



**COUNTY OF LOS ANGELES
PROBATION OVERSIGHT COMMISSION
STATEMENT OF PROCEEDINGS FOR THE
SPECIAL MEETING**



**ST. ANNE'S CONFERENCE AND EVENT CENTER
155 NORTH OCCIDENTAL BOULEVARD
LOS ANGELES, CALIFORNIA 90026**

poc.lacounty.gov

MONDAY, MAY 11, 2026, 9:00 A.M.

AUDIO/VIDEO FILE FOR THE ENTIRE MEETING

Attachment: [Video](#)

I. ADMINISTRATIVE MATTERS

1. Call to Order and Roll Call.

Chair Canales called the meeting to order at 9:03 a.m.

Executive Director Wendelyn Julien conducted the roll call:

Present: Commissioner Brooke Harris, Commissioner Esché L. Jackson, Commissioner Milinda Kakani, Commissioner Donald D. Meredith, Commissioner Samuel Prater, Commissioner Tyrique Shipp, Commissioner Diane Terry, and Chair Dolores Canales

Attachments: [Overview of the POC's Role](#)

2. Approval of the April 9, 2026 regular meeting minutes.

No members of the public commented on this item.

On motion of Commissioner Shipp, seconded by Commissioner Terry, unanimously carried, (Commissioner Prater being absent), the Los Angeles Probation Oversight Commission (POC) agreed to approve the April 9, 2026 regular meeting minutes as presented:

Ayes: 7 – Commissioner Brooke Harris, Commissioner Esché L. Jackson, Commissioner Milinda Kakani, Commissioner Donald D. Meredith, Commissioner Tyrique Shipp, Commissioner Diane Terry, and Chair Dolores Canales

Absent: 1 – Commissioner Samuel Prater

Attachments: [Approved April 9, 2026 Regular Meeting Minutes](#)
Public Comment/Correspondence

II. DISCUSSIONS

3. **Probation's Staffing Updates** – Discuss and take possible action on updates from the Los Angeles Probation Department's Human Resources Division on staffing patterns and trends related to overtime costs, call-out rates, recruitment of new staff, and retention of current staff.
 - **The Probation Department was asked to provide:**
 - i. Reports on leave rates, callout rates, recruitment, retention, and overtime rates.
 - **Panelists:**
 - i. Deanna Carlisle, Human Resources Manager, Los Angeles County Probation Department
 - ii. Stacy Lopez-Maddox, Administrative Deputy, Los Angeles County Probation Department

HR Manager Carlisle provided a verbal update summarizing the Department's current staffing vacancies, recruitment efforts, and outreach strategies.

Commissioner Shipp inquired about the new hires' backgrounds. HR Manager Carlisle reported that there has been a diverse mix including candidates with bachelor's degrees and corrections-related experience. HR Manager Carlisle agreed to provide the POC with recruitment analytics.

Commissioner Shipp shared his sentiments about recruiting individuals already employed in related fields. HR Manager Carlisle noted that the recruitment team maintains detailed recruitment and hiring analytic breakdowns, but retention dynamics continue to impact staffing levels.

In response to Commissioner Kakani's inquiry about when the current recruitment campaign began, HR Manager Carlisle confirmed that it began in 2023–2024.

Commissioner Harris inquired about how retention challenges are shaping departmental recruitment goals and overall strategy. HR Manager Carlisle acknowledged this is a key consideration within HR's planning work.

Commissioner Jackson inquired about the Department's strategic planning and focus on employee wellness. HR Manager Carlisle reported that three departmental strategic plans have been developed, with a wellness plan in place since 2019. She emphasized the strong participation in the voluntary Peer Support Program, with 25 staff signing up in the first week and a Reserved DPO returning to serve as a Peer Supporter.

Commissioner Jackson requested clarity on measurable outcomes from the strategic plans. HR Manager Carlisle described 30-, 60-, and 90-day action measures and ongoing staff surveys, with the first action-plan data is expected by August 1, 2026. HR Manager Carlisle confirmed that the outcomes from the 30-, 60-, and 90-day action measures and ongoing staff surveys will be shared with the POC.

Commissioner Kakani requested clarification on the definition of "active employees". HR Manager Carlisle explained that "active" refers to full-time County employees, with leave data included though the duration of intermittent leave cannot be precisely quantified. Commissioner Kakani also asked for clarification on "termination." HR Manager Carlisle stated it includes all separations, including retirements, transfers, and promotions.

