



**COUNTY OF LOS ANGELES**  
**PROBATION OVERSIGHT COMMISSION**  
**STATEMENT OF PROCEEDINGS FOR THE**  
**SPECIAL MEETING**



**ST. ANNE'S CONFERENCE AND EVENT CENTER**  
**155 NORTH OCCIDENTAL BOULEVARD**  
**LOS ANGELES, CALIFORNIA 90026**

[poc.lacounty.gov](http://poc.lacounty.gov)

**MONDAY, SEPTEMBER 15, 2025, 9:00 A.M.**

AUDIO/VIDEO FILE FOR THE ENTIRE MEETING

**Attachment:**    [Video](#)

**I.     ADMINISTRATIVE MATTERS**

1. Call to Order and Roll Call.

**Chair Mundo called the meeting to order at 9:00 a.m. Executive Director Wendelyn Julien conducted the roll call:**

Present:        Commissioner Brooke Harris, Commissioner Esché L. Jackson, Commissioner Milinda Kakani, Commissioner Donald D. Meredith, Commissioner Samuel Prater, Commissioner Diane Terry, and Chair Eduardo Mundo

Absent:         Commissioner Dolores Canales and Commissioner Tyrique Shipp

**Attachments:**    [Overview of the POC's Role](#)

2. Approval of the August 14, 2025 regular meeting minutes.

**No members of the public commented on this item.**

**On motion of Commissioner Kakani, seconded by Commissioner Terry, carried by the following vote, (Commissioners Canales, Prater, and Shipp being absent), the Los Angeles Probation Oversight Commission (POC) agreed to approve the August 14, 2025, regular meeting minutes:**

**Ayes:**            5 –     Commissioner Esché L. Jackson, Commissioner Milinda Kakani, Commissioner Donald D. Meredith, Commissioner Diane Terry, and Chair Eduardo Mundo

**Absent:**          3 –     Commissioner Dolores Canales, Commissioner Samuel Prater, Commissioner Tyrique Shipp

**Abstain:**        1 –     Commissioner Brooke Harris

**Attachments:**    [Approved August 14, 2025 Minutes](#)  
Public Comment/Correspondence

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Agenda item 5 was discussed next, followed by agenda items 3, 4, 6, 7, 8, 9, and 10.

Commissioner Prater joined the meeting at 9:10 a.m.

## II. DISCUSSIONS

3. Discuss and take possible action on an update from Chief Guillermo Viera Rosa and Director Deanna Carlisle on the Probation Department's 90-day deployment policy of field staff. The POC has asked the Department to explain the policy, purpose, and process, in particular how staff are/were informed about the process, and how effective the policy has been in addressing the Department's staffing needs.

- Guillermo Viera-Rosa, Chief, Los Angeles County Probation Department
- Deanna Carlisle, Human Resources Manager, Los Angeles County Probation Department

Chief Viera Rosa reported that over 85% field staff who were deployed for 90 days to support the staffing shortages in the juvenile halls asked for an accommodation that would have kept them from going into the juvenile facilities. He explained that not enough positions allowing for those accommodations are available in the department.

HR Manager Carlisle provided background information about the 90-day accommodation process, explaining the role of the Los Angeles County Department of Human Resources (DHR's) Disability Management Compliance (DMC) Unit, and that there is not a policy for the 90-day accommodation process because it all falls under the legal parameters of local, state, and federal laws.

Eight (8) public commenters addressed the POC.

Chief Viera Rosa clarified that the Disability Management program is individualized and serves as an attempt to accommodate employees, but due to the disproportionate number of accommodation requests in relation to the Probation Department's ability to accommodate, employees have been placed on approved leave as an alternate accommodation. He explained that the 90-day "rotation" that requires some employees asking for accommodates stay home on rotation was chosen by leadership to promote fairness and accommodates as many people as possible while limiting the amount of time they had to stay home.

