTATION

The recommended actions are exempt from CEQA pursuant to Section 15262 of the State CEQA Guidelines and Section 21102 of the California Public Resources Code. They relate to planning and feasibility studies for possible future actions that the Board has not adopted, approved, or funded.

By conducting this feasibility study for future proposed projects, the County does not commit to or otherwise endorse, authorize, or approve any specific project. Any future recommendations on any proposed development remain subject to the Board's sole discretion to approve, deny, or modify a proposed project and to consider factors that would accompany CEQA review.

Public Works will return to the Board for consideration of appropriate environmental documents once a project is defined.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There is no impact to current services. The proposed study is of general interest to the County and GCCOG. It may ultimately result in a project that will improve travel conditions, increase safety, and enhance the mobility of vehicular, bicycle, and pedestrian traffic in the area.

CONCLUSION

Please return one adopted copy of this letter and one original of the implementation agreement to Public Works, Transportation Planning and Programs Division.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mark Pestrella". The signature is written in a cursive, flowing style.

MARK PESTRELLA, PE

Director

MP:MER:yr

Enclosures

c: Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office

**TELEGRAPH ROAD COMPLETE STREET STUDY
IMPLEMENTATION AGREEMENT
BY AND BETWEEN
GATEWAY CITIES COUNCIL OF GOVERNMENTS
AND
COUNTY OF LOS ANGELES**

THIS TELEGRAPH ROAD COMPLETE STREET STUDY IMPLEMENTATION AGREEMENT (“Agreement”) is made and entered as of the 2nd day of May, 2023, by and between the Gateway Cities Council of Governments (“Gateway”) and the County of Los Angeles, a municipal corporation (“County”), individually a “party” and collectively, the “parties”.

WITNESSETH:

In consideration of the mutual covenants and conditions set forth herein, the parties hereto agree as follows:

Section 1. Recitals. This Agreement is made and entered into with respect to the following facts:

- (a) Telegraph Road is a major east/west arterial corridor through the Gateway Cities from La Mirada (at Imperial Highway West) to S. Marianna Avenue in the City of Commerce and Unincorporated Los Angeles; and
- (b) Telegraph Road carries a significant amount of traffic, particularly in relieving heavy traffic volumes along the I-710, I-605, and I-5 freeways, which it crosses at varying points; and
- (c) The cities along the Telegraph Road Corridor (“Corridor”) and the County are desirous of establishing a “Complete Streets” model on this major east/west arterial corridor; to relieve traffic congestion and to enhance active transportation opportunities in the neighboring communities (“Telegraph Road Complete Street Study” or the “Study”); and
- (d) The development of a subregional arterial corridor plan would position the participating agencies to apply for, and receive, federal, state, and regional funding for improvement of the Corridor; and

- (e) The parties hereto are each a governmental entity established by law with full powers of government in legislative, administrative, financial, and other related fields; and
- (f) Section 21 of that certain Joint Exercise of Powers Agreement of the Gateway Cities Council of Governments (the "JPA"), to which the County is a signatory, provides that when authorized by the Board of Directors, affected Members may execute an Implementation Agreement for the purpose of authorizing Gateway to implement, manage and administer area-wide and regional programs in the interest of the local public welfare; and
- (g) The costs incurred by Gateway for the Study, including indirect costs, shall be assessed only to those Members who are parties to an Implementation Agreement; and
- (h) County, by and through its legislative body, has determined that this Agreement is desired to authorize Gateway Cities Council of Governments to implement and initiate the Telegraph Road Complete Street Study and is in furtherance of the public interest, necessity and conveyance.

Section 2. Committees.

(a) Telegraph Road Complete Street Study Committee. There is hereby established a committee to be known as the Telegraph Road Complete Street Study Committee. The Telegraph Road Complete Street Study Committee shall consist of an elected member of the legislative body of each agency that has entered into a Telegraph Road Complete Street Study Implementation Agreement with Gateway, designated by the respective legislative bodies. The Telegraph Road Complete Street Study Committee will work in coordination with the Telegraph Road Complete Street Study Technical Advisory Committee to provide policy assistance, guidance and direction to Gateway as administrator of this Agreement.