Commissioner Kakani inquired about the staffing plan tied to the depopulation plan and whether it can be shared with the POC. Stacy Lopez-Maddox, Administrative Deputy Lopez-Maddox confirmed that the Department's reorganization plan should be finalized by June 30, 2026.

In response to Commissioner Meredith's inquiry about leave types, HR Manager Carlisle distinguished "*continuous leave*" from "*intermittent leave*".

Commissioner Kakani inquired about fluctuations and errors in the "no call/no show" data. HR Manager Carlisle explained that these discrepancies were discovered during preparations for this meeting.

Chief Deputy Robert Arcos joined the discussion to address scheduling inconsistencies and data accuracy issues.

Three (3) public commenters addressed the POC.

Agenda item 5 was discussed next, followed by agenda items 4, 6, 7, 8, and 9.

Attachments: Supporting Documents
[05/11/26 HR Staffing Data Update](#)
[05/11/26 Callout Reports for BJN and LP](#)
[Probation's 2026 Recruitment Outreach Strategies](#)
[Public Comment/Correspondence](#)

Reference Documents – from prior POC meetings

[07/24/25 Probation's HR Update to POC](#)
[06/17/25 Probation's BOS Hiring Presentation](#)
[Field Overtime Hours - October 2022 through February 2025](#)
[11/09/23 HR Leave Data Update](#)
[04/27/22 Budget Presentations from Probation and Urban Peace Institute](#)

4. **Adult and Juvenile Field Services** – Discuss and take possible action on an update from Probation's Juvenile and Adult Field Services Bureaus to explain caseload data, staffing data, and identify which aspects of field services have been identified as able to be performed by non-sworn "Probation Assistants".

- **The Probation Department was asked to provide:**

- i. Report on updated caseload numbers for Juvenile and Adult Field Services.
- ii. Job description for the "Probation Assistant" position.

- **Panelists will include:**

- i. David Wolfsgruber, Deputy Director (Adults), Los Angeles County Probation Department
- ii. Keith Larson, Director (Adult), Los Angeles County Probation Department
- iii. Robert Arcos, Deputy Chief, Los Angeles County Probation Department

This agenda item was discussed after agenda item 5.

Deputy Director Wolfsgruber provided a verbal update on field supervision operations, noting increased use of Microsoft Teams to maintain communication with probationers and mitigate staffing challenges, as well as ongoing reliance on kiosk check-ins.

In response to Commissioner Kakani's inquiry about sex offenders, Deputy Director Wolfsgruber discussed supervision practices for sex-offender populations, emphasizing the use of global positioning technology and citing New Jersey's field supervision model as a reference point for Los Angeles County.

Commissioner Kakani inquired about communication practices with probationers, specifically juveniles, regarding their assigned Deputy Probation Officers (DPOs). Deputy Director Wolfsgruber reported that juvenile field DPO and Senior DPO reassignments have been minimal and they remain actively deployed in the field.

Commissioner Harris inquired about office staffing levels. Probation Director Keith Larson explained that 22 staff had been reassigned back to their original work locations and that two light-duty employees were assigned to the Opportunity Center.

In response to Commissioner Prater's inquiry about the caseload ratios of assigned Probation Officer to youth being 1 to 65, Deputy Director Wolfsgruber reported that the nationwide best practice for adult supervision is 1 to 75 (1:75) and 1 to 65 (1:65) for juvenile supervision.

Commissioner Terry requested additional details on caseloads and contact numbers under the MOU. Deputy Director Wolfsgruber committed to providing a follow-up report on the established contracts based on the MOU.

Commissioner Kakani proposed a motion, seconded by Commissioner Jackson, to request updated juvenile supervision breakdown data consistent with the 2024-2026 reporting format.

Four (4) public commenters addressed the POC.

Commissioner Prater left the meeting at 12:45 p.m.

On a motion of Commissioner Kakani, seconded by Commissioner Jackson, unanimously carried, (Commissioners Prater and Shipp being absent), the POC agreed to request the updated juvenile supervision breakdown data consistent with the 2024-2026 reporting format:

Ayes:	6 –	Commissioner Brooke Harris, Commissioner Esché L. Jackson, Commissioner Milinda Kakani, Commissioner Donald D. Meredith, Commissioner Diane Terry, and Chair Dolores Canales
Absent:	2 –	Commissioner Samuel Prater and Commissioner Tyrique Shipp

Agenda item 6 was discussed next.