Attachments:    Supporting Documents  
                          [Adult Field Services Presentation \(08/14/25\)](#)  
                          [Probation's HR Update \(07/24/25\)](#)  
                          Public Comment/Correspondence

The POC recessed for 10 minutes and returned at 12:00 p.m.

Commissioner Jackson left the meeting at 12:00 p.m.

4. Discuss and take possible action on the Los Angeles Probation Department's Depopulation Plan updates. The POC requests this update include the following:
  - i. Movement of youth to Campus Kilpatrick, Barry J. Nidorf Juvenile Hall, and Camp Joseph Paige as well as changes in program at those facilities.
  - ii. Communication with partner agencies and Community-Based Organizations and implementation of programs and services.

- iii. BSCC compliance and update on suitability at Barry J. Nidorf and Los Padrinos Juvenile Halls.

- Guillermo Viera Rosa, Chief, Los Angeles County Probation Department

Chief Viera Rosa gave a verbal update on the superior court's order to show cause hearing, BSCC inspections, and progress with preparing probation facilities for implementation of the depopulation plan including moving predisposition youth to Barry J. Nidorf, depopulating Los Padrinos Juvenile Hall, changing the use of Camp Paige, and preparing Campus Kilpatrick for girls and gender expansive youth.

One (1) public commenter addressed the POC.

Commissioner Terry inquired about vouchers being available to parents with SYTF youth to travel to Barry J. Nidorf for visitation and not to all parents. Chief Viera Rosa stated that he would report back to the POC to clarify what the distinctions are and/or if all visiting family members will have an opportunity to receive a gift card.

Agenda item 6 was discussed next.

Attachments:    Supporting Documents  
                             Public Comment/Correspondence

5. Discuss and take possible action on a presentation on the Probation Department's Intake, Detention, and Control (IDC) processes, procedures, and recent changes.

- Cesar Mayorquin, Probation Director, Los Angeles County Probation Department

This agenda item was discussed after agenda item 3.

Director Mayorquin presented the attached presentation on Probation's IDC Unit.

Commissioner Prater inquired about the availability of more recent data due to the presented data being from March 2025. Director Mayorquin confirmed that there is more recent data available for June through August that he is currently compiling, vetting, and validating so he can report back to the POC with accurate and validated data.

In response to Commissioner Kakani's inquiry about the detention screening tool that is currently being used, Director Mayorquin confirmed that the LADS is still being used/enhanced and that he will present updated information about the LADS at a future POC meeting.

Commissioner Jackson inquired about the inclusion of intake and release data on the POC's Data Dashboard and if Probation could provide this data regularly. Director Mayorquin stated that the updated data will be presented to Probation's upper management for guidance on how to present the data to the POC.

No members of the public commented on this item.

Max Huntsman, Inspector General of the Los Angeles County Office of Inspector General (OIG), mentioned that several OIG positions dedicated to oversight will be eliminated in addition to the county-wide curtailment and shared his concerns about the impact of that curtailment.

Agenda item 3 was discussed next.

**Attachments:** [Supporting Documents](#)  
Public Comment/Correspondence

6. Discuss and take possible action on a motion to request information regarding the Probation Department's use of consultants during the past two fiscal years and costs associated with those contracts.

**This agenda item was discussed after agenda item 4.**

**Commissioner Harris explained the purpose of the motion, which is to better understand how much is being spent on the Probation Department's external support/services from hired consultants, the reasons for those expenditures, and the returns on investments.**

**Commissioner Harris proposed a motion, seconded by Commissioner Kakani, to accept the attached motion as presented.**

**Commissioner Meredith made a friendly amendment to add sentence five, instructing the Probation Department to evaluate whether performance reviews or outcome analyses are provided as outlined in the SOW to know the status on the fulfillment of the services.**

**Chair Mundo made a friendly amendment to include a report back date. Commissioner Harris and Commissioner Kakani agreed to have the report back due in 45 days.**

