



COUNTY OF LOS ANGELES  
PROBATION OVERSIGHT COMMISSION  
STATEMENT OF PROCEEDINGS FOR THE  
SPECIAL MEETING



ST. ANNE'S CONFERENCE AND EVENT CENTER  
155 NORTH OCCIDENTAL BOULEVARD  
LOS ANGELES, CALIFORNIA 90026

[poc.lacounty.gov](http://poc.lacounty.gov)

THURSDAY, OCTOBER 9, 2025, 9:00 A.M.

AUDIO/VIDEO FILE FOR THE ENTIRE MEETING

Attachment: [Video](#)

**I. ADMINISTRATIVE MATTERS**

1. Call to Order and Roll Call.

Chair Mundo called the meeting to order at 9:00 a.m.

Commissioner Harris commended Executive Director Wendelyn Julien and Project Director Dr. Sarah Gongora, Psy.D. for being recognized by Supervisor Lindsey Horvath.

Executive Director Wendelyn Julien conducted the roll call:

Present: Commissioner Dolores Canales, Commissioner Brooke Harris, Commissioner Esché L. Jackson, Commissioner Milinda Kakani, Commissioner Donald D. Meredith, Commissioner Samuel Prater, Commissioner Tyrique Shipp, and Chair Eduardo Mundo

Absent: Commissioner Diane Terry

Attachments: [Overview of the POC's Role](#)

2. Approval of the October 9, 2025 regular meeting minutes.

No members of the public commented on this item.

On motion of Commissioner Kakani, seconded by Commissioner Canales, **carried by the following vote unanimously carried**, (Commissioners Shipp and Terry being absent), the Los Angeles Probation Oversight Commission (POC) agreed to approve the October 9, 2025, regular meeting minutes:

**Ayes:**           **67 –** Commissioner Dolores Canales, ~~Commissioner Brooke Harris~~, Commissioner Esché L. Jackson, Commissioner Milinda Kakani, Commissioner Donald D. Meredith, Commissioner Samuel Prater, and Chair Eduardo Mundo

**Abstain:**       **1 –** Commissioner Brooke Harris

**Absent:**       **2 –** Commissioner Tyrique Shipp & Commissioner Diane Terry

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Attachments: [Approved October 9, 2025 Minutes](#)  
Public Comment/Correspondence

## II. DISCUSSIONS

3. Discuss and take possible action on, including a vote to approve, the attached POC's Visitation Inspections Report of Los Padrinos Juvenile Hall (LPJH) and Barry J. Nidorf-Secure Youth Treatment Facility (BJN-SYTF). This discussion will include the following:
  - i. Report on observations made during visitation inspections
  - ii. Presentation on improvements to date and plans for future improvements
  - Dr. Sarah Gongora, Psy.D., Project Director, Los Angeles County Probation Oversight Commission
  - Robert Arcos, Acting Chief Deputy, Los Angeles County Probation Department

**Dr. Gongora gave a PowerPoint Presentation, which has been attached to the agenda.**

**Chief Deputy Arcos gave a verbal update on the need for better consistency regarding Probation's visitation policy across all facilities, and noted the Department has already begun work on this with external stakeholders and the POC.**

**Commissioner Mundo proposed a motion, seconded by Commissioner Kakani, to accept the attached POC visitation inspection reports on BJN-SYTF and LPJH as presented.**

**Chief Guillermo Viera Rosa expressed appreciation for the POC's direct recommendations based on observations and emphasized that the policy must balance the value and need for visitation with the need to prevent harm in the juvenile facilities. Chief Viera Rosa stressed that the Probation Department does not enforce immigration policies.**

**Commissioner Kakani inquired about a visitation policy being drafted with the California Office of Youth and Restoration (OYCR). Chief Deputy Arcos confirmed that the existing visitation policy has been vetted, inconsistencies have been identified, and OYCR will be recommending best practices for visitation at the POC's December meeting.**

**Two (2) public commenters addressed the POC.**

**On motion of Commissioner Mundo, seconded by Commissioner Canales, unanimously carried, (Commissioners Shipp and Terry being absent), the POC agreed to approve the attached POC report on BJN-SYTF and LPJH as presented:**

**Ayes:**            7 –     Commissioner Dolores Canales, Commissioner Brooke Harris, Commissioner Esché L. Jackson, Commissioner Milinda Kakani, Commissioner Donald D. Meredith, Commissioner Samuel Prater, and Chair Eduardo Mundo

**Absent:**           2 –     Commissioner Tyrique Shipp & Commissioner Diane Terry

Attachments:    Supporting Documents  
[POC Visitation Presentation](#)  
[Approved 08/14/25 POC Motion](#)  
[POC Report on BJN-SYTF and LPJH Visitation Observations](#)  
Public Comment/Correspondence

