



COUNTY OF LOS ANGELES
PROBATION OVERSIGHT COMMISSION
STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING



ST. ANNE'S CONFERENCE AND EVENT CENTER
155 NORTH OCCIDENTAL BOULEVARD
LOS ANGELES, CALIFORNIA 90026

poc.lacounty.gov

THURSDAY, APRIL 3, 2025, 9:00 A.M.

AUDIO/VIDEO FILE FOR THE ENTIRE MEETING

Attachment: [Video](#)

I. ADMINISTRATIVE MATTERS

1. Call to Order and Roll Call.

Chair Mundo called the meeting to order at 9:05 a.m. Executive Director Wendelyn Julien conducted the roll call:

Present: Commissioner Dolores Canales, Commissioner Brooke Harris, Commissioner Milinda Kakani, Commissioner Donald D. Meredith, Commissioner Samuel Prater, Commissioner Tyrique Shipp, Commissioner Diane Terry, and Chair Eduardo Mundo

Absent: Commissioner Esché L. Jackson

Attachments: [Overview of the POC's Role](#)

2. Approval of the March 13, 2025 regular meeting minutes.

No members of the public commented on this item.

On motion of Commissioner Kakani, seconded by Commissioner Canales, unanimously carried, (Commissioners Jackson and Meredith being absent), the Los Angeles Probation Oversight Commission (POC) agreed to approve the March 13, 2025, regular meeting minutes:

Ayes: 7 – Commissioner Dolores Canales, Commissioner Brooke Harris, Commissioner Milinda Kakani, Commissioner Samuel Prater, Commissioner Tyrique Shipp, Commissioner Diane Terry, and Chair Eduardo Mundo

Absent: 2 – Commissioner Esché L. Jackson and Commissioner Donald D. Meredith

Attachments: [Approved March 13, 2025 Minutes](#)
Public Comment/Correspondence

II. DISCUSSIONS

3. Discuss and take possible action on an update on the Los Angeles County Probation Department's Global Plan, including recommending alternatives to the plan.

- Guillermo Viera-Rosa, Chief, Los Angeles County Probation Department

Chair Mundo, Commissioner Kakani, and Commissioner Canales shared their feedback about the town hall with local union 685.

Jocelyn Roman, Acting Chief Deputy over Juvenile Operations within the Los Angeles County Probation Department, introduced herself and provided an overview of how the department is moving forward with the motions.

Executive Director Julien shared that the POC and DYD agreed to have the POC support DYD in their community engagement opportunities.

In response to Commissioner Prater's inquiry about the stakeholders being identified, Acting Chief Deputy Roman stated that a list of stakeholders is being created now.

Commissioner Kakani inquired about the exclusion of the Department of Arts and Culture, frequency and structure of workgroup meetings, inclusion of youth feedback, and engagement with the union. In response, Acting Chief Deputy Roman shared that the Department of Arts and Culture was inadvertently excluded, youth feedback has not been part of the conversations, but the workgroups are currently meeting at a minimum of once per week as one group and will breakout into smaller groups over time.

Commissioner Canales expressed her concerns with the youth not being in favor of some of the changes and the closure of Camp Paige being June 2025 being too soon.

Commissioner Terry shared that parent and youth feedback can be organized in the parent council and be a key stakeholder in the workgroups.

Commissioner Harris inquired about the stakeholders included in the initial Global Plan workgroup. Acting Chief Deputy Roman confirmed that LACOE, DMH, JCHS, and other stakeholders were in the initial meeting.

Commissioner Meredith joined the meeting at 9:33 a.m.

In response to Commissioner Canales' inquiry about Probation staff who were part of the creation of the Global Plan, Acting Chief Deputy Roman clarified that everyone who signed the letter was part of the Global Plan creation.

Commissioner Shipp stressed the importance of creating a new Global Plan that incorporates community feedback and stakeholder engagement throughout the creation and planning process.

