



**COUNTY OF LOS ANGELES
PROBATION OVERSIGHT COMMISSION
STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING**



**ST. ANNE'S CONFERENCE AND EVENT CENTER
155 NORTH OCCIDENTAL BOULEVARD
LOS ANGELES, CALIFORNIA 90026**

poc.lacounty.gov

THURSDAY, JUNE 13, 2024, 9:00 A.M.

AUDIO/VIDEO FILE FOR THE ENTIRE MEETING

Attachment: [Video](#)

I. ADMINISTRATIVE MATTERS

1. Call to Order and Roll Call.

Chair Mundo called the meeting to order at 9:00 a.m. Dr. Sarah Gongora, Project Director conducted the roll call:

Present: Commissioner Franky Carrillo, Commissioner Sean Garcia-Leys, Commissioner Milinda Kakani, Commissioner Samuel Lewis, Commissioner Donald D. Meredith, Secretary Diane Terry, Vice Chair Dolores Canales, Chair Eduardo Mundo

Absent: Commissioner Esché L. Jackson

2. Approval of the May 9, 2024 meeting minutes.

No members of the public commented on this item.

On motion of Commissioner Meredith, seconded by Commissioner Terry, unanimously carried, (Commissioners Carrillo, Jackson, and Kakani being absent), the Los Angeles Probation Oversight Commission (POC) agreed to approve the May 9, 2024, regular meeting minutes:

Ayes: 6 – Commissioner Sean Garcia-Leys, Commissioner Samuel Lewis, Commissioner Donald D. Meredith, Secretary Diane Terry, Vice Chair Dolores Canales, and Chair Eduardo Mundo

Absent: 3 – Commissioner Franky Carrillo, Commissioner Esché L. Jackson, and Commissioner Milinda Kakani

Attachments: [Approved May 9, 2024 Minutes](#)
Public Comment/Correspondence

II. DISCUSSIONS

3. Presentation from the Los Angeles County Probation Department on its Community Collaborative Courts program.

- Frank Adams, Senior Probation Director, Los Angeles County Probation Department

Commissioners Carrillo and Kakani joined the meeting at 9:06 a.m.

Senior Probation Director Adams gave a presentation detailing the Community Collaborative Courts (CCC) program, which is attached to the agenda.

Commissioner Kakani inquired about outcome data for the CCC Program, caseloads for Probation Officers, and specialized training opportunities. Senior Probation Director Adams mentioned that there is a 50% completion rate of the CCC program, but recidivism rates are not being tracked. He also shared that the caseloads for each Probation staff varies from 30-130 and the courts conduct their own training.

Commissioner Terry inquired about the challenges faced by the 50% who do not complete the CCC Program.

In response to Commissioner Terry's inquiry about incentives for sanctions and the involvement of community-based organizations (CBOs), Senior Probation Director Adams stated that the Probation Department is swift to deal with sanctions, but unsure if CBOs are involved in the court process for sanctions.

One public commenter addressed the POC.

Attachments: [Supporting Documents](#)
Public Comment/Correspondence

4. Discuss a presentation from the Los Angeles County Probation Oversight Commission on the inspection of Dorothy Kirby Center (DKC) and take possible action to approve the final inspection report.

- Dr. Sarah Gongora, Psy.D., Project Director, Los Angeles County Probation Oversight Commission

Dr. Gongora reported on the highlights from the attached DKC inspection report.

Commissioner Kakani shared her sentiments about her experience with programming at a recent visit to LPJH.

No members of the public commented on this item.

On motion of Commissioner Meredith, seconded by Commissioner Kakani, unanimously carried, (Commissioner Jackson being absent), the POC agreed to accept the DKC inspection report as presented:

Ayes: 8 – Commissioner Franky Carrillo, Commissioner Sean Garcia-Leys, Commissioner Milinda Kakani, Commissioner Samuel Lewis, Commissioner Donald D. Meredith, Secretary Diane Terry, Vice Chair Dolores Canales, and Chair Eduardo Mundo

Absent: 1 – Commissioner Esché L. Jackson

Attachments: [Supporting Documents](#)
Public Comment/Correspondence

5. Discuss and take possible action on an update on progress the Los Angeles County Probation Department has made towards maintaining compliance with the California Board of State and Community Corrections (BSCC). Discussion will include:
 - i. Report on results of BSCC Inspector “spot checks” at Barry J. Nidorf Secure Youth Treatment Facility (SYTF) and Los Padrinos Juvenile Hall (LPJH).
 - ii. Updates from Probation’s Human Resources Division on current staffing/personnel information including deployment of field staff into the SYTF and Juvenile Hall facilities, rates of staff on leave and sent home during deployments, an update on call out rates for staff working in the SYTF facilities and Juvenile Hall.
 - Kimberly Epps, Chief Deputy, Los Angeles County Probation Department
 - Felicia Cotton, Deputy Director, Los Angeles County Probation Department

Chief Deputy Epps gave a presentation on the compliance areas for BJN SYTF, which is attached to the agenda.

In response to Commissioner Kakani’s inquiry about use of force training, Chief Deputy Epps stated that the training must be completed by June 30, 2024 and will report back on the data for those who have completed the training.

In response to Commissioner Lewis’ inquiry about programming and Credible Messengers at BJN SYTF, Chief Deputy Epps mentioned that the Probation Department is in the process of making existing training at BJH SYTF more robust.

