



**COUNTY OF LOS ANGELES
PROBATION OVERSIGHT COMMISSION
STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING**



**ST. ANNE'S CONFERENCE AND EVENT CENTER
155 NORTH OCCIDENTAL BOULEVARD
LOS ANGELES, CALIFORNIA 90026**

poc.lacounty.gov

THURSDAY, DECEMBER 12, 2024, 9:00 A.M.

AUDIO/VIDEO FILE FOR THE ENTIRE MEETING

Attachment: [Video](#)

I. ADMINISTRATIVE MATTERS

1. Call to Order and Roll Call.

Chair Mundo called the meeting to order at 9:11 a.m. and Executive Director Wende Julien conducted the roll call:

Present: Commissioner Brooke Harris, Commissioner Milinda Kakani, Commissioner Donald D. Meredith, Commissioner Samuel Prater, and Chair Eduardo Mundo

Absent: Commissioner Dolores Canales, Commissioner Esché L. Jackson, Commissioner Tyrique Shipp, and Commissioner Diane Terry

2. Approval of the November 14, 2024 regular meeting minutes.

No members of the public commented on this item.

On motion of Commissioner Kakani, seconded by Commissioner Meredith, unanimously carried, (Commissioners Canales, Jackson, Shipp, and Terry being absent), the Los Angeles Probation Oversight Commission (POC) agreed to approve the November 14, 2024, regular meeting minutes:

Ayes: 6 – Commissioner Brooke Harris, Commissioner Milinda Kakani, Commissioner Donald D. Meredith, Commissioner Samuel Prater, Vice Chair Dolores Canales, and Chair Eduardo Mundo

Absent: 4 – Commissioner Dolores Canales, Commissioner Esché L. Jackson Commissioner, Commissioner Tyrique Shipp, and Commissioner Diane Terry

Attachments: [Approved November 14, 2024 Minutes](#)
Public Comment/Correspondence

II. DISCUSSIONS

3. Discuss and take possible action on an update on progress the Los Angeles County Probation Department has made towards reaching compliance with Title 15 and Title 24 according to the California Board of State and Community Corrections (BSCC) at Los Padrinos Juvenile Hall (LPJH) and Barry J. Nidorf-Secure Youth Treatment Facility (BJN-SYTF).

- Kimberly Epps, Chief Deputy, Los Angeles County Probation Department

Chief Deputy Epps read a written statement from Chief Viera Rosa, which has been attached to the agenda.

Chief Deputy Epps confirmed Commissioner Meredith's inquiry about the Probation Department continuing to strive to meet the BSCC's requirements.

In response to Commissioner Kakani's inquiry about defining the remedies that the Probation Department are exhausting, Chief Deputy Epps recommended that questions be discussed between the County Counsel for the POC and the Probation Department.

Commissioner Harris shared her sentiments regarding Chief Viera Rosa's statement and the Department's lack of transparency in sharing a plan for safely housing youth.

In response to Commissioner Prater's inquiry about whether a routine scheduling conflict impacts the Chief's ability to attend POC meetings, Chief Deputy Epps stated that questions regarding the Chief's availability to attend the POC meetings should be addressed by the Chief.

Commissioner Prater inquired about the Department's contingency planning for facilities being closed, who drafts the contingency plan, and when the contingency plan will be available. Chief Deputy Epps mentioned that every Probation Department under BSCC's Title 15 standards are required to maintain an evacuation plan.

In response to Commissioner Prater's inquiry about the emergency evacuation sites being suitable for youth placement, Chief Deputy Epps confirmed that the evacuation sites are suitable for the placement of youth during a natural disaster.

Commissioner Meredith emphasized the importance of transparent communication between the POC and the Probation Department.

Commissioner Kakani shared her sentiments and read the findings about the BSCC's re-inspection of the facilities dated November 19, 2024 to December 2, 2024.

In response to Commissioner Harris' inquiries about the detention reduction plan and the staffing plan referenced in the BSCC's December 10, 2024 letter, Chief Deputy Epps agreed to share the updated detention reduction plan with the POC, but will consult with County Counsel regarding sharing the latest staffing plan/staffing analysis from December 4, 2024.

Sixteen (16) public commenters addressed the POC.

Commissioner Meredith expressed that there must be transparency, communication, and accountability for the youth, staff, and management. He encouraged people to apply for a job within the Probation Department to help fill the 1,100 vacancies within the Department.

Commissioner Kakani read California Government Code 1222.

Attachments: [Supporting Documents](#)
[Public Comment/Correspondence](#)

4. Discuss and take possible action on a report from the Los Angeles County Probation Department on use of force incidents at Los Padrinos Juvenile Hall, a statistical overview of use of force incidents (backlog and current), and an explanation of how use of force cases are processed. Discussion will include an overview of the following data:

- i. Current backlog of Use of Force cases needing review.
- ii. Number of cases over 12 months old needing review.
- iii. Number of youth with new charges filed under 18 years old and over 18 years old between April 20, 2024 and November 30, 2024.
- iv. Number of youth transferred to County Jail based on WIC 208.5 between December 1, 2023 and November 30, 2024.

