



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

April 12, 2011

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF PARKS AND RECREATION:
LA MIRADA COMMUNITY REGIONAL PARK PARKING LOT IMPROVEMENT
PROJECT; APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT;
AND ADOPT YOUTH EMPLOYMENT PLAN
CAPITAL PROJECT NO. 87117
(FOURTH DISTRICT) (3 VOTES)**

SUBJECT

Approval of the recommended actions will approve the Capital Project budget, appropriation adjustment, and scope of work consisting of repaving two parking lots at La Mirada Community Regional Park.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find the proposed actions categorically exempt from the California Environmental Quality Act in accordance with Section 15302 (c) of the State California Environmental Quality Act Guidelines, because the proposed Project consists of replacement of existing facilities involving negligible or no expansion of capacity.
2. Approve the La Mirada Community Regional Park Parking Lot Improvement Project (Capital Project No. 87117), with a budget of \$285,000.

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

"To Enrich Lives Through Effective And Caring Service"

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Intra-County Correspondence Sent Electronically Only**

3. Approve the appropriation adjustment in the amount of \$285,000 offset by County Excess Funds available to the Fourth Supervisorial District from the Los Angeles County Safe Neighborhood Parks Proposition of 1996 for the La Mirada Community Regional Park Parking Lot Improvement Project Capital Project No. 87117.
4. Adopt the Youth Employment Plan as required by the Regional Parks and Open Space District Grant Programs' Procedural Guide.
5. Authorize the Department of Parks and Recreation to carry out the Project through a Board-approved Job Order Contract.

PURPOSE /JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended action will allow the Department of Parks and Recreation (Department) to refurbish two parking lots at La Mirada Community Regional Park. The existing parking lots are damaged and in need of repair.

The proposed Project consists of the removal, replacement, and restriping of approximately 102,350 square-feet of deteriorating concrete asphalt, for the north and south parking lots. In addition, the south and north parking lots will be resealed and restriped.

The Project is fully funded by the Safe Neighborhood Parks Proposition of 1996 (Proposition A of 1996) which requires that your Board adopt a Youth Employment Plan (Attachment III).

This Project will be managed and administered by the Department and construction will be carried out through the Department's Job Order Contracts (JOC) Program approved by your Board on June 15, 2010.

Implementation of Strategic Plan Goals

Approval of the recommended action supports County Strategic Plan goals of Operational Effectiveness (Goal 1), by completing the work in the most efficient and cost-effective manner; and Children, Family, and Adult Well-Being (Goal 2), by publicizing affordable, accessible, educational, and cultural opportunities at La Mirada Community Regional Park.

FISCAL IMPACT/FINANCING

The total Project cost for these facility enhancements, including construction, miscellaneous expenditures, and County services, are currently estimated at \$285,000. The Project Schedule and Budget Summary are included in Attachment I.

Approval of the appropriation adjustment (Attachment II) will provide \$285,000 in County Excess Funds available to the Fourth Supervisorial District from the Los Angeles County Safe Neighborhood Parks Proposition of 1996 to fully fund the La Mirada Parking Lot Improvement Project, Capital Project No. 87117.

Upon your Boards approval of the appropriation adjustment, sufficient appropriation will be available for implementation of the La Mirada Park Parking Lot Improvement Project.

Operating Budget Impact

Following completion of the Project, the Department does not anticipate any additional one-time or ongoing costs. The provisions of the Project have operating and maintenance requirements, which will be fulfilled with existing park staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The proposed Projects are exempt from your Board's Civic Art Policy adopted on December 7, 2004, since the total Project value is less than \$500,000.

County Counsel has reviewed and approved this recommendation as to form.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from California Environmental Quality Act (CEQA) according to Section 15302 (c) of the State CEQA Guidelines and Class 2(e) of the Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, because the proposed Project consists of replacement of existing facilities involving negligible or no expansion of capacity.

CONTRACTING PROCESS

This authority will allow the Department the ability to procure a JOC to complete the proposed Projects.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of these actions will have positive impacts on the current services by alleviating dangerous pot holes and trip hazards, and improving and enhancing parking opportunities available to park patrons. Project construction will be initiated during non-peak periods to minimize impacts to park patrons and will take approximately 45 days to complete. The north and south parking lots will be done separately to minimize impacts to park programming, ensuring the availability of adequate parking during construction activities. Signage will also be included to notify park patrons about construction activities and will provide instructions on alternative parking locations.