Commissioner Terry inquired about implementing additional recreation time and Chief Deputy Epps explained that additional programs and services are being built based on youth’s recommendations.

In response to Chair Mundo’s comment about Probation’s non-compliance and not being deemed as “in compliance”, Chief Deputy Epps noted that Probation’s responses were based on the listed areas of non-compliance.

Chief Deputy Epps continued the presentation on the compliance areas for LPJH, which is attached to the agenda.

Commissioner Kakani inquired about accountability with compliance checks and scheduled programming at LPJH. Chief Deputy Epps mentioned that there are debriefs and random video reviews after each use of force incident, and the department is building out more robust programming.

Commissioner Meredith shared his sentiments about the lack of programming and the need to outsource.

Commissioner Garcia-Leys shared his sentiments about his recent visits to the facilities.

Commissioner Canales expressed the importance of performing random video reviews, how that process works, and benefits of Credible Messengers.

Chair Mundo inquired about Probation's process with addressing youth violence. Chief Deputy Epps stated that the department can do an assessment on the percent of violence affecting staff.

In response to Commissioner Kakani's inquiry about the use of force backlog, Chief Deputy Epps explained that the department will report back to the POC on the backlog.

In response to Commissioner Terry's inquiry about wait times, Chief Deputy Epps clarified that the wait time tracker has been adjusted and the department will report back to the BOS on professional wait times.

Chief Deputy Epps concluded with a presentation on how the Probation Department is striving to maintain BSCC compliance, which is attached to the agenda.

Commissioner Carrillo inquired about funds being spent on employees who are on payroll with unexcused absences. Chief Deputy Epps requested a report back from HR to the POC.

Commissioner Terry inquired about the impact of callouts on the facilities. Chief Deputy Epps stated that other employees are called to fill in the gaps, some employees are held over their shifts, employees' assignments are shifted, and some employees volunteer for overtime.

In response to Chair Mundo's inquiry about staff having the option to decline the reassignments, Chief Deputy Epps mentioned that some staff do decline the assignments.

Commissioner Kakani requested information on the money spent on callouts, the dollar amounts spent on overtime, and all the data/totals related to call outs.

Thirty-six (36) public commenters addressed the POC.

Commissioner Meredith left the meeting at 11:00 a.m.

By Common Consent, there being no objections, the POC recessed for ten minutes.

Attachments: [Supporting Documents](#)
 [Public Comment/Correspondence](#)

6. Discuss and take possible action on a report from the Probation Department on the rates of concurrence between Probation's recommendations at intake and the Court's decision to detain or release for one week of September 2023.
 - Kimberly Epps, Chief Deputy, Los Angeles County Probation Department
 - Felicia Cotton, Deputy Director, Los Angeles County Probation Department

Deputy Director Cotton shared highlights from the attached report.

Commissioner Kakani inquired about when Probation recommends release and what training is provided to staff who make those recommendations. Deputy Director Cotton stated that the Los Angeles Detention Screener (LADS) is used which covers a myriad of subject areas and risk factors and Probation staff participate in a multifaceted training program on LADS. Deputy Director Cotton agreed to provide a list of the training criterion that is covered during the LADS training.

Commissioner Kakani inquired about the correlation between risk assessments and the LADS determination. Deputy Director Cotton stated that the Probation Department will research this and report back to the POC.

Chair Mundo mentioned that additional components will be added to this concurrence report and agendized for a future meeting.

Attachments: [Supporting Documents](#)
Public Comment/Correspondence

7. Discussion and possible action on a motion to request the following information from the Los Angeles County Probation Department.
 - Updated snapshot of the juvenile hall population data mirroring the information provided in the July 27, 2023 data for May 2024.

By Common Consent, there being no objections, this agenda item was tabled for discussion at a future POC meeting.

Attachments: Supporting Documents
Public Comment/Correspondence

III. MISCELLANEOUS

MATTERS NOT POSTED

8. Matters not posted on the agenda, to be discussed and (if requested), placed on the agenda for action at a future meeting of the authority, of matters requiring immediate action because of an emergency situation or where the need to take action arose subsequent to the posting of the agenda.

(Not on agenda)

The following topics were proposed to be agendized at a future POC meeting:

- **Request for a presentation on Probation’s role in the Bail Deviation process in adult court including how Probation prepares reports, what staff prepare the reports and how they are trained, and rates of concurrence between staff’s recommendation and the court’s decision.**
- **Overview of the Probation Chief’s disciplinary process.**
- **Discuss a list of metrics to be added to the POC’s data dashboard.**

PUBLIC COMMENT

9. Opportunity for members of the public to address the Los Angeles Probation Oversight Commission (POC) on items of interest that are within the subject matter jurisdiction of the POC.

You may submit public comment by e-mail to info@poc.lacounty.gov.

Written public comment or documentation must be submitted no later than 5:00 p.m. one business day before the scheduled meeting to be included on the agenda. Please include the Agenda Item(s) and meeting date in your correspondence. Correspondence received by 5:00 p.m. the same day of the meeting shall become part of the official record.

Three public commenters addressed the POC.

Attachments: [Public Comment/Correspondence](#)

IV. **ADJOURNMENT**

9. Adjournment for the regular meeting of June 13, 2024.

The meeting ended at 1:21 p.m.