



**AGENDA FOR THE SPECIAL MEETING OF THE  
LOS ANGELES PROBATION OVERSIGHT COMMISSION  
COUNTY OF LOS ANGELES**  
(213) 633-5777 • [www.poc.lacounty.gov](http://www.poc.lacounty.gov)



**ST. ANNE'S CONFERENCE AND EVENT CENTER**  
155 NORTH OCCIDENTAL BOULEVARD  
LOS ANGELES, CALIFORNIA 90026

**AMENDED MAY 7, 2026**

**MONDAY, MAY 11, 2026, 9:00 A.M.**

**WAYS TO ATTEND AND PARTICIPATE:**

1. **In-Person:** Click [In-Person](#) to register and attend at St. Anne's Conference and Event Center.
2. **Virtually:** Click [Virtual](#) to register and join via computer or smart phone.  
When prompted, enter the webinar number: 2536 751 3752 and attendance password: POC123
3. **Telephone:** Call (213) 306-3065, enter access code: 2536 751 3752, and passcode: 762123
4. **Watch:** View the [Probation Oversight Commission's YouTube Livestream](#)

**MEMBERS:** Chair Dolores Canales, Vice Chair Diane Terry, Secretary Tyrique Shipp, Brooke Harris, Esché L. Jackson, Milinda Kakani, Donald D. Meredith, Samuel Prater

**EXECUTIVE DIRECTOR:** Wendelyn Julien

**AGENDA POSTED:** May 6, 2026

**LOBBYIST REGISTRATION:** Any person who seeks support or endorsement from the Probation Oversight Commission (POC) on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalties. For further information, call (213) 974-1093.

**ACCOMMODATIONS:** Please telephone (213) 633-5777 (voice) from 8:00 a.m. to 5:00 p.m., Monday – Friday, or you can e-mail: [info@poc.lacounty.gov](mailto:info@poc.lacounty.gov) at least three (3) business days in advance. Para información en español, por favor comuníquese al número (213) 633-5777 entre las horas de 8:00 a.m. y 5:00 p.m., lunes a Viernes, con tres días de anticipación.

**SUPPORTING DOCUMENTATION:** <https://poc.lacounty.gov/>

**PUBLIC COMMENT:** To provide live public comment, you must be pre-registered or signed up at the meeting location. Comments can be made virtually via Webex by using the "Raise Hand" feature through your computer or smartphone. If you are calling in and wish to make public comment, please dial \*3 during the item on which you wish to comment, and the host will call on you. To provide written public comment, send an email to [info@poc.lacounty.gov](mailto:info@poc.lacounty.gov). If your email is received before 5:00 p.m. the day before the meeting, it will be included in the link on the agenda. Please include the Agenda Item and meeting date in your email. Correspondence received by 5:00 p.m. the day of the meeting becomes part of the official record.

**PARKING:** St. Anne's Conference and Event Center is easily accessible via public transportation. For those wishing to drive, parking is available at St. Anne's Conference and Event Center. There is also ample street parking near the meeting location.

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**I. ADMINISTRATIVE MATTERS**

1. Call to Order and Roll Call.

**Attachments:** [Overview of the POC's Role](#)

2. Approval of the April 9, 2026 regular meeting minutes.

**Attachments:** [Supporting Documents](#)  
Public Comment/Correspondence

**II. DISCUSSIONS**

3. **Probation's Staffing Updates** – Discuss and take possible action on updates from the Los Angeles Probation Department's Human Resources Division on staffing patterns and trends related to overtime costs, call-out rates, recruitment of new staff, and retention of current staff.

- **The Probation Department is asked to provide:**
  - i. Reports on leave rates, callout rates, recruitment, retention, and overtime rates.
- **Invited panelists include:**
  - i. Guillermo Viera-Rosa, Chief, Los Angeles County Probation Department
  - ii. Deanna Carlisle, Human Resources Manager, Los Angeles County Probation Department
  - iii. Stacy Lopez-Maddox, Administrative Deputy, Los Angeles County Probation Department

**Attachments:** Supporting Documents  
[05/11/26 HR Staffing Data Update](#)  
[05/11/26 Callout Reports for BJN and LP](#)  
[Probation's 2026 Recruitment Outreach Strategies](#)  
[Public Comment/Correspondence](#)

**Reference Documents – from prior POC meetings**

[07/24/25 Probation's HR Update to POC](#)  
[06/17/25 Probation's BOS Hiring Presentation](#)  
[Field Overtime Hours - October 2022 through February 2025](#)  
[11/09/23 HR Leave Data Update](#)  
[04/27/22 Budget Presentations from Probation and Urban Peace Institute](#)

4. **Adult and Juvenile Field Services** – Discuss and take possible action on an update from Probation's Juvenile and Adult Field Services Bureaus to explain caseload data, staffing data, and identify which aspects of field services have been identified as able to be performed by non-sworn "Probation Assistants".