In response to Commissioner Terry's inquiry about sharing a list of recommendations and outcomes from the initial Global Plan workgroup, Acting Chief Deputy Roman mentioned that the Probation Department can provide a list of recommendations and outcomes from the initial global plan workgroup and make that information publicly available.

Commissioner Meredith expressed the need for more communication and engagement with the communities within each of the five supervisorial districts and more transparency

amongst stakeholders in the feedback process.

Commissioner Prater shared his sentiments about the need for transparency amongst stakeholders and the community and requested that the Probation Department reports back to the POC once each of the workgroup meetings conclude. He asked about the timing of the motion given the upcoming community meetings.

In response to Chair Mundo's inquiry about Camp Paige's population, Acting Chief Deputy Roman confirmed that the population has been decreasing at Camp Paige and Camp Kilpatrick has been accepting youth from Barry J. Nidorf for step-down programming.

Given the alignment arising from the discussion, Commissioner Kakani proposed a motion, seconded by Commissioner Canales, to direct the Probation Oversight Commission to respectfully present the following recommendations to the Board of Supervisors and the Chief Probation Officer regarding the Probation Department's Global Plan:

- Do not move girls and gender-expansive youth to Campus Kilpatrick.
- Continue to use Campus Kilpatrick as a Secure Youth Treatment Facility (SYTF) step-down.
- Do not close Camp Paige and continue to use it as a residential treatment camp for boys.

Commissioner Meredith inquired about Camp Paige needing extensive repairs. Administrative Deputy Smythe confirmed that several repairs are needed at Camp Paige including the air conditioning, among other structural updates, but that according to the plan, Camp Paige would be used for programming (not to house youth).

Eleven (11) public commenters addressed the POC.

Commissioner Terry inquired about depopulation and intake at Camp Paige. Acting Chief Deputy Roman stated that no youth or staff have been moved from Camp Paige as of yet, but intake has been stopped. Chair Mundo mentioned that there were currently 20 youth assigned to Camp Paige.

In response to Commissioner Canales' inquiry about increases in detention, Acting Chief Deputy Roman expressed awareness about the CDP and how it is supposed to be used to decrease youth incarceration.

Commissioner Shipp made a friendly amendment to expand the services offered at Camp Kilpatrick across all juvenile facilities and fully utilize Camp Kilpatrick by increasing capacities. Executive Director Julien confirmed that this was an explicit recommendation in the 2024 Camp Kilpatrick inspection report.

Commissioner Terry made a friendly amendment to ensure that no youth be removed from Camp Paige.

Given the alignment arising from the discussion, the Probation Oversight Commission respectfully presents the following recommendations to the Board of Supervisors and the Chief Probation Officer regarding the Probation Department's Global Plan:

- Do not move girls and gender-expansive youth to Campus Kilpatrick.
- Continue to use Campus Kilpatrick as a Secure Youth Treatment Facility (SYTF) step-down and expand the number of youth housed there.

- Do not close Camp Paige and continue to use it as a residential treatment camp for boys. Do not move any youth currently housed at Camp Paige to another facility for the purpose of closing the camp.

Three public commenters addressed the POC.

On motion of Commissioner Kakani, seconded by Commissioner Canales, carried by the following vote, (Commissioner Jackson being absent), the POC agreed to recommend that the Chief Probation Officer and the Board of Supervisors align with the POC's recommendations when adjusting the global plan:

Ayes: 7 – Commissioner Dolores Canales, Commissioner Brooke Harris, Commissioner Milinda Kakani, Commissioner Donald D. Meredith, Commissioner Tyrique Shipp, Commissioner Diane Terry, and Chair Eduardo Mundo

Abstain: 1 – Commissioner Samuel Prater

Absent: 1 – Commissioner Esché L. Jackson

Attachments: Supporting Documents
[04-01-25 Revised Board Motion for Planning Transparency from Probation](#)
[03-18-25 Recent Facility Plan Update](#)
[03-21-23 Board Motion to Adopt a Global Plan](#)
[POC Recommendations](#)
[POC's Pros and Cons list on the Global Plan](#)
[Public Comment/Correspondence](#)

4. Discuss and take possible action on a report by the Los Angeles County Probation Department on its budget for FY 2024-25 and proposed budget for FY 2025-26.
 - Robert Smythe, Administrative Deputy, Los Angeles County Probation Department

Administrative Deputy Smythe presented on the attached PowerPoint Presentation and responded to clarifying questions about the presentation.

