STATEMENT OF PROCEEDINGS FOR THE VIRTUAL REGULAR MEETING OF THE COUNTY OF LOS ANGELES PROBATION OVERSIGHT COMMISSION

Monday, February 22, 2021

11:00 AM

AUDIO FILE FOR ENTIRE MEETING (21-1073)

Attachments: AUDIO

WELCOME AND INTRODUCTIONS

1. Welcome and introduction of Los Angeles Probation Oversight Commission - Executive Director, Wendelyn Julien. (21-0820)

Wendelyn Julien, Executive Director, called the meeting to order at 11:01 a.m. and conducted the roll call:

Present: Commissioner Dolores Canales, Commissioner Franky Carrillo, Commissioner Danielle M. Dupuy, Commissioner Sean Garcia-Leys, Commissioner Esché L. Jackson, Commissioner Donald D. Meredith, Commissioner Dominique D. Nong, Commissioner Robert M. Saltzman and Commissioner Cyn Yamashiro

Milinda Kakani addressed the Los Angeles Probation Oversight Commission.

Ms. Julien, introduced herself and provided a welcome and opening remarks, including a brief overview of her background and experience. She thanked the Probation Reform Implementation Team for outlining the establishment of the Los Angeles Probation Oversight Commission and also thanked the County of Los Angeles Board of Supervisors and members of the former Probation Commission. In addition, Ms. Julien shared the mission of the Los Angeles Probation Oversight Commission.

Attachments: Public/Comment Correspondence

2. Introduction of the Chief Probation Officer Adolfo Gonzales. (21-0837)

No members of the public requested to comment on this item.

Adolfo Gonzales, Chief Probation Officer, introduced himself and provided a brief background on his training and experience. He commented that his goal is to work with the Los Angeles Probation Oversight Commission to transform and reimagine the Los Angeles justice system for youth and adults. Chief Probation Officer Gonzales highlighted that he looks forward to working with the Los Angeles Probation Commission to make a difference in the community.

Attachments: Public Comment/Correspondence

3. Introduction of Probation Oversight Commissioners:

Members representing each district:

Supervisor Solis - Franky Carrillo
Supervisor Mitchell - Cyn Yamashiro
Supervisor Kuehl - Robert M. Saltzman
Supervisor Hahn - Dolores Canales
Supervisor Barger - Donald D. Meredith

At-Large nominations by the County of Los Angeles, Board of Supervisors:

Danielle M. Dupuy
Sean Garcia - Leys
Esché L. Jackson
Dominique D. Nong (21-0838)

Vivian Wong and Betty Fang addressed the Los Angeles Probation Oversight Commission. Interested person(s) submitted written testimony.

Each commissioner introduced themselves and provided a brief background on their experience and credentials they bring to the Los Angeles Probation Oversight Commission.

Attachments: Public Comment/Correspondence

I. ADMINISTRATIVE MATTERS

4. Selection of Terms of Office for the Los Angeles Probation Oversight Commissioners. (21-0816)

No members of the public requested to comment on this item.

On motion of Commissioner Saltzman, seconded by Commissioner Meredith, and duly carried by the following vote, the Los Angeles Probation Oversight Commission approved the following terms of office:

Name	Term Chosen	Term Ends
Franky Carrillo	**One year**	**June 30, 2021, then eligible for two four-year terms**
Dominique D. Nong	**Two years**	**June 30, 2022, then eligible for two four-year terms**
Cyn Yamashiro	**Two years**	**June 30, 2022, then eligible for two four-year terms**
Robert M. Saltzman	**Two years**	**June 30, 2022, then eligible for two four-year terms**
Esché L. Jackson	**Two years**	**June 30, 2022, then eligible for two four-year terms**
Sean Garcia Leys	**Three years**	**June 30, 2023, then eligible for two four-year terms**
Donald D. Meredith	**Three years**	**June 30, 2023, then eligible for two four-year terms**
Dolores Canales	**Four years**	**June 30, 2024, then eligible for one four-year term**
Danielle M. Dupuy	**Four years**	**June 30, 2024, then eligible for one four-year term**

Ayes: 9 - Commissioner Dolores Canales, Commissioner Franky Carrillo, Commissioner Danielle M. Dupuy, Commissioner Sean Garcia-Leys, Commissioner Esché L. Jackson, Commissioner Donald D. Meredith, Commissioner Dominique D. Nong, Commissioner Robert M. Saltzman and Commissioner Cyn Yamashiro

Attachments: Public/Comment Correspondence

5. Overview of Procedural Rules (abridged version of Robert's Rules of Order) and the Ralph M. Brown Act:

- Alexandra Zuiderweg (21-0818)

No members of the public requested to comment on this item.

Alexandra Zuiderweg, County Counsel, provided a brief overview of the Procedural Rules and the Ralph M. Brown Act.