- Kimberly Epps, Chief Deputy, Los Angeles County Probation Department

Frank Imperial, Probation Director for the Los Angeles County Probation Department, explained how use of force (UoF) cases are currently being processed and reported that several UoF cases in the Probation Case Management System (PCMS) have been reviewed by the facility managers, but are pending review by Internal Affairs. Director Imperial also reported the following data:

- 288 total UoF cases are currently in the PCMS.
- Of those 288 UoF cases, 146 are from October and 142 are from November.
- 235 UoF cases have been completed and are ready to be uploaded to the PCMS.
- 161 UoF cases are in draft mode pending closure.
- About 62 UoF cases are unable to be closed due to missing staff's physical intervention reports.
- 12 UoF cases are related to sealed records and were/will be automatically closed.

Commissioner Meredith shared his sentiments about the Probation Department's long history of prolonging investigations into pending UoF cases involving current and former employees, the lack of accountability in those unaddressed UoF cases, and the need for a standardized UoF review process across all units within the Probation Department.

Commissioner Kakani inquired about how the Probation Department is involving Force Intervention Response Support Teams (FIRST) to identify patterns of misconduct in the review of UoF cases. Chief Deputy Epps stated that FIRST was disbanded on August 2, 2024 but the team was reassigned as the Use of Force Review Team under Director Imperial's leadership.

Chief Deputy Epps mentioned that many of Probation's policies and procedures are under review for refinement and updating, but the UoF policy is still in draft form. In addition to the updated UoF procedural review process, Chief Deputy Epps reported that all the Directors had CCTV installed on their laptops so UoF incidents can be reviewed immediately, but they do not have permissions in the PCMS to close the case.

Eric Bates, Assistant Inspector General for the Los Angeles County Office of Inspector General, reported that the Probation Department continually has issues with the timely reporting of UoF cases. AIG Bates will meet with Chief Guillermo Viera-Rosa and Chief Deputy Epps to understand the replacement for FIRST, which was created to be an independent review process to identify systemic problems and patterns.

Nine public commenters addressed the POC.

Commissioner Harris inquired about whether the Probation Department is reporting employment data (such as appointments, terminations, and resignations) to the State of California Commission on Peace Officer Standards and Training (POST Commission) and if that reporting is happening within the ten-day threshold. Chief Deputy Epps agreed to research and report back to the POC at the next meeting with an update.

In response to Commissioner Prater's inquiry about the total number of OC Spray incidents, Chief Deputy Epps confirmed that the total number of OC Spray incidents is 228, and not 22 as reflected in the attached report.

In response to Commissioner Kakani's inquiry about UoF data, Chief Deputy Epps agreed to provide an updated report back on UoF cases across all Probation facilities.

In response to Chair Mundo's inquiry about obtaining data UoF data for the probation officers in the field, Chief Deputy Epps agreed to provide this data, if available, also.

Attachments: [Supporting Documents](#)
[09/12/24 Use of Force Report](#)
[Public Comment/Correspondence](#)

By Common Consent, there being no objections, the POC recessed for ten minutes.

5. Discuss and take possible action on a report from the Los Angeles County Probation Department explaining what the Proactive Supervision program is and how it is implemented and measured.
 - Kimberly Epps, Chief Deputy, Los Angeles County Probation Department

Todd Holmes, Contractor for the Los Angeles County Probation Department, gave a presentation on Proactive Supervision, which is attached to the agenda.

Chief Deputy Epps explained how the piloted Proactive Supervision Program was integrated into the training curriculum for fifteen (15) academy graduates from the November 2024 cohort with the goal of promoting muscle memory for progressive change.

In response to Commissioner Kakani's inquiry about when the Proactive Supervision Program began, Chief Deputy Epps mentioned that the dates will be provided to the POC.

Commissioner Kakani inquired about a list of non-negotiables that officers are expected to abide by. Mr. Holmes stated that the expectations are built into the training curriculum. Chief Deputy Epps mentioned that the full Training Curriculum PowerPoint can be provided to the POC.

Commissioner Kakani inquired about what the outcome metrics are, the frequency in which those metrics are measured, and the effectiveness of the Proactive Supervision Program. Chief Deputy Epps explained that the Probation Department does not have a research unit to analyze the effectiveness of the Proactive Supervision Program, but recommended that staff can be asked to provide a summary of what they observe to measure preliminary outcomes.

Commissioner Harris inquired about how staff were selected to be ambassadors for the piloted Proactive Supervision Program. Mr. Holmes and Chief Deputy Epps emphasized that selected participants from the Training Unit and other areas of the Probation

Department volunteered to be part of the program with the November academy cohort.