4. Discuss and take possible action on the Los Angeles Probation Department's Depopulation Plan updates. The POC requests this update include the following:
  - i. The process by which pre-disposition youth are selected to be moved from LPJH to BJN-SYTF
  - ii. How pre-disposition youth, and particularly those with developmental disabilities

who have been moved, are receiving services at BJN-SYTF

- iii. Movement of girls and gender-expansive (GGE) youth to Campus Kilpatrick
- iv. Update on Board of State and Community Corrections (BSCC) compliance

- Robert Arcos, Acting Chief Deputy, Los Angeles County Probation Department
- Suzanne Lyles, Probation Director, Los Angeles County Probation Department
- Jocelyn Roman, Deputy Director, Los Angeles County Probation Department

**Chief Guillermo Viera Rosa gave a verbal report on Probation's depopulation plan including moving youth to other facilities, revisiting the intake process, and reducing the number of youth overall in juvenile detention facilities to put the county in a better position to meet the staffing requirements set by the BSCC.**

**Chief Deputy Arcos provided additional BSCC compliance updates and explained how the Probation Department's Operations teams are focusing on working in unison opposed to in silos. Probation representatives gave verbal presentations on the following:**

- Deputy Director Jocelyn Roman – Barry J. Nidorf-Secure Youth Treatment Facility (SYTF side and Juvenile Hall side)
- Probation Director Suzanne Lyles – Juvenile Field Services Bureau and handling of SYTF recommendations and transitions to camp, suitable placement, or release.
- Senior Director Kim Binion – DKC and Camp Kilpatrick Operations

**Three (3) public commenters addressed the POC.**

**In response to Commissioner Jackson's inquiry about DKC and CVK's mission statements, Senior Director Binion shared that it is part of their intentional culture setting.**

**Attachments:**    Supporting Documents  
                             [POC's Pros and Cons List on the Global Plan](#)  
                             [Public Comment/Correspondence](#)

- 5. Discuss and take possible action on a presentation from the Los Angeles County Probation Department on the frequency and process for transferring youth to adult court and for filing charges against youth for incidents occurring inside the facility. The POC specifically asked the presentation to address questions outlined in the [motion passed by the POC on October 9, 2025](#).
  - Suzanne Lyles, Probation Director, Los Angeles County Probation Department
  - Jocelyn Roman, Deputy Director, Los Angeles County Probation Department

**Probation Director Lyles verbally reported on the data provided in the attached report back and clarified that the correct total number of youth pending transfer to adult court as of Oct. 31, 2025 is 62. Chief Deputy Arcos gave a report on new charges data, which has been attached to the agenda.**

**Two (2) public commenters addressed the POC.**

**Attachments:**    [Approved 10/09/25 POC Motion](#)  
                             [Probation's 11/17/25 Report Back](#)  
                             Public Comment/Correspondence

**The POC recessed for 10 minutes and returned at 11:30 a.m.**

- 6. Discuss and take possible action on an update on [the approved motion](#) requesting information regarding the Probation Department's use of consultants during the past two fiscal years and costs associated with those contracts.
  - Stacy Lopez-Maddox, Administrative Deputy, Los Angeles County Probation Department

Administrative Deputy Stacy Lopez-Maddox mentioned that the Probation Department was under an emergency order over the past year allowing them to consult with outside experts and contractors to address the various departmental challenges. Some of those challenges include staff mentoring, technology, and training. Administrative Deputy Lopez-Maddox explained that some contracts were one-year long and others were multi-year contracts.

In response to Commissioner Harris' inquiry about missing information for several of the 36 consultant contracts listed, Administrative Deputy Lopez-Maddox agreed to provide the outstanding data to the POC before the December POC meeting. Administrative Deputy Lopez-Maddox also agreed to provide the POC with an update on who the program contacts are with and who is managing them.

Commissioner Kakani inquired about who determines and manages the contracts for legal services. Administrative Deputy Lopez-Maddox stated that she would seek clarification and report back to the POC but believed those contracts may be with County Counsel.

In response to Commissioner Mundo's inquiry about obtaining the legal contracts listing, Administrative Deputy Lopez-Maddox confirmed that this information would be provided to the POC if County Counsel approved.

No members of the public commented on this item.

**Attachments:**    Supporting Documents  
                             [Approved 09/15/25 POC Motion](#)  
                             [Probation's 11/17/25 Report Back](#)  
                             Public Comment/Correspondence

7. Discuss and take possible action up to and including voting to direct the Office of Inspector General (OIG) to issue a subpoena for outstanding data and information. As part of this agenda item, the Executive Director of the Probation Oversight Commission will report and share information about outstanding data and information requests.

Executive Director Julien reported that the POC's recent requests for information have been received and attached to the agenda.

No members of the public commented on this item.

