



MARK PESTRELLA, Director

**COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS**

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE
REFER TO FILE

August 02, 2022

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION-RELATED CONTRACT
PUBLIC CONTRACTING AND ASSET MANAGEMENT CORE SERVICE AREA
AWARD CONSULTANT SERVICES AGREEMENT
ON-CALL SURVEYING AND RELATED SERVICES
FOR FEDERALLY AND NON-FEDERALLY FUNDED PROJECTS
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

Public Works is seeking Board approval to award and authorize the Director of Public Works or his designee to execute a consultant services agreement with Stantec Consulting Services, Inc., for on-call surveying and related services to be utilized for various federally and non-federally funded County projects for a 3-year term plus two 1-year extension options.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed action is not a project pursuant to the California Environmental Quality Act for the reasons stated in this Board letter.
2. Award and delegate authority to the Director of Public Works or his designee to execute a consultant services agreement with Stantec Consulting Services, Inc., to provide on-call surveying and related services for various federally and non-federally funded County projects throughout the County of Los Angeles. The contract will commence upon execution by the County of Los Angeles with an initial term of 3 years plus two 1-year extension options for a total contract term of 5 years. The maximum contract amount is \$3 million for the 5-year term.

3. Delegate authority to the Director of Public Works or his designee to administer the agreement and, at the discretion of the Director of Public Works or his designee, to exercise the two 1-year extension options to extend the term of the contract based upon project demands and the level of satisfaction with services provided.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to award a consultant services agreement that will allow Public Works to rapidly provide on-call surveying and related services for various federally and non-federally funded County projects. Federally funded projects, which are funded through the Federal Highway Administration, require that the solicitation and contract documents comply with the Local Assistance Procedures Manual. The solicitation for federally and non-federally funded projects were solicited in compliance with the Local Assistance Procedures Manual, which had a disadvantaged business enterprise goal of 8 percent.

The agreement will ensure that adequate resources are available to provide on-call surveying and related services, not only for various Public Works administered infrastructure improvement projects, but also to accommodate requests for these services from other County departments.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Strategy II.1, Drive Economic and Workforce Development in the County, Objective II.1.2, Support Small Businesses and Social Enterprises, and Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, and Objective III.3.2, Manage and Maximize County Assets, by improving the economic and social well-being of our communities while maximizing and leveraging resources. This consultant, Stantec Consulting Services, Inc., has the specialized expertise to provide needed services accurately, efficiently, timely, and in a responsive manner to support Public Works in meeting these goals.

Strategic Asset Management Principles Compliance

On March 25, 2021, Public Works issued a Request for Proposals (RFPs) for on-call surveying and related services for federally and non-federally funded projects. The enclosed RFP notification was posted on the County's "Doing Business with the County" website (Enclosure B), Public Works' "Do Business with Public Works" website, and Twitter. In addition, advertisements were placed in the Los Angeles Daily Journal, Los Angeles Sentinel, La Opinión, Malibu Times, Pasadena Star News, Press Telegram, Santa Monica Daily Press, Daily Breeze, The Signal, and Watts Times newspapers. Also, Public Works informed 1,654 Local Small Business Enterprises, 881 Community Business Enterprises, 189 Social Enterprises, and 192 Disabled Veteran Owned Business Enterprises about this business opportunity. Twenty-six firms registered on the "Public Works Contract Opportunities" website for this RFP.

On May 11, 2021, four firms submitted proposals. An evaluation committee, composed of Public Works' technical staff, evaluated the proposals as outlined in the RFP, including technical expertise, proposed work plan, experience, personnel, qualifications, price, and understanding of the work

requirements. Based on the evaluation of the proposals, Stantec Consulting Services, Inc., was selected as the best qualified firm to provide the required services. Public Works has determined that Stantec Consulting Services, Inc., proposed rates for performing the services are reasonable. Stantec Consulting Services, Inc.'s 3-year contracting history is on file with Public Works.

The recommended consultant services agreement requires that the consultant demonstrates its good faith efforts to utilize Disadvantaged Business Enterprises.

Public Works has evaluated and determined that Los Angeles County Code Chapter 2.201 (Living Wage Program) does not apply to the recommended agreement. This agreement is exempt from the requirements of Proposition A of Los Angeles County Code Chapter 2.121 because the services are required on a part-time and intermittent basis. Public Works notified the Union on this solicitation.

The consultant services agreement includes a cost-of-living adjustment provision in accordance with the Board's Policy No. 5.070 (Multi-Year Services Contract Cost-of-Living Adjustments).

FISCAL IMPACT/FINANCING

The maximum not-to-exceed contract amount is \$3 million. The contract is for an initial 3-year term plus two 1-year extension options for a total maximum term of 5 years. Should additional work be required that exceeds the amount authorized, Public Works will return to the Board for approval.

Sufficient funding for these services is included in various Public Works funds, primarily the Road Fund (B03) and Flood Fund (B07) (Services and Supplies) Fiscal Year 2022-23 Budgets. Funding to finance future contract years will be requested through the annual budget process. When the need arises for services under these contracts, financing for required surveying services will be made from the appropriate fund.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard consultant services agreement for federally or non-federally funded projects, in the form previously approved by County Counsel, will be used. The consultant services agreements will contain terms and conditions in compliance with the Chief Executive Office and the Board's requirements. A standard service contract has been used that contains terms and conditions in compliance with the Board's ordinances, policies, programs, and Federal contracting terms. The agreement also includes a provision requiring the consultant firms to track subcontractor's utilization of Local Small Business Enterprises, Disabled Veterans Business Enterprises, and Social Enterprise Business.

The Community Business Enterprises' participation was not included in the solicitation as it required for the federally funded services and work products as it conflicts with Federal regulations. Instead, these agreements include a Disadvantaged Business Enterprise goal of 8 percent participation, which was reviewed and approved by the California Department of Transportation.

The consultant was selected upon final analysis and consideration without regard to race, creed, gender, or color.

The enclosed Proposers' Utilization Participation and Community Business Enterprise Program Information for On-call Surveying and Related Services for Federal and non-Federal Funded Projects (Enclosure A) reflects the consultants' minority participation and the Community Business Enterprises' participation data for non-federally funded services and work products.

ENVIRONMENTAL DOCUMENTATION

The recommended actions are not a project pursuant to the California Environmental Quality Act (CEQA) because they are activities that are excluded from the definition of a project by Section 21065 of the Public Resources Code and Section 15378(b)(5) of the CEQA Guidelines. The proposed action to award an on-call surveying and related services consultant agreement for anticipated future projects is an administrative activity of the government that will not result in direct or indirect changes to the environment. Public Works will return to the Board, as necessary, for consideration of appropriate environmental documentation pursuant to CEQA prior to commencement of activities under the agreement that may constitute a project under CEQA.

CONTRACTING PROCESS

On March 25, 2021, Public Works issued a Request for Proposals (RFPs) for on-call surveying and related services for federally and non-federally funded projects. The enclosed RFP notification was posted on the County's "Doing Business with the County" website (Enclosure B), Public Works' "Do Business with Public Works" website, and Twitter. In addition, advertisements were placed in the Los Angeles Daily Journal, Los Angeles Sentinel, La Opinión, Malibu Times, Pasadena Star News, Press Telegram, Santa Monica Daily Press, Daily Breeze, The Signal, and Watts Times newspapers. Also, Public Works informed 1,654 Local Small Business Enterprises, 881 Community Business Enterprises, 189 Social Enterprises, and 192 Disabled Veteran Owned Business Enterprises about this business opportunity. Twenty-six firms registered on the "Public Works Contract Opportunities" website for this RFP.

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The recommended consultant services agreement requires that the consultant demonstrates its good faith efforts to utilize Disadvantaged Business Enterprises.

Public Works has evaluated and determined that Los Angeles County Code Chapter 2.201 (Living Wage Program) does not apply to the recommended agreement. This agreement is exempt from the requirements of Proposition A of Los Angeles County Code Chapter 2.121 because the services are required on a part-time and intermittent basis. Public Works notified the Union on this solicitation.

The consultant services agreement includes a cost-of-living adjustment provision in accordance with the Board's Policy No. 5.070 (Multi-Year Services Contract Cost-of-Living Adjustments).

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on current County services or projects as a result of authorizing the recommended consultant services agreement. This agreement will provide necessary on-call surveying and related services for federally and non-federally funded projects in an efficient manner by enhancing the delivery of Public Works and County projects.

CONCLUSION

Please return one adopted copy of this letter to Public Works, Survey/Mapping & Property Management Division.

Respectfully submitted,



MARK PESTRELLA, PE

Director

MP:GE:mr

Enclosures

c: Auditor-Controller (Accounting Division–Asset Management)
Chief Executive Office (Chia-Ann Yen)
County Counsel
Executive Office

Enclosure A

PROPOSERS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR ON-CALL SURVEYING AND RELATED SERVICES FOR FEDERAL AND NON-FEDERAL FUNDED PROJECTS

SELECTED FIRMS

	Firm Name	Local SBE	SBE	Minority	Women	Disadvantaged	DisabledVet
1	Stantec Consulting Services, Inc.						
	Aerotas, LLC						
	Cabrinha, Hearn & Associates	x	x			x	
	Digital Mapping, Inc.		x	x	x		
	Formation Environmental		x				
	Geospatial Professional Solutions, Inc.		x			x	
	R.E.Y. Engineers, Inc.		x				
	The Sanborn Map Company, Inc.						
	Steven Katz dba Sky Ladder Drones	x	x				
	Vandelay Industries, LLC dba Vertical Mapping Resources		x		x		

NON-SELECTED FIRMS

	Firm Name	Local SBE	SBE	Minority	Women	Disadvantaged	DisabledVet
1	D. Woolley & Associates, Inc.		x	x		x	
2	GIS Surveyors, Inc.		x				x
3	Michael Baker International, Inc.						

*Information provided by proposers in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.

PROPOSERS' UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR ON-CALL SURVEYING AND RELATED SERVICES FOR FEDERAL AND NON-FEDERAL FUNDED PROJECTS

FIRM INFORMATION*		Stantec Consulting Services, Inc.					
BUSINESS STRUCTURE		Corporation					
CULTURAL/ETHNIC COMPOSITION		NUMBER/% OF OWNERSHIP					
OWNERS/PARTNERS	Black/African American	N/A					
	Hispanic/Latino	N/A					
	Asian or Pacific Islander	N/A					
	American Indian	N/A					
	Filipino	N/A					
	White	N/A					
	<i>Female (included above)</i>	N/A					
		NUMBER					
MANAGER	Black/African American	2					
	Hispanic/Latino	15					
	Asian or Pacific Islander	9					
	American Indian	0					
	Filipino	0					
	White	314					
	<i>Female (included above)</i>	72					
STAFF	Black/African American	178					
	Hispanic/Latino	541					
	Asian or Pacific Islander	549					
	American Indian	12					
	Filipino	12					
	White	5,463					
	<i>Female (included above)</i>	2,316					
Total No. of Employees		7,095					
COUNTY CERTIFICATION							
CBE		N					
LSBE		N					
OTHER CERTIFYING AGENCY		N/A					

*Information provided by proposers in response to the Request for Proposal. On final analysis and consideration of award, vendors were selected without regard to race, creed, gender, or color.

Enclosure B

[Home \(/LACoBids/\)](#) / [Admin \(/LACoBids/Admin\)](#)

+ Solicitation Detail

Solicitation Number:	BRC0000191		
Title:	On-Call Surveying and Related Services for Federal-Funded and Non-Federal-Funded Projects		
Department:	Public Works		
Bid Type:	Service	Bid Amount:	\$3,000,000.00
Commodity:	AERIAL SURVEYS SERVICE		
Description:	<p>Visit Public Works website at https://dpw.lacounty.gov/contracts/opportunities.aspx , to access RFP documents. Proposals received after the deadline will not be accepted.</p> <p>The County of Los Angeles Public Works is requesting proposals from qualified firms to provide on-call surveying and related services for various federal and non-federal funded projects located throughout County of Los Angeles.</p> <p>Contract has an 8% Disadvantaged Business Enterprise (DBE) goal. DBE subconsultant encouraged to be utilized to meet the contract goal.</p> <p>A pre-proposal virtual conference to answer questions concerning the project will be held on Wednesday April 7, 2021 at 2:00 p.m., via Microsoft Teams. Those who wish to attend must click the link titled "Pre-Proposal Conference Meeting (Live)" on the project page located at the website below to join.</p> <p>https://dpw.lacounty.gov/contracts/opportunities.aspx</p> <p>Submit questions relating to this solicitation to person listed below.</p>		

Less

Open Day:	3/25/2021	Close Date:	5/11/2021 4:00:00 PM
Contact Name:	Rori Rubio	Contact Phone:	(626) 458-2584
Contact Email:	rrubio@dpw.lacounty.gov		
Last Changed On:	4/20/2021 3:24:43 PM		
Attachment File (0):	+ Click here to download attachment files.		

[Update \(/LACoBids/Admin/UpdateBid/MzA4OTcxMzI1MjEz\)](#)



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