On motion of Commissioner Canales, seconded by Commissioner Dupuy, and duly carried by the following vote, the Los Angeles Probation Oversight Commission adopted the Procedural Rules (abridged version of Robert's Rules of Order) and the Ralph M. Brown Act:

Ayes: 9 - Commissioner Dolores Canales, Commissioner Franky Carrillo, Commissioner Danielle M. Dupuy, Commissioner Sean Garcia-Leys, Commissioner Esché L. Jackson, Commissioner Donald D. Meredith, Commissioner Dominique D. Nong, Commissioner Robert M. Saltzman and Commissioner Cyn Yamashiro

Attachments: Ralph M. Brown Act
Robert's Rules of Order
Public Comment/Correspondence

II. DISCUSSION AND ACTIONS

6. Discussion and take appropriate action on the Los Angeles Probation Oversight Commission's bylaws and philosophy on public comment. (21-0839)

No members of the public requested to comment on this item.

Ms. Julien introduced the Los Angeles Probation Oversight Commission's draft bylaws and opened the floor for discussion. Discussion ensued and Commissioners made recommendations to the draft bylaws.

Commissioner Saltzman suggested minor corrections noted in Chapter 2, Section 3; Chapter 8, Section 2f; and Chapter 8, Section 4d. He also suggested that the wording in Chapter 7, Section 1, be rewritten as "The membership of a subcommittee will not constitute a quorum of the full Commission," instead of "The membership of a subcommittee will never exceed a quorum of the full Commission." In addition, he suggested that in Chapter 8, Section 2e, the word "profane" be removed from the second line. Commissioner Garcia-Leys agreed with Commissioner Saltzman's suggestions.

Commissioner Nong referenced Chapter 2, Section 1, and highlighted that the commission should take proactive measures to ensure the public is aware of meeting schedules and suggested that the bylaws mention the use of a listserv; and suggested that the public be allowed to sign up on the commission website to be included in a listserv. Ms. Julien commented that there are two existing listservs, which will eventually be combined and used for sending invitations, agendas, meeting information and basic communication. She also mentioned that the process has already begun to allow members of the public to sign up for the listserv on the Los Angeles Probation Oversight Commission's website: poc.lacounty.gov. In response, Commissioner Nong suggested that the wording in the last line in Chapter 2, Section 1, should read "…which schedule shall be posted on the Commission's website and distributed to the public through any listservs or other mediums designed for public notice."

Commissioner Nong referenced Chapter 8, Section 1, and suggested there should be more options for members of the public who want to address the commission on a particular agenda item or during the public comment section of the agenda and that the word "written" should be removed. She also asked that the language be added to this section to explain that comments in a language other than English should be allowed double the allotted time to account for translation.

Alexandra Zuiderweg, County Counsel, addressed the Commission and suggested that additional options for how to address the Commission can be included in the meeting agendas.

Commissioner Dupuy added that the Commission should consider referencing in the bylaws how and where meetings will be held and how information will be shared. Commissioner Dupuy also added concern for members of the public who call in because they may not have the technology to join via a computer; and, are therefore unable to make public comment. She offered that the Commission should consider available options to optimize public comment and input in a virtual environment.

On motion of Commissioner Jackson, seconded by Commissioner Saltzman, and duly carried by the following vote, the Los Angeles Probation Oversight Commission approved to table the bylaws to the next meeting pending a review of the recommended amendments:

Ayes: 9 - Commissioner Dolores Canales, Commissioner Franky Carrillo, Commissioner Danielle M. Dupuy, Commissioner Sean Garcia-Leys, Commissioner Esché L. Jackson, Commissioner Donald D. Meredith, Commissioner Dominique D. Nong, Commissioner Robert M. Saltzman and Commissioner Cyn Yamashiro

Attachments: Supporting Document
Public Comment/Correspondence

7. Discussion and appropriate action regarding nomination of candidates for the positions of Chair, Vice Chair and Secretary of the Los Angeles Probation Oversight Commission. (21-0858)

No members of the public requested to comment on this item.

Ms. Julien opened the floor for nominations for the position of Chair of the Los Angeles Probation Oversight Commission.

Commissioner Canales nominated Commissioner Carrillo; and, Commissioner Dupuy nominated Commissioner Yamashiro.

On motion of Commissioner Saltzman, seconded by Commissioner Meredith, and duly carried by the following vote, the Los Angeles Probation Oversight Commission closed the nominations for the position of Chair:

Ayes: 9 - Commissioner Dolores Canales, Commissioner Franky Carrillo, Commissioner Danielle M. Dupuy, Commissioner Sean Garcia-Leys, Commissioner Esché L. Jackson, Commissioner Donald D. Meredith, Commissioner Dominique D. Nong, Commissioner Robert M. Saltzman and Commissioner Cyn Yamashiro

Ms. Julien opened the floor for nominations for the positions of Vice Chair and Secretary of the Los Angeles Probation Oversight Commission.

Commissioners Carrillo, Yamashiro, and Jackson nominated themselves for Vice Chair; and, Commissioner Canales nominated herself for Secretary.