Attachments: Supporting Documents
[May 2026 Scope of Duties Presentation – Probation Assistants vs. DPO II's](#)
[June 17, 2024 Job Classification for Probation Assistant Position](#)
[AFSB-CORE Caseloads – April 2026](#)
[AB 109 Post-Release Services Caseloads – April 2026](#)
[JFSB Caseloads – April 2026](#)
[Public Comment/Correspondence](#)

Reference Documents – from prior POC meetings
[08/14/25 Adult Field Services Presentation](#)

[03/27/25 Juvenile Supervision Staffing Breakdown](#)
[AFSB-CORE-Area Office Data - January 2024](#)
[AFSB Data by Position – March 2025](#)

5. **Moving Programming to DYD** – Discuss and take possible action on a report back from the Los Angeles County Department of Youth Development (DYD) to discuss progress on transitioning the work of providing programs in Probation’s facilities from Probation to DYD as unanimously directed by the Board of Supervisors in a [motion](#) from April 7, 2026.

- **Panelists include:**

- i. David Carroll, Patricia Soung, and Taylor Schooley representing the Los Angeles County Department of Youth Development

Director Carroll, Patricia Soung, and Taylor Schooley from DYD gave a PowerPoint presentation on an overview of DYD’s implementation plan and budget for expanding youth programming. Director Carroll outlined the anticipated \$21.8 million budget to expand youth development programming including a budget increase from \$7.2 million to \$12.2 million in actual direct contracts with providers, supported by a \$1.9 million administrative fee, \$2.8 million to allocate towards coordinating the programs in the facilities, and additional allocations of \$4.9 million at Campus Kilpatrick and \$4.9 million at Barry J. Nidorf Juvenile Hall.

Probation Superintendent Dr. Jesus Corral reported that the required 30-day report had been submitted, staff have been assigned to implementation tasks, and that while timelines are ambitious, DYD and Probation are collaborating closely.

Commissioner Jackson raised questions about best-practice models with the uniqueness of Los Angeles County. Ms. Schooley compared DYD’s plans to other jurisdictions, including Washington, D.C. Department of Youth Rehabilitation Services. Director Carroll emphasized the Youth Engagement Model and its focus on youth-centered goal setting and expanding opportunities for youth.

Commissioner Harris inquired about implementation timelines. Director Carroll explained the goal to assume the County-contracted programs and phase in case managers is by June 30, 2027.

Commissioner Prater joined the meeting at 11:08 a.m.

Commissioner Kakani inquired about a visual process map or flow chart outlining the Youth Development Coordination plan. Director Carroll stated that the DYD will provide the POC with a concise visual process map or workflow for the implementation plan.

Commissioner Terry inquired about planning for re-entry and consideration from families, youth, and providers on output metrics. Director Carroll mentioned that the youth usually inform people of their programming preferences. Ms. Soung stated that there are nineteen (19) current programs, and DYD is in the process of creating community engagement strategies for the public to share their input on those programs.

In response to Commissioner Jackson’s inquiry about the POC supporting DYD in the development of its community engagement strategy outcome metrics with youth, families, and providers, Director Carroll confirmed that the POC can review the reports and DYD will continue to consult with the POC.

One (1) public commenter addressed the POC.

The POC recessed for 10 minutes and resumed the meeting at 11:52 a.m. Commissioner Shipp left the meeting at 11:42 a.m.

Agenda item 4 was discussed next.

Attachments: Supporting Documents
[05/11/26 Integrated Youth Engagement: Plan for In-Facility Programming](#)
[04/07/26 Board Motion](#)
[DYD's Report Back to BOS on Implementation Plan](#)
[Website Link to DYD's Provider Directory](#)
Public Comment/Correspondence

6. **Probation Oversight Commission Executive Director Report** – Discuss and take possible action on the following items as reported by the Los Angeles County Probation Oversight Commission:

- i. Outstanding and current requests for information
- ii. Update on POC's annual inspection cycle
- iii. Update on concerns about Oleoresin Capsicum (OC) spray
- iv. Create an ad hoc committee to select an At-Large Commissioner (vote)

• **Panelists included:**

- i. Wendelyn Julien, Executive Director, Los Angeles County Probation Oversight Commission

Executive Director Julien reported that the Campus Kilpatrick inspection report has been submitted to Probation for review and will be released publicly once finalized. She added that the Los Padrinos Juvenile Hall inspection was completed on May 4, 2026, and that report is in development. Executive Director Julien suggested that the Commission consider holding a town hall to discuss inspection findings.