In response to Commissioner Harris' inquiry about when the budget was approved as compared to the JJCC recommendations, Administrative Deputy Smythe stated that there is a need to align the JJCC's budget with the County's budget cycle time frame.

Commissioner Shipp inquired about where organizations can apply to do business with the County of Los Angeles. After clarifying what Requests for Proposals (RFPs) were, Administrative Deputy Smythe mentioned that organizations who are interested in doing business with Los Angeles County can visit this website:
<https://doingbusiness.lacounty.gov/>.

Commissioner Kakani inquire about delays in the JJCPA spending. Administrative Deputy Smythe explained how new JJCPA funds are not being spent until the old JJCPA funds are spent down (all of which is being tracked on a spreadsheet).

Executive Director Julien encouraged members of the public to visit the Los Angeles County Probation Department's [Juvenile Justice Coordinating Council \(JJCC\)](#) webpage to view and attend upcoming JJCC meetings in person and watch videos on the Chief Executive Office's (CEO's) website on [understanding the Los Angeles County budget](#).

Five public commenters addressed the POC.

Commissioner Kakani inquired about where the funds for programming come from within the budget. Administrative Deputy Smythe explained that there is not a specific budget for specific programming because the funding sources vary.

Commissioner Shipp inquired about Probation's budgeted spending sustainability. Administrative Deputy Smythe stated that the departments want to hire people as fast as they can.

Commissioner Kakani inquired about a year-to-year comparison of the number of vacant positions and the dollar amount for those vacant positions. Administrative Deputy Smythe agreed to provide that snapshot data and the budget adjustment (usually around April).

Attachments: [Supporting Documents](#)
[02-21-25 Probation's Budget Presentation Summary](#)
Public Comment/Correspondence

By Common Consent, there being no objections, the POC recessed for fifteen minutes.

5. Discuss and take possible action on an updated report from the Los Angeles County Probation Oversight Commission (POC) on efforts to increase programming focused on substance use disorder treatment and harm prevention efforts including equipping Probation employees and providers with NARCAN in Probation's juvenile facilities.

- Dr. Sarah Gongora, Psy.D., Project Director, Los Angeles County Probation Oversight Commission
- Dr. Jesus Corral, Senior Probation Director, Los Angeles County Probation Department

Commissioner Prater left the meeting at 12:20 p.m.

Dr. Gongora gave a verbal report highlighting that the rates of Probation Officers carrying Narcan has been increasing, however, CBOs are still not equipped with Narcan when they are in the facilities as requested in the Board motion. Dr. Gongora also reported that there have not been updates to the Narcan policy to date.

Dr. Corral explained how Probation's Narcan training has been going and reported that 2,351 out of 2,538 total sworn Probation staff have completed the two-hour Narcan training in the Probation Department as a whole. The percentages reported by Dr. Corral are listed below:

| Location | Percentage of Trained Sworn Staff | Narcan Dosages Distributed |
|--|-----------------------------------|----------------------------|
| Los Padrinos Juvenile Hall | 90% | 300 |
| SYTF – Camp Kilpatrick & Barry J. Nidorf | 97% | 200 |
| RTSB – East Camps & Dorothy Kirby Center | 98% | 200 |
| Department-Wide Totals | 93% | 700 |

In response to Commissioner Kakani's inquiry about the Narcan training being provided to deployed staff, Dr. Corral mentioned that the Narcan training has also been integrated into the deployment training and videos do not substitute for live in-person training.