**Commissioner Prater made a friendly amendment to remove the word "operating" with respect to the contract made with the Probation Department from sentence three of the motion. Commissioner Harris and Commissioner Kakani agreed to replace the word "operating" with "program". This was to clarify that the budget requests relates only to the work the organization or consultant is doing for the Probation Department and to clarify that this is not intended as a request regarding contracts with community-based organizations who provide services to youth and adults on Probation.**

**No members of the public commented on this item.**

**On motion of Commissioner Harris, seconded by Commissioner Kakani, unanimously carried, (Commissioners Canales, Jackson, and Shipp being absent), the POC agreed to accept the POC motion requesting Probation's contract information as amended:**

**Ayes:           6 –     Commissioner Brooke Harris, Commissioner Milinda Kakani, Commissioner Donald D. Meredith, Commissioner Samuel Prater, Commissioner Diane Terry, and Chair Eduardo Mundo**

**Absent:         3 –     Commissioner Dolores Canales, Commissioner Esché L. Jackson, and Commissioner Tyrique Shipp**

**Attachments:** [Supporting Documents](#)  
[POC Motion](#)  
[Revised POC Motion](#)  
[Amended POC Motion \(Approved 09/15/25\)](#)  
Public Comment/Correspondence

### III. REPORT

7. Report from the Executive Director of the Los Angeles County Probation Oversight Commission.
  - Wendelyn Julien, Executive Director, Los Angeles County Probation Oversight Commission
    - i. Update on visitation observations

Executive Director Julien reported that there will be a virtual town hall on September 25, 2025 to discuss the recent inspections of BJN-SYTF and Campus Kilpatrick, and the commission will vote on the reports on October 9, 2025.

Dr. Sarah Gongora, Psy.D., Project Director for the POC, provided progress updates on the POC's recent visits to LPJH and BJN-SYTF for visitation observations as [directed by the POC](#). The full report back will be given on October 9, 2025.

No members of the public commented on this item.

Attachments:     Supporting Documents  
                             Public Comment/Correspondence

### IV. MISCELLANEOUS

#### MATTERS NOT POSTED

8. Matters not posted on the agenda, to be discussed and (if requested), placed on the agenda for action at a future meeting of the authority, of matters requiring immediate action because of an emergency situation or where the need to take action arose subsequent to the posting of the agenda.

*(Not on agenda)*

The following topics were proposed for discussion at future meetings:

- Presentation from the Probation Department's Chief Information Officer and Executive Management on the Department's Data Management Unit's challenges with collecting, analyzing, and reporting high quality data.
- MOU regarding partnerships and collaboration with local law enforcement (what is happening vs. what is expected)
- Intake, Detention, and Control (IDC) – specifically how LADS are being improved, how developmental disabilities are being considered with the LADS, amongst other questions.

Commissioner Meredith recognized the Probation staff and crew members who lost their lives while fighting Los Angeles County fires and highlighted how their lives will be memorialized: five people in the Azusa Canyon Fire (Fire Station 97 – August 1968) and four people in the Hacienda Fire and Los Angeles County Fire Captain Glenn Rockey (September 1955).

### **PUBLIC COMMENT**

9. Opportunity for members of the public to address the Los Angeles Probation Oversight Commission (POC) on items of interest that are within the subject matter jurisdiction of the POC.

You may submit public comment by e-mail to [info@poc.lacounty.gov](mailto:info@poc.lacounty.gov).

Written public comment or documentation must be submitted no later than 5:00 p.m. one business day before the scheduled meeting to be included on the agenda. Please include the Agenda Item(s) and meeting date in your correspondence. Correspondence received by 5:00 p.m. the same day of the meeting shall become part of the official record.

**One (1) public commenter addressed the POC.**

**Attachments:** [Public Comment/Correspondence](#)

### **V. ADJOURNMENT**

10. Adjournment for the special meeting of September 15, 2025.

**On motion by Commissioner Prater, seconded by Commissioner Harris, unanimously carried (Commissioners Canales, Jackson, and Shipp being absent), the POC adjourned the meeting at 12:51 p.m.**