



**STATEMENT OF PROCEEDINGS
FOR THE REGULAR MEETING OF THE
LOS ANGELES COUNTY YOUTH COMMISSION
OPERATIONS COMMITTEE (OPS)
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 374-A
LOS ANGELES, CALIFORNIA 90012
<https://youthcommission.lacounty.gov>**

Monday, November 17, 2025

6:30 PM

Video for the entire meeting. (25-6470)

Attachments: [Video](#)

I. ADMINISTRATIVE MATTERS

1. Call to Order, Roll Call and Land Acknowledgment. (25-6148)

Co-Chair Joshua Elizondo called the meeting to order at 6:38 p.m. County Staff conducted Roll Call. Commissioner Martine Jones read the County's Land Acknowledgement.

Present: OPS Chair Joshua Elizondo, Commissioner Jessica Castillo, and Commissioner Martine Jones. Commissioners Clarissa Peña and Evelyn Karina Rodriguez arrived later in the meeting.

2. Approval of minutes from the regular meeting of September 22, 2025. (25-6152)

On motion of Commissioner Martine Jones, seconded by Commissioner Jessica Castillo, and duly carried, the minutes from the regular meeting of September 22, 2025 were approved by the following vote:

Ayes: 3 - Co-Chair Joshua Elizondo, Commissioner Jessica Castillo, and Commissioner Martine Jones

Absent: 2 - Co-Chair Clarissa Peña, and Commissioner Evelyn Karina Rodriguez

Attachments: [SUPPORTING DOCUMENT](#)

II. DISCUSSIONS

3. Discussion on video production of onboarding videos. (25-6166)

OPS Chair Joshua Elizondo tabled this item to discuss Item No. 4. Later in the meeting, OPS Chair Elizondo opened the floor for discussion on this item, regarding production of onboarding videos. Commissioner Evelyn Karina Rodriguez reported that she has completed the first storyboard draft. Upon finalization of the remaining storyboards, she will share them with the OPS Committee for feedback. She indicated that the animation will be completed between January and March 2026. Discussion ensued regarding the type of animation that will be used and the method of voice over.

4. Discussion on the future vacancy roadmap to address term endings and Commissioner reflections. (25-4642)

This item was discussed after Item No. 2. OPS Chair Joshua Elizondo opened the floor for discussion regarding the future vacancy roadmap to address term endings and Commissioner reflections. Commissioner Martine Jones voiced her desire for the reflection process to have a restorative approach, and requested that the process be connective, not punitive. This Item was then tabled to take up Item No. 3.

Later in the meeting, OPS Chair Elizondo opened the floor for discussion to address the Commissioner reflection process. He then reviewed the questions commissioners will be asked at their term ending/renewal, and discussion ensued. During discussion the following points were made:

- **Reword the questions so that they generate a conversation rather than an evaluation.**
- **Add a question regarding anxiety and mental health needs and ask how needs can be met.**
- **Add a question regarding experience as a Commissioner, and if there is a desire to continue, and use this question to reinforce role as a commissioner.**
- **Utilize data to review work effort and attendance and use the process to ensure alignment with duties and obligations.**
- **Include available resources during the process.**
- **Ensure that questions are trauma-informed.**

Executive Director, Tiara Summers, suggested that each question should have a built-in reason for asking, such as, reflection on accountability and used as a way of addressing issues.

OPS Chair Elizondo emphasized the need to be intentional and compassionate during the process and reported that the reflection process for upcoming term endings should happen in April or May of 2026 to allow sufficient time to fill any vacancies.

Executive Director, Tiara Summers, stressed that the reflection process should create a platform for a peer-to-peer touchpoint for self-reflection and dialogue. Also, the exit reflection question regarding continuing to work from the outside as an alumni should be asked on a case-by-case basis and inserted in the reflection process if the conversation is leading that way.

After discussion, it was determined that the reflection questions will be reviewed by OPS Chair Elizondo, who will then present the document to the full Commission for feedback and finalization.

Attachments: [SUPPORTING DOCUMENT](#)

III. MISCELLANEOUS

5. Opportunity for members of the public to provide comments to the Commission on item(s) not on the agenda, that are within the subject matter jurisdiction of the Commission. (25-6167)

No members of the public addressed the OPS Committee.

6. Adjournment. (25-6168)

The next meeting is scheduled to be held in January 2026, the date is pending approval by the whole Commission.

On motion of Commissioner Evelyn Karina Rodriguez, seconded by Commissioner Martine Jones, there being no objection, the meeting was adjourned at 8:02 p.m.