Director Julian also provided an update on the forthcoming OC spray report, noting continued use-of-force incidents involving OC spray for classifications such as “out-of-control behavior” and “out-of-bounds” that raise concerns. She reiterated the Commission’s longstanding interest in reducing reliance on this method.

Finally, Executive Director Julien announced the retirement of Commissioner Eduardo Mundo and outlined the POC’s recruitment process for a new at-large Commissioner. She encouraged community members to apply and requested that the Commission form an ad hoc committee to review applications, conduct interviews, and bring a recommendation to the full Commission prior to Board of Supervisors’ appointment.

Commissioner Kakani proposed a motion, seconded by Commissioner Harris, to create an ad hoc committee to select a new At-Large Commissioner as presented in the attached motion.

No members of the public commented on this item.

On motion of Commissioner Kakani, seconded by Commissioner Harris, unanimously carried, (Commissioners Prater and Shipp being absent), the POC agreed to accept the attached motion to create an ad hoc committee to select a new At-Large Commissioner as presented:

Ayes: 6 – Commissioner Brooke Harris, Commissioner Esché L. Jackson, Commissioner Milinda Kakani, Commissioner Donald D. Meredith, Commissioner Diane Terry, and Chair Dolores Canales

Absent: 2 – Commissioner Samuel Prater and Commissioner Tyrique Shipp

Attachments: Supporting Documents
[05/11/26 POC Motion](#)
[04/16/26 POC Letter to Probation – Data Information Requests with Updates](#)
[Contraband Findings Summary – January 2026 combined for LP and BJN-SYTF](#)
[OC Spray Deployment Reports](#)
[Probation's Adopted Budget for FY 2025-26](#)
[05/07/26 Probation's Current Vacancies](#)
Public Comment/Correspondence

III. **MISCELLANEOUS**

MATTERS NOT POSTED

7. Matters not posted on the agenda, to be discussed and (if requested), placed on the agenda for action at a future meeting of the authority, of matters requiring immediate action because of an emergency situation or where the need to take action arose subsequent to the posting of the agenda.

(Not on agenda)

There were no topics proposed for discussion at future meetings.

Commissioner Meredith expressed thanks and gratitude to Probation and professional staff during his announcement of National Law Enforcement Appreciation Week.

Commissioner Meredith shared that several [Probation Officers from Los Angeles County](#) including [Arnold C. Garcia](#) (Dorothy Kirby Center on April 5, 1994), [Michael Wall](#) (Central Juvenile Hall on April 30, 2021), and Stanley Guyness (2023 at Los Padrinos Juvenile Hall) were added to the National Law Enforcement Officers Memorial in Washington, D.C. at Judiciary Square.

Executive Director Julien reported that Probation staff in the enhanced supervision unit demonstrated exceptional care and engagement while working with young men and boys, creating a positive and supportive environment. During a recent flag football game at Camp Paige, staff showed strong commitment and allowed the boys to enjoy a normal, healthy teenage experience alongside their families. This successful event was made possible through effective collaboration between staff and the CBO running the program.

PUBLIC COMMENT

8. Opportunity for members of the public to address the Los Angeles Probation Oversight Commission (POC) on items of interest that are within the subject matter jurisdiction of the POC.

You may submit public comment by e-mail to info@poc.lacounty.gov.

Written public comment or documentation must be submitted no later than 5:00 p.m. one business day before the scheduled meeting to be included on the agenda. Please include the Agenda Item(s) and meeting date in your correspondence. Correspondence received by 5:00

p.m. the same day of the meeting shall become part of the official record.

No members of the public commented on this item.

Attachments: Public Comment/Correspondence

IV. ADJOURNMENT

9. Adjournment for the special meeting of May 11, 2026.

On motion by Commissioner Kakani, unanimously seconded by all Commissioners, unanimously carried (Commissioners Prater and Shipp being absent), the POC adjourned the meeting at 1:00 p.m.