Two public commenters addressed the POC.

Attachments: [Supporting Documents](#)
[Public Comment/Correspondence](#)

6. Discuss and take possible action on a report from the Los Angeles County Probation Department report on Crisis Intervention Teams, including explaining how the use of these teams are leading to decreased violence in the facility, the members of the teams, and how partners are included in the teams.
 - Kimberly Epps, Chief Deputy, Los Angeles County Probation Department

By Common Consent, there being no objections (Commissioners Canales, Jackson, Shipp, and Terry being absent), this agenda item was tabled for discussion at a future meeting.

Attachments: [Supporting Documents](#)
[Public Comment/Correspondence](#)

III. REPORTS

7. Discuss and take possible action on the following administrative items by the Los Angeles County Probation Oversight Commission:
 - i. POC 2024 Inspection Report – Barry J. Nidorf-Secure Youth Treatment Facility
 - ii. POC 2024 Inspection Report – Camps Afflerbaugh, Paige, and Rockey
 - iii. 2025 Calendar of POC regularly scheduled meetings
 - iv. Accept nominations from Commissioners for the positions of Chair, Vice Chair, and Secretary of the POC for 2025
 - Wendelyn Julien, Executive Director, Los Angeles County Probation Oversight Commission

Executive Director Julien gave an overview of the inspection reports and encouraged everyone to read the reports in their entirety. She explained that the 2025 POC meeting schedule was amended due to conflicts with BSCC meetings. The following nominations for the positions of Chair, Vice Chair, and Secretary were proposed by the POC:

- **Chair Nominations: Commissioner Mundo**
- **Vice Chair Nominations: Commissioner Diane Terry**
- **Secretary Nomination: Commissioner Dolores Canales**

No members of the public commented on this item.

On motion of Chair Mundo, seconded by Commissioner Prater, unanimously carried, (Commissioners Canales, Jackson, Shipp, and Terry being absent), the POC agreed to approve the attached POC motion as presented:

Ayes: 5 – Commissioner Brooke Harris, Commissioner Milinda Kakani, Commissioner Donald D. Meredith, Commissioner Samuel Prater, and Chair Eduardo Mundo

Absent: 4 – Commissioner Dolores Canales, Commissioner Esché L. Jackson Commissioner, Commissioner Tyrique Shipp, and Commissioner Diane Terry

Attachments: [Supporting Documents](#)
[BJN SYTF Inspection Report](#)
[BJN SYTF Summary Report](#)
[Camps Afflerbaugh, Paige, & Rockey Inspection Report](#)
[Camps Afflerbaugh, Paige, & Rockey Inspection Summary Report](#)
[Drafted 2025 POC Meeting Schedule](#)
[POC Leadership Roles](#)
[POC Motion](#)
[Public Comment/Correspondence](#)

IV. MISCELLANEOUS

MATTERS NOT POSTED

8. Matters not posted on the agenda, to be discussed and (if requested), placed on the agenda for action at a future meeting of the authority, of matters requiring immediate action because of an emergency situation or where the need to take action arose subsequent to the posting of the agenda.

(Not on agenda)

The Commissioners requested that the following items be agendized at a future meeting:

- A report from the Los Angeles County Probation Department on the effectiveness of its youth rehabilitation programming including pre- and post- assessments and evaluations of youth attendance, participation, and measurable rehabilitative outcomes.
- A presentation from the Los Angeles County Department of Youth Development (DYD) on dashboard and overall departmental impact on youth including percentage of youth not enrolling in diversion and a breakdown of agencies that are fully engaged in diverting cases (especially felonies).

Commissioner Meredith announced that the oversight of the POC covers both adult and juvenile operations, Probation's Reserved Deputy Probation Officer Program is still in progress, and Probation has a new Communications Manager.

Commissioner Meredith provided an update on Malibu's Franklin fire, and commended the Probation Department for having emergency evacuation plans effectively in place led by the Emergency Management Team.

PUBLIC COMMENT

9. Opportunity for members of the public to address the Los Angeles Probation Oversight Commission (POC) on items of interest that are within the subject matter jurisdiction of the POC.

You may submit public comment by e-mail to info@poc.lacounty.gov.

Written public comment or documentation must be submitted no later than 5:00 p.m. one business day before the scheduled meeting to be included on the agenda. Please include the Agenda Item(s) and meeting date in your correspondence. Correspondence received by 5:00 p.m. the same day of the meeting shall become part of the official record.

Three public commenters addressed the POC.

Attachments: [Public Comment/Correspondence](#)

V. **ADJOURNMENT**

10. Adjournment for the regular meeting of December 12, 2024.

On motion by Commissioner Kakani, seconded by Commissioner Prater, unanimously carried (Commissioners Canales, Jackson, Shipp, and Terry being absent), the POC adjourned the meeting at 12:26 p.m.