



**STATEMENT OF PROCEEDINGS
FOR THE SPECIAL MEETING OF THE
LOS ANGELES COUNTY YOUTH COMMISSION
YOUTH ENGAGEMENT COMMITTEE (YEC)
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 374-A
LOS ANGELES, CALIFORNIA 90012
<https://youthcommission.lacounty.gov>**

Monday, August 14, 2023

6:30 PM

Video for entire meeting. (23-2930)

Attachments: [Video](#)

I. ADMINISTRATIVE MATTER

1. Call to Order, Roll Call, and Land Acknowledgement. (23-2841)

In the absence of YEC Chair La'Toya Cooper, Commissioner Clarissa Peña called the special meeting to order at 6:54 p.m., and roll call was conducted. Commissioner Peña then read the County's Land Acknowledgement.

Present: Commissioner Luisa Flores Urrutia, Commissioner Jacob Jackson, Commissioner Clarissa Peña, Commissioner Brittianna Robinson and Commissioner Myriah Smiley

Absent: Chair La'Toya Cooper

II. DISCUSSIONS

2. Discuss and consider creating a Listening Session Reference Guide. (23-2843)

Executive Director Tiara Summers opened the floor for discussion on creating a Listening Session Reference Guide. Ms. Summers read from notes provided by YEC Chair Cooper of required items for future listening sessions:

- **Podium.**
- **Microphones.**
- **Creative activities where everyone is involved.**
- **Introduction of Department Heads.**
- **Develop a standardized questionnaire or survey for all listening sessions.**

Executive Director Summers advised that data has been provided on the Fourth District Listening Session and it will be reviewed to determine the outline of standardized questions. Discussion ensued, and during discussion the YEC Committee made a list of suggested elements for all future listening sessions as follows:

Prior to Listening Session:

- **Determine location.**
- **Panelists should include youth with lived experience.**
- **Plan for how large the listening session should be prior to event.**
- **Conduct outreach to various organizations who can provide transportation for attendees.**
- **Find out if there are any Short Term Residential Therapeutic Program (STRTP) facilities in the area and ask providers to attend, along with other organizations.**
- **Provide outreach in a timely manner.**
- **Develop relationships with other youth organizations and community-based organizations (and ensure all information is up to date.**
- **Maximize already established partnerships such as with the Department of Youth Development.**

During the Listening Session:

- **Highlight Youth Commission activities and promote activities happening within the sponsoring district.**
- **Provide appropriate introductions for Supervisors, Commissioners, and panelists.**
- **Ensure that Commissioners from other districts attend for support and assistance.**
- **Provide tables with information packets on services and resources available within the district.**

Executive Director Summers informed the Committee that the Pomona Youth Commission has offered to sponsor the First District's Listening Session. She also reported that Supervisor Lindsey P. Horvath will attend the Third District's Listening Session, which will take place in October. Discussion ensued regarding outreach, marketing items, and translation services.

Max Weltz, Public Information Assistant, reviewed the survey data from the Fourth District's Listening Session. Executive Director Summers explained the difference between using quantitative vs. qualitative data.

Discussion ensued regarding surveys , the purpose of having multiple surveys and how the information can be gathered and utilized.

- 3. Discuss and consider creating a Listening Session Action Plan. (23-2864)**
Commissioner Peña opened the floor for discussion on a Listening Session Action Plan. Commissioner Rodriguez suggested the following:
- Select locations that produce the highest attendance and participation.**
 - Ensure that there are adequate tables, chairs and microphones.**
 - Ensure that there is a podium for speakers.**

Executive Director Summers discussed the focus areas that can be captured during the listening session. She stated that YEC Chair Cooper wanted to have the Committee develop a blueprint so that all listening sessions have structure going into 2024 with the kind of information that should be gathered from each listening session and why.

The Committee then reviewed the Fourth District's Listening Session Survey, and discussion ensued. At the conclusion of discussion, Executive Director Summers suggested that each Commissioner think about one specific survey question that should be asked and build the survey around that. Responses included:

- How safe do you feel in the facility and community you reside in?**
- Do you feel as though your voice is being heard without retaliation?**
- Who/What is your support system? County, Community, Facility?**
- Do you feel supported by the County of Los Angeles?**
- Do you have the support needed to excel in school?**
- Are you experiencing barriers to family support?**

Executive Director Summers suggested that questions be prepared within the Committee and then a final list in writing be provided to the Commission at-large for approval.

- 4. Discuss and consider plans for the upcoming District 3 Listening Session. (23-2507)**

Commissioner Peña opened the floor for discussion regarding the Third District Listening Session. Executive Director Summers advised that the Listening Session is scheduled for October 21, 2023, with Supervisor Horvath planning to attend. Commissioner Robinson suggested that Commissioners from other Districts help with the planning, outreach, and whatever else is needed. Discussion ensued regarding the use of colors for flyers and other marketing items.

III. MISCELLANEOUS

5. Opportunity for members of the public to provide comments to the Commission on item(s) not on the agenda, that are within the subject matter jurisdiction of the Commission. (23-2844)

No members of the public addressed the Committee.

6. Adjournment. (23-2845)

On motion of Commissioner Smiley, seconded by Commissioner Flores Urrutia, there being no objection, the meeting adjourned at 7:57 p.m.