On motion of Commissioner Mundo, seconded by Commissioner Canales, unanimously carried, (Commissioner Terry being absent), the POC agreed to table this agenda item for discussion at a future meeting:

**Ayes:**                8 –    Commissioner Dolores Canales, Commissioner Brooke Harris, Commissioner Esché L. Jackson, Commissioner Milinda Kakani, Commissioner Donald D. Meredith, Commissioner Samuel Prater, Commissioner Tyrique Shipp, and Chair Eduardo Mundo

**Absent:**            1 –    Commissioner Diane Terry

**Attachments:**    [10/20/25 POC Letter to Probation – Data Information Requests](#)  
                             [09/24/25 Daily Population Statistics](#)  
                             [10/29/25 Daily Population Statistics](#)  
                             [OC Spray Deployment Reports](#)  
                             [September-October 2025 Contraband Summary \(LPJH & BJN-SYTF\)](#)  
                             [YOYV Data for LPJH & BJN-SYTF for October 2025](#)  
                             [Written Responses re: MOA with Local Law Enforcement \(10/09/25 POC meeting\)](#)

Motion to Direct OIG to Subpoena Items *(if needed)*  
Motion to Formally Request Items *(if needed)*  
Public Comment/Correspondence

### III. REPORT

8. Discuss and take possible action on a report from the Executive Director of the Los Angeles County Probation Oversight Commission.
  - i. [POC's 2024-2025 Annual Report](#) (vote to approve)
  - ii. [KPI 3<sup>rd</sup> Quarter Report \(July 1, 2025 – September 30, 2025\)](#)
- Wendelyn Julien, Executive Director, Los Angeles County Probation Oversight Commission

**Commissioner Prater left the meeting at 11:55 a.m.**

**Executive Director Julien explained that the quarterly Key Performance Indicators Report (KPI) shows public engagement, social media, and meeting participation.**

**By Common Consent, (Commissioners Prater and Terry being absent), the POC agreed to table the POC's 2024-2025 Annual Report for discussion at the December POC meeting.**

**Commissioner Meredith inquired about meeting at other locations within the different supervisory districts or at the Hall of Administration.**

**Commissioner Mundo proposed a motion, seconded by Commissioner Shipp, to approve the 2026 POC meeting schedule as presented.**

**No members of the public commented on this item.**

**On motion of Commissioner Mundo, seconded by Commissioner Shipp, unanimously carried, (Commissioners Prater and Terry being absent), the POC agreed to approve the 2026 POC meeting schedule as presented:**

<b>Ayes:</b>	<b>7 –</b>	Commissioner Dolores Canales, Commissioner Brooke Harris, Commissioner Esché L. Jackson, Commissioner Milinda Kakani, Commissioner Donald D. Meredith, Commissioner Tyrique Shipp, and Chair Mundo
<b>Absent:</b>	<b>2 –</b>	Commissioner Samuel Prater & Commissioner Diane Terry
<b><u>Attachments:</u></b>		Supporting Documents <a href="#">POC's 2024-2025 Annual Report</a> <a href="#">KPI 3<sup>rd</sup> Quarter Report (July 1, 2025 – September 30, 2025)</a> <a href="#">Drafted 2026 Meeting Schedule</a> Public Comment/Correspondence

### IV. MISCELLANEOUS

#### **MATTERS NOT POSTED**

9. Matters not posted on the agenda, to be discussed and (if requested), placed on the agenda for action at a future meeting of the authority, of matters requiring immediate action because of an emergency situation or where the need to take action arose subsequent to the posting of the agenda.

*(Not on agenda)*

Commissioner Canales encouraged Commissioners and community groups that enter the facilities to attend [the newly launched Game Changer sessions](#) at Probation's Los Padrinos Juvenile Hall (November 21<sup>st</sup>) and Barry J. Nidorf-Secure Youth Treatment Facility (November 18<sup>th</sup>).

The following topics were proposed for discussion at future meetings:

- Update on Probation's Narcan policy
- Monitor progression of AB 1376 and its local impact on Probation's field services.
- Schedule an educational town hall on transfer motions (Commissioner Harris volunteered to help find speakers and panelists)
- Nominations for the 2026 POC leadership team (Chair, Vice Chair, and Secretary)

### **PUBLIC COMMENT**

10. Opportunity for members of the public to address the Los Angeles Probation Oversight Commission (POC) on items of interest that are within the subject matter jurisdiction of the POC.

You may submit public comment by e-mail to [info@poc.lacounty.gov](mailto:info@poc.lacounty.gov).

Written public comment or documentation must be submitted no later than 5:00 p.m. one business day before the scheduled meeting to be included on the agenda. Please include the Agenda Item(s) and meeting date in your correspondence. Correspondence received by 5:00 p.m. the same day of the meeting shall become part of the official record.

**One (1) public commenter addressed the POC.**

**Attachments:** Public Comment/Correspondence

### **V. ADJOURNMENT**

11. Adjournment for the special meeting of November 17, 2025.

**On motion by Commissioner Jackson, seconded by Commissioner Kakani, unanimously carried (Commissioners Prater and Terry being absent), the POC adjourned the meeting at 12:13 p.m.**