(b) Telegraph Road Complete Street Study Technical Advisory Committee. There is hereby established a committee to be known as the Telegraph Road Complete Street Study Technical Advisory Committee. The Telegraph Road Complete Street Study Technical Advisory Committee shall consist of a staff representative of each agency that has entered into a Telegraph Road Complete Street Study Implementation Agreement with Gateway, designated by the City Manager or, for the County of Los Angeles, the appropriate designating authority. Such designated representative shall be the Public Works Director or the equivalent for each agency. The Telegraph Road Complete Street Study Technical Advisory Committee shall report to and receive direction from the Telegraph Road Complete Street Study Committee.

Section 3. Implementation of Telegraph Road Complete Street Study. To the fullest extent of its authority, the County authorizes Gateway to implement and initiate a Corridor Study for the length of Telegraph Road Complete Street Study through the Gateway Cities subregion, including initial feasibility studies (as approved by the Telegraph Road Complete Street Study Committee and Technical Advisory Committee) required to coordinate with other regional transportation studies. Further, the County authorizes Gateway to request funding and partnering with other public transportation agencies for the Telegraph Road Complete Street Study (Caltrans, SCAG and Metro).

Section 4. Scope of Work. The Scope of Work to be performed under this Agreement is described in Attachment A, attached hereto and incorporated by this reference.

Section 5. Assessment for Proportional Costs of Study. The County agrees to pay to Gateway upon execution of this Agreement an assessment as described in Attachment A, attached hereto and incorporated herein by this reference, for County's proportional share of the projected costs of the Study.

Section 6. Termination of Agreement. Either party may terminate this Agreement for any reason, in whole or in part, by giving the other party thirty (30) days written notice thereof.

Section 7. Meetings. All regular, adjourned and special meetings of the committees established by this Agreement shall be called and conducted in accordance with the Ralph M. Brown Act, Government Code Section 54950 et seq., as amended from time to time.

Section 8. Miscellaneous.

(a) Compensation and Expense Reimbursement. All members of the Telegraph Road Complete Street Study Committee shall receive a stipend of one hundred dollars (\$100) for attendance at each meeting. Each member shall be reimbursed for reasonable and necessary expenses actually incurred by such member in the conduct of business related to the purposes of this Agreement, pursuant to an expense reimbursement policy established by the Gateway Cities COG prior to such expenses being incurred.

(b) Amendments. This Agreement may be amended by written agreement of the parties hereto.

(c) Hold Harmless and Indemnification. To the fullest extent permitted by law, County and Gateway agree to save, indemnify, defend and hold harmless each other from any and all liability, claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses, or any injury or damage of any kind whatsoever, whether actual, alleged or threatened, actual attorney fees, court costs, interest, defense costs and expenses associated therewith including

the use of experts, and any other costs of any nature without restriction incurred in relation to, as a consequence of, or arising out of, the performance of this Agreement, and attributable to the fault of the indemnifying party. Following a determination of the percentage of fault and or liability by agreement between the parties or a court of competent jurisdiction, the party responsible for liability to the other will indemnify the other party to this Agreement for the percentage of liability determined as set forth in this section.

(d) Party Action. Unless otherwise provided in this Agreement, any action of a party required or authorized in this Agreement shall be by appropriate legislative action of the governing body of such party.

(e) Notice. Any notice required to be given or delivered by any provision of this Agreement shall be deposited in any United States Post Office, registered or certified, postage prepaid, addressed as set forth below, and shall be deemed to have been received by the party to whom the same is addressed at the expiration of seventy-two (72) hours thereafter. Written notice shall be sent in the aforesaid manner:

To Gateway: Gateway Cities Council of Governments
16401 Paramount Boulevard
Paramount, CA 90723
Attention: Nancy Pfeffer, Executive Director

To County: Mr. Mark Pestrella
Director of Public Works
County of Los Angeles
Department of Public Works
P.O. Box 1460
Alhambra, CA 91803-1460

(f) Waiver. Waiver by a party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision, or a waiver of any subsequent breach or violation of any provision of this Agreement.

(g) Law to Govern; Venue. This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of Los Angeles.

(h) No Presumption in Drafting. The parties to this Agreement agree that the general rule that an Agreement is to be interpreted against the party drafting it or causing it to be prepared shall not apply.

(i) Entire Agreement. This Agreement constitutes the entire agreement of the parties with respect to the subject matter hereof and supersedes all prior or contemporaneous agreements, whether written or oral, with respect thereto.

