



**STATEMENT OF PROCEEDINGS
FOR THE REGULAR MEETING OF THE
LOS ANGELES COUNTY YOUTH COMMISSION
OPERATIONS COMMITTEE (OPS)
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 374-A
LOS ANGELES, CALIFORNIA 90012
<https://youthcommission.lacounty.gov>**

Monday, September 18, 2023

6:30 PM

Video for the entire meeting. (23-3411)

Attachments: [VIDEO](#)

I. ADMINISTRATIVE MATTERS

1. Call to Order, Roll Call and Land Acknowledgment. (23-2538)

Joshua Elizondo, Chair, Operations Committee (OPS) called the meeting to order at 6:37 p.m. Staff conducted Roll Call and the absence of a quorum was noted. Commissioner Evelyn Karina Rodriguez read the Land Acknowledgment Statement. Later in the meeting, Commissioner Clarissa Peña joined the meeting and a quorum was established.

Present: OPS Chair Joshua Elizondo, Commissioner Clarissa Peña,
Commissioner Evelyn Karina Rodriguez,

Absent: Commissioner Martine Jones

2. Approval of minutes from the meeting of May 15, 2023. (23-2539)

On motion of Commissioner Peña, seconded by Commissioner Rodriguez, and duly carried, the minutes from the May 15, 2023 meeting were approved.

Attachments: [SUPPORTING DOCUMENT](#)

II. REPORTS**3. Chair's Report. (23-2542)**

OPS Chair Elizondo reported that interviews for commission vacancies have been concluded and the debriefing process with the Commission will ensue.

III. DISCUSSIONS**4. Discussion regarding the Youth Commission application. (23-2543)**

OPS Chair Elizondo noted that question(s) 7 and 8 on the Commission Application are part of the preferred qualifications, as listed in the bylaws. Due to commonly incomplete answers on question 8, a potential modification to the application were discussed.

Discussion ensued regarding the possibility of having the application revised or clarifying information on questions 7 and 8 during the interview process.

OPS Chair Elizondo commended Commissioner Evelyn Karina Rodriguez on her assistance with ensuring that the Commission receives the most robust information upfront throughout the application process.

OPS Chair Elizondo further recommended revisions to question 16 on the Commission Application to include an either/or option versus a check box.

Discussion ensued regarding application and interview timelines. After discussion, it was concluded that the Commission will continue to work with the time frame currently in place and develop additional questions for a second interview, if deemed necessary.

Member of the public, Diana Flaggs, DCFS, addressed the commission.

5. Discussion regarding the plan for updating the recruitment video. (23-2545)

OPS Chair Elizondo discussed his vision for developing recorded town hall sessions with instructions on the application process. He recommended a short recruitment video that goes through the application process and posting the video on the commission website. The goal of the video is to cover many of the frequently asked questions on the application and to be posted in time for the next vacancy.

Discussion ensued regarding the process, type of video, and content. A timeline of approximately eight months was further discussed to ensure proper allocation of time and resources to the video production. It was concluded that multiple videos be made, in a similar manner, that would briefly cover vacancy and application material and that they referred to as recruitment videos.

IV. MISCELLANEOUS

- 6.** Opportunity for members of the public to provide comments to the Commission on item(s) not on the agenda, that are within the subject matter jurisdiction of the Commission. (23-2546)

No members of the public addressed the Committee on this item.

- 7.** Adjournment. (23-2547)

OPS Chair Elizondo noted that the next meeting is scheduled for Monday, November 20, 2023 at 6:30 p.m. The meeting was adjourned at 7:43 p.m.