



**STATEMENT OF PROCEEDINGS
FOR THE REGULAR MEETING OF THE**

**LOS ANGELES COUNTY
PREVENTION AND PROMOTION
SYSTEMS GOVERNING COMMITTEE (PPSGC)**

**500 WEST TEMPLE STREET
LOS ANGELES, CA. 90012**

Wednesday, January 17, 2024

10:00 AM

AUDIO LINK FOR THE ENTIRE MEETING. (24-0405)

Attachments: [AUDIO LINK](#)

1. Call to Order and Los Angeles County Land Acknowledgement. (24-0152)

Chair Dr. Jackie Contreras called the meeting to order at 10:04 am and read the Los Angeles County Land Acknowledgement. All members were present, and a quorum of members was established.

Present: Chair Dr. Jackie Contreras, Member Fesia Davenport, Member Dr. Barbara Ferrer, Member Peter Loo, Member Brandon Nichols, Member Karla Pleitéz Howell, Member Dr. D'Artagnan Scorza, Member Cheri Todoroff and Member Dr. Lisa H. Wong

I. ADMINISTRATIVE MATTERS

2. Approval of the minutes from the December 20, 2023 meeting. (24-0157)

After discussion on motion of Member Fesia Davenport, seconded by Member Peter Loo the Prevention and Promotion Systems Governing Committee, PSGC approved the December 20, 2023, meeting minutes with the following roll call vote:

There were no in person, written or virtual public comment.

Ayes: 7 - Chair Dr. Jackie Contreras, Member Barbara Ferrer, Member Peter Loo, Member Brandon Nichols, Member Dr. D'Artagnan Scorza, Member Cheri Todoroff and Member Dr. Lisa H. Wong

Abstentions: 2 - Member Fesia Davenport and Member Karla Pleitéz Howell

Attachments: [DRAFT PPSGC 12/20/2023 MINUTES](#)
[PUBLIC COMMENT/CORRESPONDENCE](#)

3. Chair's Report. (24-0156)

Chair Dr. Contreras announced that the week of January 22, 2024, there will be three listening sessions engaging the County, and Community stakeholders on the three focus areas identified in the motion: Child Welfare and Family Well-Being, Behavioral Health, and Homelessness and Housing as well as an interim community advisory group convening by early February. And that the recommendations that come out of these sessions will be presented at the March 20, 2024, PPSGC meeting. She also announced that the Executive Office, EO will send out memos by end of week requesting loaner staff to work in partnership with Dr. Hunter and the current Prevention and Promotion Coordination and Implementation team, PPCIT so that the work can continue to move forward.

She requested that each committee member identify a community representative to serve on an interim community advisory group that will convene to inform and help implement a community engagement outreach plan, and develop recommendations for a permanent community advisory body, as directed by the board.

There were no in person, written or virtual public comment.

Attachments: [PUBLIC COMMENT/CORRESPONDENCE](#)

4. Nomination and election of the Vice Chairperson of the Los Angeles County Prevention and Promotion Systems Governing Committee (PPSGC) for a term ending on June 30, 2025. (24-0158)

Chair Dr. Jackie Contreras opened the floor to nominations of a Vice Chair of the PPSGC with a term ending June 30, 2025. Member Fesia Davenport nominated member Brandon T. Nichols, seconded by Member Karla Pleitéz Howell. There being no further nominations, the PPSGC appointed member Brandon T. Nichols as the Vice Chair of the PPSGC with a term ending June 30, 2025, with the following roll call vote:

There were no in person, written or virtual public comment.

Ayes: 9 - Chair Dr. Jackie Contreras, Member Fesia Davenport, Member Barbara Ferrer, Member Peter Loo, Member Brandon Nichols, Member Karla Pleitéz Howell, Member Dr. D'Artagnan Scorza, Member Cheri Todoroff and Member Dr. Lisa H. Wong

Attachments: [PUBLIC COMMENT/CORRESPONDENCE](#)

5. Establish four Ad Hoc Subcommittees to develop recommendations for priority outcome selection and the focus of the PPSGC in the areas of Child Welfare and Family Well-Being, Behavioral Health, Homelessness and Housing, and Community Outreach and Engagement. (24-0163)

Chair Dr. Jackie Contreras introduced the item and overviewed the functionality of the four Ad Hoc Subcommittees. A discussion ensued regarding the purpose, structure, and coordination of the Subcommittees.

On motion of Member Dr. Barbara Ferrer, seconded by Member Dr. D'Artagnan Scorza, this item was approved with the following roll call vote:

There were no in-person, written or virtual public comment.

Attachments: [PUBLIC COMMENT/CORRESPONDENCE](#)

6. Discussion of strategies to foster collaboration among PPSGC Members as they carry out the Board's directives. (24-0165)

Chair Dr. Jackie Contreras opened the floor to discussion of strategies to foster collaboration among PPSGC members as they carry out the Board's directives. During discussion the following concepts were considered:

- **Ensure that the infrastructure aligns with and can accommodate goals.**
- **Addressing limited resources, staff, and competing priorities.**
- **The challenge of duplicating work.**
- **Keeping strategies narrow so that goals can be accomplished.**
- **Leveraging established information.**
- **Engaging the community via listening sessions.**
- **Defining Department staff participation.**
- **Aligning foundational strategies that can actually be implemented.**

After discussion, Chair Dr. Contreras indicated that the information from the discussion will be reviewed by Member Dr. D'Artagnan Scorza who will return to the Committee once the information is added to the working table.

There were no in person, written or virtual public comment.