(j) Severability. If any term, provision, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

(k) Successors. This Agreement shall be binding upon and inure to the benefit of any successor of a party.

(l) Assignment and Delegation. Neither party shall assign any rights nor delegate any duties under this Agreement without the prior written consent of the other party.

(m) Counterparts. This Agreement may be executed in one (1) or more counterparts, all of which together shall constitute a single agreement, and each of which shall be an original for all purposes.

(n) Execution. The legislative bodies of the parties hereto each have authorized execution of this Agreement, as evidenced by the respective signatures attested below.

IN WITNESS WHEREOF, the parties hereto have caused the Agreement to be executed the day and year first written above.

COUNTY OF LOS ANGELES

By: Jamie Hahn
Chair, Board of Supervisors

ATTEST:

CELIA ZAVALA
Executive Officer of
The Board of Supervisors



By: Janya Ruiz
Deputy

I hereby certify that pursuant to Section 25103 of the Government Code, delivery of this document has been made.

CELIA ZAVALA
Executive Officer
Clerk of the Board of Supervisors

By: Janya Ruiz
Deputy

APPROVED AS TO FORM:
DAWYN R. HARRISON
County Counsel

By: Ros Linda Cruz
Deputy

GATEWAY CITIES COUNCIL OF GOVERNMENTS

Ali Saleh

Ali Saleh, President

ATTEST:

Nancy Pfeffer

Nancy Pfeffer, Secretary

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

42 May 2, 2023

APPROVED AS TO FORM

Ivy M. Tsai
Ivy M. Tsai, General Counsel

Celia Zavala

CELIA ZAVALA
EXECUTIVE OFFICER

Attachment A

Telegraph Road Complete Street Study Scope of Work and Budget

Attachment A
Gateway Cities Council of Governments
SCOPE OF WORK

Project ID: LA0G1716

Project Title: Telegraph Road Complete Street Study

Project Limits: The project is located at Imperial Highway in La Mirada west to S. Marianna Avenue in the City of Commerce and Unincorporated Los Angeles, for a total of 12.01 miles.

Which traverses through the jurisdictions of **La Mirada, Unincorporated LA County, Santa Fe Springs, Downey, Pico Rivera, Commerce and Montebello,**

in the **Gateway Cities Council of Governments** area.

Project Description:

Develop a subregional Complete Street master plan for Telegraph Road, which is a high priority high quality transit arterial within the Gateway Cities. This high priority corridor is based on the Gateway Cities COG Board approved prioritization process. The limits extend from COG boundary to COG boundary for a total of approximately 12.01 miles (total). This masterplan will maximize multimodal opportunities on this E/W arterial corridor within the Gateway Cities, as well as maximize our ability to obtain grants for design and construction.

Project Funding:

PROJECT ITEM	Grant funds (LACMTA)	LOCAL AGENCY	TOTAL
Planning, Design, Engineering	\$135,000	\$45,150	\$180,150
TOTAL BUDGET COST	\$135,000	\$45,150	\$180,150

SCOPE:

I. Task 1: Project Management and Administration

a. Project Initiation

The GCCOG will hold a kick-off meeting with the Cities and Metro to discuss the project scope of work, goals and objectives. A meeting agenda, minutes and action items listing will be produced.

b. Project Administration

The GCCOG will submit complete invoice packages to Metro based on existing/status quo protocol. The progress report will contain the following components:

1. Executive summary
2. Description of the tasks or deliverables completed
3. Management issues, including status, resolution and action items
4. Project task schedule describing percentages of completeness of each task
5. Schedule and schedule tracking narrative
6. List of deliverable items
7. Dollar amount for which payment is requested.

c. Project Management

The GCCOG will complete the project including the technical tasks included in this scope as well as the Project Management of the overall project.

b. Task 2: Review Existing Documentations

The GCCOG will gather all relevant document and literature for review and summarize useful information and findings relating to the Corridor, including the STP, relevant transit plans, relevant agency land use plans, and relevant as-builts.