Commissioner Kakani inquired about the Narcan implementation piece. Dr. Corral confirmed that Narcan cases have been ordered (about 2,400 doses), and the Probation Department hopes to have Narcan available at all the sites by the end of May 2025.

One public commenter addressed the POC.

Attachments: Supporting Documents
 [11/26/24 Board Motion on Naloxone](#)
 [August 2024 SUD Report](#)
 [Updated POC SUD Report](#)
 [Public Comment/Correspondence](#)

6. Discuss and take possible action up to and including voting to direct the Office of Inspector General (OIG) to issue a subpoena for outstanding data and information. The OIG will report on the status of the [motion to direct the OIG to subpoena information](#) from the March 13, 2025 meeting and the Executive Director of the Probation Oversight Commission will report on outstanding data and information requests.

- Eric Bates, Assistant Inspector General, Los Angeles County Office of Inspector General

Executive Director Julien Wende provided an overview of the POC's new process for requesting and receiving information from the Probation Department. She highlighted the data and information requests that have been fulfilled and explained that the formatting of the monthly snapshot data was changed, causing delays in the POC's data analysis and data dashboard updates.

In response to Commissioner Canales' inquiry about the January 2024 data, Executive Director Julien confirmed that she will request the updated data in the same format.

One public commenter addressed the POC.

Attachments: Supporting Documents
 [March 2025 POC Letter to Probation – Data Information Requests](#)
 [Motion to Direct OIG to Subpoena Items](#)
 [Motion to Formally Request Items](#)
 [Use of Force Backlog](#)
 [Juvenile Supervision Staffing Breakdown](#)
 [AFSB-CORE-Area Office Data - January 2024](#)
 [AFSB Data by Position – March 2025](#)
 [Field Overtime Hours](#)
 [Probation Department Policy Manual Section 302](#)
 [OC Spray Deployment Reports](#)
 [Public Comment/Correspondence](#)

7. Discuss and take possible action on an updated report from the Los Angeles County Probation Department on its progress with ensuring that all facilities that hold incarcerated youth are compliant with the Prison Rape Elimination Act (PREA) standards and training including the implementation of new policies and practices.

- Nathan Martinez, Probation Director, Los Angeles County Probation Department

By Common Consent, there being no objections, the POC tabled this item for discussion at a future meeting.

Attachments: Supporting Documents
 [03-19-24 Revised Board Motion on PREA Compliance](#)
 Public Comment/Correspondence

III. MISCELLANEOUS

MATTERS NOT POSTED

8. Matters not posted on the agenda, to be discussed and (if requested), placed on the agenda for action at a future meeting of the authority, of matters requiring immediate action because of an emergency situation or where the need to take action arose subsequent to the posting of the agenda.

(Not on agenda)

Commissioner Meredith announced that the first group of eighteen (18) Reserve Deputy Probation Officers graduated this week after completing the same CORE training standards as the academy recruits to work in the facilities.

The Commissioners requested that the following items be agendized at a future meeting:

- Presentation from the Department of Human Resources of Probation's Human Resources Division to explain the 9-day work program, reasons for Sedgwick delaying employees from returning to work, and government code section 4850.

PUBLIC COMMENT

9. Opportunity for members of the public to address the Los Angeles Probation Oversight Commission (POC) on items of interest that are within the subject matter jurisdiction of the POC.

You may submit public comment by e-mail to info@poc.lacounty.gov.

Written public comment or documentation must be submitted no later than 5:00 p.m. one business day before the scheduled meeting to be included on the agenda. Please include the Agenda Item(s) and meeting date in your correspondence. Correspondence received by 5:00 p.m. the same day of the meeting shall become part of the official record.

Two public commenters addressed the POC.

Attachments: [Public Comment/Correspondence](#)

IV. ADJOURNMENT

10. Adjournment for the regular meeting of April 3, 2025.

On motion of Commissioner Kakani, seconded by Commissioner Shipp, unanimously carried, (Commissioners Jackson and Prater being absent), the POC adjourned the meeting at 1:04 p.m.