Attachments: [PUBLIC COMMENT/CORRESPONDENCE](#)

7. Discussion of the Draft PPSGC Work Plan Timeline. (24-0168)

Dr. Tamara Hunter, PPSGC Interim Executive Director noted that the revisal process of the PPSGC Work Plan Timeline is ongoing as necessary. And that the July Board Report back date is confirmed and will include a progress update, recommendations for a community advisory body, and a compensation plan. Submission to the Board is projected for December 2024. The cadence of the timeline allows for discussion and refinement of recommendations, which will be itemized in future agendas for adoption. Dr. Hunter gave an overview of the Work Plan Timeline for each Board Directive outlining the strategy and purpose of each Directive plan and identified projected deadlines to bring developed plans back to the Committee for adoption. And suggested inviting the Department of Public Health (DPH) evaluation team to present the evaluation design to the committee, as they will lead that aspect within the Outcomes and Metrics Selections and Evaluations Directive.

A discussion ensued regarding the importance of supporting active experienced community voices who actively participate in their communities without accessing PPSGC resources. It is an honest challenge to identify a priority consensus from the community network and actively distribute resources back to their communities and organizations. Chair Dr. Jackie Contreras suggested the importance of making these individuals like County contractors to help the committee determine the flow of resources and supporting efforts.

There were no in person, written or virtual public comments.

Attachments: [DRAFT PPSGC WORK PLAN TIMELINE](#)
 [DELIVERABLES](#)
 [PUBLIC COMMENT/CORRESPONDENCE](#)

8. Discussion of the Prevention Services Task Force Transition to the PPSGC. (24-0170)

Member Dr. D'Artagnan Scorza presented on the Prevention Services Task Force transition to the PPSGC. The Report included the following:

- An outline of the Government Committee Directives.
- Transition Summary Document.
- Vision, Model, and Guiding Principles (developed to help the work across domains, note: the Board adopted the Vision outright).
- Different Models for Governance background with reference to corresponding information.
- A series of preliminary outcomes.

- Variables related to the program and services plan.
- Staffing Plan in collaboration with the Chief Executive Office and Human Resources.
- Findings and Recommendations on structural barriers that existed across coordinated service delivery.

There were also findings on how departments are able to work together and eliminate silos in order to strengthen collaboration during the staffing plan development.

Member Dr. Scorza briefly outlined the community engagement and outreach plan. He indicated that the Task Force did not discuss operational management plans. However, the key concept regarding the management plan came from the review of other models around the country.

After the presentation, discussion ensued. During discussion it was clarified that strategies will be submitted to the Board of Supervisors with a subsequent budget submittal to fund the strategies. Also, the identification of the work to be done and the type and number of staff required will be identified under the services plan, which will be ready by December 2024. An inventory is being conducted to determine programs and processes already in place.

There were no in person, written or virtual public comments.

Attachments: [PREVENTION SERVICES TASK FORCE TRANSITION REPORT](#)
[PPCIT PPT \(01.17.24\) DS.pdf](#)
[PUBLIC COMMENT/CORRESPONDENCE](#)

II. DISCUSSIONS

9. Discussion of the Prevention and Promotion Coordination and Implementation Team (PPCIT) Launch. (24-0274)

Member Dr. D'Artagnan Scorza provided an overview of the PPCIT launch, and highlighted the following:

The Board of Supervisor's Motion Directive and key elements of the PPCIT including participating departments. The PPCIT will call for budgeting, Human Resources, program design, administrative and legal analysis, contract data sharing expertise and evaluation expertise. Essentially, it will serve as a coordinating body. While the Committee provides the plan, the PPCIT will provide implementation of the work and initiative.

Member Dr. Scorza went over member roles and responsibilities, indicating that the launch of the PPCIT is mid-February of 2024. And that the PPCIT and corresponding Work Groups will meet monthly, along with subsequent

Work Groups that will include subject matter experts. He outlined the process between the PPCIT and the Work Groups and stated that Work Groups will not be “standing” but rather assembled based on needed work product. A discussion ensued on the types of work the Work Groups will be engaged in. Member Dr. Scorza shared a diagram on how the PPSGC and the PPCIT will coordinate the work. And that the Work Groups would assist with compiling information for the PPCIT but will not be involved in the actual work product. For example, Work Group staff may collect data for an analysis report but will not draft the report.

Member Dr. Scorza concluded by providing a summary of the PPCIT and Governing Committee's standing deliverables and stressed that they are in alignment with the PPSGC's Work Plan. He clarified that each department would have a lead that will ensure processes and information is appropriately coordinated. And added that Mr. Carlos Pineda is the PPCIT Manager, with additional staff currently being secured. A discussion ensued regarding the process for engaging outside departments or entities. In which Member Dr. Scorza provided examples of how that will take place.

There were no in person, written or virtual public comment.

Attachments: [SUPPORTING DOCUMENT](#)
[PUBLIC COMMENT/CORRESPONDENCE](#)

III. MISCELLANEOUS

Public Comment

10. Opportunity for members of the public to address the Committee on items of interest that are within the jurisdiction of the Committee. (24-0171)

There were no in person, written or virtual public comment.

Attachments: [PUBLIC COMMENT/CORRESPONDENCE](#)

Adjournment

11. Closing Remarks and Adjournment. (24-0172)

Chair Dr. Jackie Contreras announced that the next PPSGC meeting will be held on Wednesday, February 21, 2024, at 10:00 a.m. If anyone wants to be added to the PPSGC distribution list, to receive future meeting agendas and materials contact Commission Services at commserv@bos.lacounty.gov. And then adjourned the meeting of January 17, 2024, at 12:04 p.m.