Deliverable: Technical memo/ summary report listing documents reviewed.

c. Task 3: Corridor Evaluation Documentations

a. Existing Conditions Corridor Evaluation and Analysis

The GCCOG will conduct thorough existing conditions analysis by identifying opportunities and constraints for the multimodal Corridor. This is partially obtained via a 1-on-1 meeting with each agency, which will be documented in the report. Evaluation analysis could include the current traffic conditions and Levels of Service, truck volumes/impacts, pavement needs, pedestrian and bicycle traffic, transit connections, parking and other commercial and residential linkages, and City entryways, or gateways, and potential safe routes to school options.

b. Future Conditions Corridor Evaluation and Analysis

The GCCOG will use data and information from recent studies on future conditions along the project Corridor and conduct thorough future conditions analysis for the multimodal Corridor. Evaluation analysis would include the 2035 traffic conditions and Levels of Service, truck volumes/impacts, pavement needs, pedestrian and bicycle traffic, transit connections, parking and other commercial and residential linkages, and City entryways, or gateways, and potential safe routes to school options.

Deliverable: Technical memo/ summary report regarding the existing conditions, constraints, opportunities.

d. Task 4: Conduct Complete Streets Needs Analysis

The GCCOG will conduct a detailed needs analysis for complete streets and multimodal Corridor development, along with identifying constraints/opportunities.

Deliverable: Technical memo/ summary report regarding the needs and along with providing recommendations for consideration based on the constraints and opportunities.

e. Task 5: Community and Stakeholder Outreach

a. Stakeholder and Community Outreach

The GCCOG will coordinate meetings to discuss project with various stakeholder agencies. The GCCOG will also conduct stakeholder outreach after developing the concept alternatives and after the development of the draft Master Plan.

The GCCOG will develop a workshop to introduce the project to the public, define project parameters, inform community of project opportunities and constraints, and solicit opinions from the community. The GCCOG will also conduct community outreach after developing the concept alternatives and after the development of the draft Master Plan.

Deliverable: Coordinate and attend Meetings and a coordinate and conduct a Workshop.

f. Task 6: Complete Streets Implementation Alternatives

a. Develop Alternatives

Based on the existing and future conditions evaluation and the stakeholder/community input, the GCCOG will develop alternative concepts for complete street implementation, and will include plans, sketches, and photos.

Two primary alternatives considered include 1) the Florence Avenue Corridor as a “Complete Street” in an “unconstrained” condition to quantify the high level engineering and feasibility, and 2) as a multi-modal Corridor evaluated for consistency across the sub-region, including a potentially phased approach to a Complete Street, along with any major challenges as well as project benefits so that potential funding partners could understand the holistic context of the improvements.

Deliverable: Develop concepts and exhibits, via alternatives, to support the needs identified.

g. Task 7: Prepare Conceptual Complete Streets Plan

Based on the preferred design alternative chosen in the stakeholder and community outreach efforts and discussions with the Cities, the GCCOG will develop a draft Concept Master Plan.

Deliverable: Develop concept plan to incorporate into the Draft Report. This is the first step in creating the Draft Report.

h. Task 8: Develop Conceptual Design Alternatives for Complete Streets Plan with Cost Estimates

The GCCOG will develop conceptual design alternatives with cost estimates. Illustrations will be made in plan view, as street cross sections, and as sketches.

Deliverable: Develop cost estimates to accompany the concept alternative preferred, to incorporate into the draft Report.

i. Task 9: Presentation to Committees and City Councils, Describing Quantified and Other Benefits

The GCCOG will prepare and present PowerPoint presentations to Committees and City Councils, describing quantified and other benefits.

Deliverable: Develop presentations and present at needed.

j. Task 10: Finalize Conceptual Design of Complete Streets Master Plan with Needed Delivery Schedule for Preliminary Engineering, Design, and Construction

The GCCOG will finalize the Master Plan, with proposed implementation schedule concepts indicating funding opportunities to leverage. Deliverable: Prepare final report for approval by the Corridor Committee.

Project Cost, including Overall Funding, by Jurisdiction:

The following tables includes the linear distance of the Corridor by jurisdiction, and a funding cost summary. Based on past Complete Streets efforts, and overall cost was developed for the project. The GCCOG coordinated with Metro to provide a grant in the total amount of \$135,000 for the Telegraph Road Corridor. To fully fund the project, this Implementation Agreement includes a 25% match, which is defined in the table below under the “Portion Paid by City” column, to fully fund the overall project scope of work totaling \$180,150.

