



# County of Los Angeles CHIEF EXECUTIVE OFFICE

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February 8, 2012

To: All Department Heads  
From: William Sullivan *W. A. Sullivan*  
Chair, Quality and Productivity Commission

William T Fujioka  
Chief Executive Officer *WTF*

## PRODUCTIVITY INVESTMENT FUND

The Quality and Productivity Commission's Productivity Investment Fund (PIF) was established by the Board of Supervisors to encourage County Departments to develop innovative programs to improve County services. These forward-thinking initiatives oftentimes enhance quality and productivity within a department.

This is to remind you that PIF seeks out such projects that may not have been included in the annual budget and/or for which other sources of funding were not identified. The PIF guidelines clearly state that "projects do not need to show cost savings or revenue generation...but may demonstrate an increase in quality of service and productivity." However, PIF project funding should not be sought to fund staff positions ongoing costs.

Grants and loans, or a combination of both, are available to all County departments, which may opt to partner with non-County agencies. The County department is always the lead agency in these collaborations and should directly benefit from the project.

For your planning purposes, PIF funds are awarded on a quarterly basis. Upcoming due dates for proposals are April 13, July 13, and October 12, 2012. PIF guidelines, forms, timelines and examples of previously funded projects are available on the Commission's website, <http://qpc.co.la.ca.us>. Staff may contact Victoria Pipkin-Lane, Executive Director, at (213) 974-1361 or [vpipkin@ceo.lacounty.gov](mailto:vpipkin@ceo.lacounty.gov).

You are encouraged to take advantage of this unique funding source established by the Board of Supervisors.

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VPL:ib

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*"To Enrich Lives Through Effective And Caring Service"*

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