- **The Probation Department is asked to provide:**
  - i. Report on updated caseload numbers for Juvenile and Adult Field Services.
  - ii. Job description for the "Probation Assistant" position.

- **Panelists will include:**

- i. Guillermo Viera-Rosa, Chief, Los Angeles County Probation Department
- ii. David Wolfsgruber, Deputy Director (Adults), Los Angeles County Probation Department
- iii. Gabriella Aguilera, Deputy Director (Youth), Los Angeles County Probation Department

**Attachments:**

Supporting Documents

[May 2026 Scope of Duties Presentation – Probation Assistants vs. DPO II’s June 17, 2024 Job Classification for Probation Assistant Position](#)

[AFSB-CORE Caseloads – April 2026](#)

[AB 109 Post-Release Services Caseloads – April 2026](#)

[JFSB Caseloads – April 2026](#)

[Public Comment/Correspondence](#)

**Reference Documents – from prior POC meetings**

[08/14/25 Adult Field Services Presentation](#)

[03/27/25 Juvenile Supervision Staffing Breakdown](#)

[AFSB-CORE-Area Office Data - January 2024](#)

[AFSB Data by Position – March 2025](#)

5. **Moving Programming to DYD** – Discuss and take possible action on a report back from the Los Angeles County Department of Youth Development (DYD) to discuss progress on transitioning the work of providing programs in Probation’s facilities from Probation to DYD as unanimously directed by the Board of Supervisors in a [motion](#) from April 7, 2026.

- **Panelists will include:**

- i. David Carroll, Director, Los Angeles County Department of Youth Development

**Attachments:**

Supporting Documents

[05/11/26 Integrated Youth Engagement: Plan for In-Facility Programming](#)

[04/07/26 Board Motion](#)

[DYD’s Report Back to BOS on Implementation Plan](#)

[Website Link to DYD’s Provider Directory](#)

Public Comment/Correspondence

6. **Probation Oversight Commission Executive Director Report** – Discuss and take possible action on the following items as reported by the Los Angeles County Probation Oversight Commission:

- i. Outstanding and current requests for information
- ii. Update on POC’s annual inspection cycle
- iii. Update on concerns about Oleoresin Capsicum (OC) spray
- iv. **Create an ad hoc committee on At-Large Commissioner Selection (vote)**

- **Panelists will include:**

- i. Wendelyn Julien, Executive Director, Los Angeles County Probation Oversight Commission

**Attachments:**

Supporting Documents

[05/11/26 POC Motion](#)

[04/16/26 POC Letter to Probation – Data Information Requests with Updates](#)

[Contraband Findings Summary – January 2026 combined for LP and BJN-SYTF](#)

[OC Spray Deployment Reports](#)

[Probation's Adopted Budget for FY 2025-26](#)

[05/07/26 Probation's Current Vacancies](#)

Public Comment/Correspondence

### III. **MISCELLANEOUS**

#### **MATTERS NOT POSTED**

7. Matters not posted on the agenda, to be discussed and (if requested), placed on the agenda for action at a future meeting of the authority, of matters requiring immediate action because of an emergency situation or where the need to take action arose subsequent to the posting of the agenda.

#### **PUBLIC COMMENT**

8. Opportunity for members of the public to address the Los Angeles Probation Oversight Commission (POC) on items of interest that are within the subject matter jurisdiction of the POC.

You may submit public comment by e-mail to [info@poc.lacounty.gov](mailto:info@poc.lacounty.gov).

Written public comment or documentation must be submitted no later than 5:00 p.m. one business day before the scheduled meeting to be included on the agenda. Please include the Agenda Item(s) and meeting date in your correspondence. Correspondence received by 5:00 p.m. the same day of the meeting shall become part of the official record.

**Attachments:** Public Comment/Correspondence

### IV. **ADJOURNMENT**

9. Adjournment for the special meeting of May 11, 2026.