



**STATEMENT OF PROCEEDINGS
FOR THE REGULAR MEETING OF THE
LOS ANGELES COUNTY YOUTH COMMISSION
OPERATIONS COMMITTEE (OPS)
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 374-A
LOS ANGELES, CALIFORNIA 90012
<https://youthcommission.lacounty.gov>**

Monday, September 16, 2024

6:30 PM

Video for the entire meeting. (24-4136)

Attachments: [VIDEO](#)

I. ADMINISTRATIVE MATTERS

1. Call to Order, Roll Call and Land Acknowledgment. (24-3432)

Joshua Elizondo, Chair, Operations Committee, called the meeting to order at 6:31 p.m. County Staff conducted Roll Call, and Commissioner Evelyn K. Rodriguez read the County Land Acknowledgement.

Present: Commissioner Joshua Elizondo, Commissioner Martine Jones, Commissioner Clarissa Peña and Commissioner Evelyn Karina Rodriguez

2. Approval of minutes from the special meeting of August 19, 2024. (24-3440)

On motion of Commissioner Evelyn K. Rodriguez, seconded by Commissioner Martine Jones and duly carried (Commissioner Clarissa Peña being absent), the minutes from the Special Meeting of August 19, 2024 were approved.

Attachments: [SUPPORTING DOCUMENT](#)

II. DISCUSSIONS**3. Discussion on video production of onboarding videos. (24-3935)**

Chair Joshua Elizondo opened the floor to discussion regarding the video production of onboarding videos. Commissioner Evelyn K. Rodriguez reviewed the series of video scripts, the timing of each script and read the voice over verbiage. Discussion ensued and the following points were made:

- **The videos will be published on the Youth Commission website and shared on social media.**
- **It was determined that a comment stating that the applicant can pause the video if needed was added.**
- **The bullet points in the script are representative of each section of the application.**
- **Clarification regarding prompts was discussed as well as alternative methods of applying other than online.**
- **A comment will be added to the website regarding alternate accommodations for completing the application.**

After discussion, the Committee agreed to present the scripts to the full Commission for approval.

Attachments: [SUPPORTING DOCUMENT](#)

4. Discussion on the future vacancy roadmap to address term endings and evaluations. (24-3946)

Chair Joshua Elizondo reported that the application deadline to apply to be a commissioner has been extended to September 27, 2024, with numerous reminders being posted on social media. Interviews will be held from October 7 through October 18, 2024. Nominations will take place at the regular Youth Commission meeting in November and positions effective by January 2025. He encouraged those Commissioners whose terms will be ending in November to continue to stay in touch and to attend the End-Year Retreat.

III. MISCELLANEOUS

5. Opportunity for members of the public to provide comments to the Commission on item(s) not on the agenda, that are within the subject matter jurisdiction of the Commission. (24-3447)

No members of the public addressed the Operations Committee.

6. Adjournment. (24-3454)

The next meeting will be held November 18, 2024 at 6:30 p.m.

On motion of Commissioner Evelyn K. Rodriguez, seconded by Commissioner Martine Jones, and duly carried, the meeting was adjourned at 7:30 p.m.