Telegraph Road: East to West			
Jurisdiction	Segment Limits	Linear Miles Through Jurisdiction	Linear miles for Split Jurisdiction
La Mirada	Imperial Highway to Wicker Drive	0.09	
La Mirada/LA County Unincorporated	Wicker Drive to Leffingwell Road	0.64	0.32
LA County Unincorporated	Leffingwell Road to Gunn Avenue	1.57	
Santa Fe Springs/LA County Unincorporated	Gunn Avenue to 575' West of Gunn Avenue	0.11	0.055
Santa Fe Springs	575' West of Gunn Avenue to San Gabriel River	2.94	
Downey/Pico Rivera	San Gabriel River to Rio Honda Channel	2.24	1.12
Pico Rivera/Commerce	Rio Honda Channel to 185' East of Slauson Avenue	0.17	0.085
Commerce/Montebello	185' East of Slauson Ave to 1,712' East of Garfield Ave	0.89	0.445
Commerce	1,712' East of Garfield Avenue to S. Marianna Avenue	3.36	
Total Corridor Miles		12.01	

Telegraph Road: East to West				
Total Miles per Jurisdiction and cost breakdown	Miles	GCCOG Subsidy to Project via Prop C	Jurisdiction Contribution	Total Project Study Cost
La Mirada	0.41	4,608.66	1,541.34	6,150.00
Santa Fe Springs	2.995	33,665.70	11,259.30	44,925.00
Downey	1.12	12,589.51	4,210.49	16,800.00
Pico Rivera	1.205	13,544.96	4,530.04	18,075.00
Commerce	3.89	43,726.06	14,623.94	58,350.00
Montebello	0.445	5,002.08	1,672.92	6,675.00
Unincorporated LA	1.945	21,863.03	7,311.97	29,175.00
Total Corridor Miles	12.01	135,000.00	45,150.00	180,150.00

Schedule:

The Gateway Cities Council of Governments (GCCOG) proposes to complete the Telegraph Road Corridor Complete Street Evaluation and Master Plan over the period of approximately 1 year, with an anticipated kick off on May 1, 2022.

TASK	PROGRESS	START	END	Weeks per Task	Start Date Estimate = 5/1/2022											
					Period 1					Period 2						
					1	2	3	4	5	6	7	8	9	10	11	12
Phase 1 (Months 1-4)																
Task 1 - PROJECT MANAGEMENT AND ADMINISTRATION	0%	5/1/22	5/1/23	52	0%											
Task 2 - REVIEW EXISTING DOCUMENTATIONS	0%	5/1/22	6/1/22	12	0%											
Phase 2 (Months 5-12)																
Task 3 - CORRIDOR EVALUATION AND ANALYSIS – EXISTING AND FUTURE CONDITIONS AS MULTI-MODAL CORRIDOR	0%	6/1/22	9/1/22	4	0%											
Task 4 - CONDUCT COMPLETE STREETS NEEDS ANALYSIS	0%	9/1/22	10/1/22	4	0%											
Phase 3 (Months 13-18)																
TASK 5 - COMMUNITY AND STAKEHOLDER OUTREACH	0%	9/1/22	4/1/23	30	0%											
Task 6 - COMPLETE STREETS IMPLEMENTATION ALTERNATIVES	0%	9/1/22	1/1/23	22	0%											
Task 7 - PREPARE CONCEPTUAL DESIGN OF COMPLETE STREETS MASTER PLAN	0%	9/1/22	4/1/23	26	0%											
Task 8 - DEVELOP CONCEPTUAL DESIGN ALTERNATIVE FOR A COMPLETE STREETS PLAN WITH COST ESTIMATE	0%	10/1/22	5/1/23	22	0%											
Phase 4 (Months 19-24)																
Task 9 - PRESENTATION TO COMMITTEES AND CITY COUNCILS, DESCRIBING QUANTIFIED AND OTHER BENEFITS	0%	5/1/23	4/1/23	4	0%											
Task 10 - FINALIZE CONCEPTUAL DESIGN OF COMPLETE STREETS MASTER PLAN WITH NEEDED DELIVERY SCHEDULE FOR PRELIMINARY ENGINEERING, DESIGN, AND CONSTRUCTION	0%	5/1/23	11/1/23	26	0%											

Project Map:

