



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
"Parks Make Life Better!"

John Wicker, Director

Norma E. Garcia, Chief Deputy Director

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

December 18, 2018

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

38 December 18, 2018

CELIA ZAVALA
EXECUTIVE OFFICER

Dear Supervisors:

**RUBEN F. SALAZAR PARK
GENERAL IMPROVEMENTS PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT,
APPROVE PROJECT SCOPE, BUDGET, APPROPRIATION ADJUSTMENT,
AND ADOPT YOUTH EMPLOYMENT PLAN
CAPITAL PROJECT NO. 87534
(SUPERVISORIAL DISTRICT 1) (4 VOTES)**

SUBJECT

Approval of the recommended actions will establish and approve the Ruben F. Salazar Park General Improvements Capital Project; approve project budget and appropriation adjustment; authorize the Director of Parks and Recreation to proceed with the proposed project through a Board-approved Job Order Contract; and adopt a Youth Employment Plan.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Salazar Park General Improvements Project categorically exempt from the California Environmental Quality Act for the reasons stated herein and the reasons reflected in the records of the project.
2. Establish and approve the Salazar Park General Improvements Project, Capital Project Number 87534, with an estimated project budget of \$500,000.
3. Approve an appropriation adjustment to appropriate \$500,000 of Proposition A Grant Funds to Capital Assets - Buildings and Improvements under Capital Project Number 87534 to fully fund the Ruben F. Salazar Park General Improvements Project.

4. Authorize the Director of Parks and Recreation, or his designee, to carry out the Ruben F. Salazar Park General Improvements Project through a Board-approved Job Order Contract.
5. Authorize the Director of the Department of Parks and Recreation, or his designee to authorize project work orders; to accept the project and file notices upon final completion of the project; to release retention money withheld pursuant to the applicable provisions of the Public Contract Code; to grant extensions of time on the project, as applicable; and assess liquidated damages as authorized under Government Code section 53069.85 and the contract specifications.
6. Adopt the Youth Employment Plan as required by the Los Angeles County Regional Park and Open Space District.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the proposed Ruben F. Salazar Park General Improvements Project (Project) exempt from the California Environmental Quality Act (CEQA); establish Capital Project No. 87534; approve the project budget, and appropriation adjustment; and adopt a Youth Employment Plan (YEP). The recommended actions will also authorize the Department of Parks and Recreation (Department) to implement the proposed Project through a Board-approved Job Order Contract (JOC).

The proposed Project is located at Ruben F. Salazar Park, 3864 Whittier Boulevard, Los Angeles, CA 90023. The facility includes sports fields, outdoor basketball and tennis courts, children's play areas, a community building with a multipurpose room, picnic areas, and restrooms. Currently, a number of these amenities need repair and/or replacement. The sports field's grass play surface is damaged and the irrigation system is leak-prone and unreliable. Chain-link fencing surrounding the play surface is damaged. Existing sports field lighting levels are below industry standards and fixtures are outdated. Finally, the outdoor tennis and basketball court play surfaces are faded and worn smooth.

The Project scope of work consists of leveling and replacing the sports field's turf with durable, drought tolerant sod; replacing significant portions of the existing irrigation system; replacing chain-link fencing; replacing field lighting with bright, energy efficient fixtures; restoring the outdoor tennis and basketball court surfacing and striping; and, related improvements. The proposed Project will be delivered through a Board-approved JOC.

On October 18, 2016, the Board approved the Los Angeles County Regional Park and Open Space District's (RPOSD) recommended allocation of \$500,000 in Specified Excess Funds, available to the First Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996 (Proposition A) for the proposed Project. On November 9, 2016, the Board approved the allocation of \$500,000 Proposition A Grant Funds for the proposed Project. The proposed Project will be fully funded with the awarded grant.

Youth Employment Plan

In 2009, the Board, acting as the governing body of RPOSD, adopted a procedural guide for projects funded by Proposition A. RPOSD's policy requires that the grantee's governing body adopt a YEP for each Proposition A funded project at a duly noticed public meeting. Approval of the recommended actions will adopt a YEP (Attachment II) for the proposed Project to comply with the requirements of RPOSD's policy. Youth will be employed to perform tasks such as area clean-up and landscaping.

Implementation of Strategic Plan Goals

The recommended actions further the Board approved County Strategic Plan Goal to Foster Vibrant and Resilient Communities (Strategy II.2) and expanding access to recreational and cultural opportunities (Goal II.2.2) by improving existing park amenities to serve area residents.

Green Building/Sustainable Design

Portions of the proposed Project will support the Board's Sustainable Design Program by reducing the need for repairs and maintenance while Best Management Practices including energy-efficient lighting will be implemented in the Project.

FISCAL IMPACT/FINANCING

The total project cost estimate of \$500,000 includes construction, YEP, and County services. The Project Schedule and Budget Summary are included in Attachment I.

The recommended appropriation adjustment (Attachment III) will increase the project budget by appropriating \$500,000 to Capital Assets-Buildings and Improvements under Capital Project Number 87534, which will be offset with \$500,000 in Proposition A Grant Funds. Upon approval of the appropriation adjustment, sufficient funds will be available to fully fund the Project in the Fiscal Year 2018-19 Capital Projects/Refurbishment Budget, Capital Project No. 87534.

Operating Budget Impact

Based on the project description, the Department does not anticipate any one-time start-up and ongoing costs for the proposed Project. The provisions of the proposed Project have maintenance requirements that will be fulfilled with existing departmental staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This Board Letter has been reviewed and approved by County Counsel as to form.

Approval of the recommended actions will authorize the Department to implement the proposed Project using a Board-approved JOC as the work involves repair, remodeling, and refurbishing of County facilities. The standard Board-directed clauses that provide for contract termination, negotiation, and hiring displaced County employees will be included in the JOC. The JOC contractor who is awarded this contract will be required to fully comply with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program), Chapter 2.203 (Contractor Employee Jury Service Program), and Chapter 2.201 (Living Wage Program).

The proposed Project will proceed in accordance with the Board's consolidated Local and Targeted Worker Hire Policy (LTWHP) adopted on September 6, 2016. The proposed Project will include a best efforts goal that at least 30 percent (30%) of the total California craft worker hours for refurbishment work on the proposed Project be performed by local residents.

In accordance with the Board's Civic Art Policy adopted on December 7, 2004, and last amended on August 11, 2015, the proposed project budget does not include 1% for Civic Art as the total design and construction cost is less than the \$500,000 threshold.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from CEQA. The proposed Project, which consists of grading and replacing the sports field's turf, irrigation system, fencing, and lighting; removing and replacing the outdoor tennis and basketball courts surfacing and striping; and related improvements, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15301 (d), 15302 (c), 15303 (e), and 15304 (a) (b) of the State CEQA Guidelines and Classes 1 (c), 2 (e), 3 (b) and 4 (a) (c) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the proposed Project provides restoration of deteriorated facilities to meet current standards of public health and safety; replacement of existing facilities involving negligible or no expansion of capacity; construction of appurtenant structures; minor alterations to land; or new landscaping.

Additionally, the proposed Project will comply with all applicable regulations, is not located in a sensitive environment, will not involve the removal of healthy, mature trees, and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste sites compiled pursuant to Government Code Section 65962.5, or indications that the proposed Project may cause a substantial adverse change in the significance of a historical resource that would make the exemption inapplicable based on the records of the proposed project.

Upon the Board's approval of the recommended actions, the Department will file a Notice of Exemption with the County Clerk in accordance with section 21152 of the California Public Resources Code.

CONTRACTING PROCESS

Construction of the improvements will be completed using a Board-approved JOC.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will have no impact on other County services or projects at these facilities.

CONCLUSION

Upon approval by the Board, please instruct the Executive Office-Clerk of the Board, to forward one adopted copy to the Chief Executive Office, Capital Projects Division, and one adopted copy to the Department of Parks and Recreation.

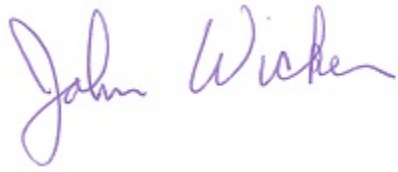
Should you have any questions, please contact Rigoberto Martinez at (626) 588-5330 or rmartinez@parks.lacounty.gov, Mark Glasscock at (626) 588-5304 or hling@parks.lacounty.gov, Nicole Melkonian at (626) 588-5367 or nmelkonian@parks.lacounty.gov or Aram Pirjanian at (626) 588-5368 or apirjanian@parks.lacounty.gov.

The Honorable Board of Supervisors

12/18/2018

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Respectfully submitted,



JOHN WICKER

Director

JW:NEG:MS:HL:RM

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Auditor Controller
Parks and Recreation

ATTACHMENT I

**RUBEN F. SALAZAR PARK
GENERAL IMPROVEMENTS PROJECT
ESTABLISH AND APPROVE CAPITAL PROJECT,
APPROVE PROJECT SCOPE, BUDGET, APPROPRIATION ADJUSTMENT,
AND ADOPT YOUTH EMPLOYMENT PLAN
CAPITAL PROJECT NO. 87534**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Board Approval	12/18/2018
JOC Contract	01/31/2019
Start Construction	02/28/2019
Substantial Completion	10/27/2019
Project Acceptance	11/27/2019

II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Land Acquisition	0
Construction	
Purchase Order Contract	0
Job Order Contract	478,000
Change Orders/Contingency	0
Departmental Crafts Parks Department Trails	0
Youth Employment	2,000
Construction Consultants	0
Telecomm Equip – Affixed to Building	0
Civic Arts	0
Subtotal	\$ 480,000
Programming/Development	0
Plans and Specifications	0
Consultant Services	
Site Planning	0
DPW Engineering Services	0
Geotech/Soils Report and Soils Testing	0
Material Testing	0
Cost Estimating	0
Topographic Surveys	0
Construction Management	0
Construction Administration / Gordian	0
Environmental	0
Utilities/Change Order	0
Other Expenditure:	0
Subtotal	\$ 0
Miscellaneous Expenditures – Furniture	0
Jurisdictional Review/Plan Check/Permit	0
County Services	0
Code Compliance Inspection	0
Quality Control Inspection	0
Design Review	0
Contract Administration	0
Gordian Group	10,000
Project Management Support Services	0
ISD Job Order Contract Management	0
DPW Job Order Contract Management	4,000
ISD Communications/Data	0
Project Security	0
Project Technical Support	0
ISD Office of Contract Compliance	6,000
Subtotal	\$ 20,000
TOTAL	\$500,000

ATTACHMENT II

RUBEN F. SALAZAR PARK GENERAL IMPROVEMENTS PROJECT ESTABLISH AND APPROVE CAPITAL PROJECT, APPROVE PROJECT SCOPE, BUDGET, APPROPRIATION ADJUSTMENT, AND ADOPT YOUTH EMPLOYMENT PLAN CAPITAL PROJECT NO. 87534 (SUPERVISORIAL DISTRICT 1) (4 VOTES)

YOUTH EMPLOYMENT PLAN

BACKGROUND (Scope of Work)

The proposed Project is located at 3864 Whittier Blvd. in Los Angeles. The proposed Project consists of grading and replacing the sports field's turf, upgrading the irrigation system, and lighting; replacing sports field fencing; removing and replacing the outdoor tennis and basketball courts surfacing and striping; and related improvements.

Tasks that may be performed by At-Risk Youth

Youth will perform general clean-up duties.

Estimated Cost of Youth Employment

It is estimated that the Department will expend a minimum of \$ 2,000 in youth employment on this Project.

Method of Youth Employment

The Department shall employ youth through a service agreement with the San Gabriel Valley Conservation and Service Corp adopted by the Board on February 12, 2013. Through this program, at-risk youth from ages 18 to 24 years old are given the opportunity to gain valuable work experience performing landscaping, clean-up and maintenance services.

Youth Employment Goal:

The Youth Employment Goal for the County of Los Angeles was \$15,739,507.43. The Department exceeded this goal.

ATTACHMENT III

**RUBEN F. SALAZAR PARK
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CAPITAL PROJECT NO. 87534
(SUPERVISORIAL DISTRICT 1) (4 VOTES)**

APPROPRIATION ADJUSTMENT

(SEE ATTACHED)

December 18, 2018
DEPT NO: 600

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF PARKS AND RECREATION

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR**FY 2018-19****4 - VOTES****SOURCES****USES**

PARKS AND RECREATION

SALAZAR PARK GENERAL IMPROVEMENTS

A01-CP-91-R400-65043-87534

REGIONAL PARK AND OPEN SPACE DISTRICT-CAPITAL PROJECTS

INCREASE REVENUE**500,000**

PARKS AND RECREATION

SALAZAR PARK GENERAL IMPROVEMENTS

A01-CP-6014-65043-87534

CAPITAL ASSETS - B & I

INCREASE APPROPRIATION**500,000****SOURCES TOTAL****\$ 500,000****USES TOTAL****\$ 500,000****JUSTIFICATION**

The appropriation adjustment is necessary to fully fund Salazar Park General Improvements, Capital Project No. 87534.

ADOPTEDBOARD OF SUPERVISORS
COUNTY OF LOS ANGELES**38****DEC 18 2018**

AUTHORIZED SIGNATURE

GRACE HU, ADMIN. SERVICES MANAGER II

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

*Celia Zavala*CELIA ZAVALA
EXECUTIVE OFFICERREFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR---☐ ACTION☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY

DATE

B.A. NO. 076

Ladain

Dec. 6, 2018

☒ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

DATE

Grace Hu

12/6/18

SEND 3 COPIES TO THE AUDITOR-CONTROLLER