On motion of Commissioner Dupuy, seconded by Commissioner Carrillo, and duly carried by the following vote, the Los Angeles Probation Oversight Commission approved to close the nominations for the positions of Vice Chair and Secretary; and, continued this item to the next meeting to finalize elections of the Los Angeles Probation Oversight Commission's Officers:

Ayes: 9 - Commissioner Dolores Canales, Commissioner Franky Carrillo, Commissioner Danielle M. Dupuy, Commissioner Sean Garcia-Leys, Commissioner Esché L. Jackson, Commissioner Donald D. Meredith, Commissioner Dominique D. Nong, Commissioner Robert M. Saltzman and Commissioner Cyn Yamashiro

Attachments: Public Comment/Correspondence

8. Discussion and take appropriate action to establish a regular meeting schedule. (21-0819)

No members of the public requested to comment on this item.

Ms. Julien informed the Commission that meetings will be held in a virtual setting until everyone can meet safely in person. She provided six possible options to meet twice a month with days and times.

After discussion, the Commission decided to schedule two meetings and wait to set a regular meeting schedule during one of the next two meetings. The next two meetings will be: Thursday, March 11, 2021 and Thursday, March 25, 2021 from 12 noon to 2:00 p.m.

On motion of Commissioner Saltzman, seconded by Commissioner Meredith, and duly carried by the following vote, the Los Angeles Probation Oversight Commission approved the meeting dates of March 11, 2021 and March 25, 2021 from 12 noon to 2:00 p.m.; and, continued the discussion to establish a regular meeting schedule at one of the March meetings:

Ayes: 6 - Commissioner Franky Carrillo, Commissioner Danielle M. Dupuy, Commissioner Esché L. Jackson, Commissioner Donald D. Meredith, Commissioner Robert M. Saltzman and Commissioner Cyn Yamashiro

Noes: 3 - Commissioner Dolores Canales, Commissioner Sean Garcia-Leys and Commissioner Dominique D. Nong

Attachments: Public Comment/Correspondence

9. Discussion and take appropriate action on selecting a logo for the Los Angeles Probation Oversight Commission. (21-0840)

No members of the public requested to comment on this item.

Ms. Julien presented three potential logos for the Los Angeles Probation Oversight Commission to consider.

After discussion and review of the logos, Commissioners came to a consensus to use option 1A without any figures as the Los Angeles Probation Oversight Commission's temporary logo.

On motion of Commissioner Jackson, seconded by Commissioner Meredith, and duly carried by the following vote, the Los Angeles Probation Oversight Commission approved the temporary use of option 1A without the figures:

Ayes: 9 - Commissioner Dolores Canales, Commissioner Franky Carrillo, Commissioner Danielle M. Dupuy, Commissioner Sean Garcia-Leys, Commissioner Esché L. Jackson, Commissioner Donald D. Meredith, Commissioner Dominique D. Nong, Commissioner Robert M. Saltzman and Commissioner Cyn Yamashiro

Ms. Zuiderweg advised the Los Angeles Probation Oversight Commission to make a motion to establish an Adhoc committee for the task of developing a permanent Commission logo.

On motion of Commissioner Yamashiro, seconded by Commissioner Nong, and duly carried by the following vote, the Los Angeles Probation Oversight Commission approved to establish an Adhoc committee comprised of Commissioners Jackson, Meredith and Carrillo for the task of developing a permanent Los Angeles Probation Oversight logo:

Ayes: 9 - Commissioner Dolores Canales, Commissioner Franky Carrillo, Commissioner Danielle M. Dupuy, Commissioner Sean Garcia-Leys, Commissioner Esché L. Jackson, Commissioner Donald D. Meredith, Commissioner Dominique D. Nong, Commissioner Robert M. Saltzman and Commissioner Cyn Yamashiro

Attachments: Supporting Document
Public Comment/Correspondence

III. MISCELLANEOUS

Matters Not Posted

10. Matters not posted on the agenda, to be discussed and (if requested), placed on the agenda for action at a future meeting of the authority, of matters requiring immediate action because of an emergency situation or where the need to take action arose subsequent to the posting of the agenda. (21-1164)

Commissioner Dupuy requested that the issues presented by the public in Item No. 3 pertaining to education be placed on the next meeting agenda for future discussion and action.

Public Comment

11. Opportunity for members of the public to address the Los Angeles Probation Oversight Commission (POC) on items of interest that are within the subject matter jurisdiction of the POC.

You may submit public comment by e-mail to CommServ@bos.lacounty.gov <mailto:CommServ@bos.lacounty.gov>.

Written public comment or documentation must be submitted no later than 5:00 p.m. the day before the scheduled meeting. Please include the Agenda Item and meeting date in your correspondence. Correspondence received shall become part of the official record. (21-1165)

Nicole Brown and Victor Leung addressed the Los Angeles Probation Oversight Commission.

Attachments: Public Comment/Correspondence

Adjournment

12. Adjournment of the regular meeting of Monday, February 22, 2021. (21-0823)

Ms. Julien adjourned the meeting at 1:34 p.m.