CONCLUSION

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects Division, and to the Department of Parks and Recreation.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:RLR:DJT
SW:VM:zu

Attachments

c: Executive Office, Board of Supervisors
 Arts Commission
 Auditor-Controller
 County Counsel
 Parks and Recreation

ATTACHMENT I

**DEPARTMENT OF PARKS AND RECREATION:
LA MIRADA PARKING LOT IMPROVEMENT PROJECT
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT
ESTABLISH CAPITAL PROJECT NO. 87117**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date North Parking Lot	Scheduled Completion Date South Parking Lot
Award Design Contract	NA	NA
Execute Design Contract	NA	NA
Award JOC Contract	05/30/11	05/30/11
Construction Documents	N/A	N/A
Jurisdictional Approvals	N/A	N/A
Start Construction	06/01/11	06/23/11
Substantial Completion	06/22/11	07/11/11
Project Acceptance	07/10/11	07/25/11

II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget Comfort Station
Land Acquisition	\$0
Construction	
Low Bid Construction Contract	0
Job Order Contract	264,683
Change Orders/ Contingency	10,000
Departmental Crafts	0
Youth Employment	0
Misc. Expense	0
Telecomm Equip – Affixed to Building	0
Civic Arts	0
Subtotal	\$264,683
Programming/Development	\$0
Plans and Specifications*	\$0
Consultant Services	
Site Planning	0
Hazardous Materials	0
Geotech/Soils Report and Soils Testing	0
Material Testing	0
Cost Estimating	0
Topographic Surveys	0
Construction Management	0
Construction Administration	0
Environmental	0
Move Management	0
Equipment Planning	0
Legal	0
Construction/Change Order	0
Other	0
Subtotal	\$0
Miscellaneous Expenditures	\$0
Jurisdictional Review/Plan Check/Permit	\$0
County Services	
Code Compliance Inspection	0
Quality Control Inspection	0
Design Review	0
Design Services	0
Contract Administration	0
Project Management	0
Project Management Support Services	0
ISD Job Order Contract Management	0
DPW Job Order Contract Management	8,550
ISD ITS Communications	0
Project Security	0
Project Technical Support	0
Office of Affirmative Action	1,767
County Counsel	0
Other	0
Subtotal	\$20,317
TOTAL	\$285,000

PINK (1)

BA FORM 09/09

BOARD OF
SUPERVISORS
OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF CHIEF EXECUTIVE OFFICE

DEPT'S. NO. 600

April 12, 2011

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2010-11

3 - VOTES

SOURCES

USES

SEE ATTACHED

SEE ATTACHED

SOURCES TOTAL: \$ 570,000

USES TOTAL: \$ 570,000

JUSTIFICATION

ADJUSTMENT IS NECESSARY TO INCREASE THE REVENUE AND APPROPRIATION TO FULLY FUND THE LA MIRADA PARKING LOT IMPROVEMENT PROJECT.


AUTHORIZED SIGNATURE SABRA WHITE

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR --

☐ ACTION

☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY



B.A. NO. 172

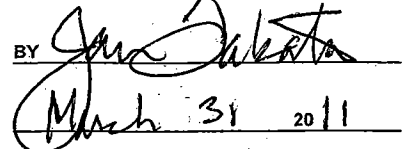
Mar 31 2011

☒ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY


March 31 2011

SEND 6 COPIES TO THE AUDITOR-CONTROLLER

**APPROPRIATION ADJUSTMENT FOR
LA MIRADA PARKING LOT IMPROVEMENT PROJECT
C.P. 87117
(FOURTH DISTRICT) (3 VOTES)**

F.Y. 2010 - 11

SOURCES:

Department of Parks & Recreation
Capital Projects/Refurbishments
Various 4th District (4)
A01-CP-6014-65043-77111
Capital Assets - B & I \$ 285,000
Decrease Appropriation

Department of Parks & Recreation
Capital Projects/Refurbishments
La Mirada Park Parking Lot Improvement (4)
A01-CP-91-R400-65043-87117
Regional Park and Open Space DT/CP \$ 285,000
Increase Revenue

SOURCES TOTAL **\$ 570,000**

USES:

Department of Parks & Recreation
Capital Projects/Refurbishments
Various 4th District Park Improvement (4)
A01-CP-91-R400-65043-77111
Regional Park and Open Space DT/CP \$285,000
Decrease Revenue

Department of Parks & Recreation
Capital Projects/Refurbishments
La Mirada Park Parking Lot Improvement (4)
A01-CP-6014-65043-87117
Capital Assets -B & I \$285,000
Increase Appropriation

\$570,000

Justification: Adjustment is necessary to increase appropriation and revenue to fully fund the La Mirada Parking Lot Improvement project.

BA #172 Karen Shikama 3/31/11

ATTACHMENT III

COUNTY OF LOS ANGELES DEPARTMENT OF PARKS AND RECREATION (LA MIRADA PARKING LOT PROJECT) (C.P. NO. 87117), (GRANT NO. P055-11-2254) YOUTH EMPLOYMENT PLAN

BACKGROUND (Scope of Work)

The proposed project consists of the removal, replacement, and restriping of approximately 102,350 square feet of deteriorating concrete asphalt to a depth of four inches, for the south parking lot, which runs along Adelfa Drive; and the north parking lot, which runs along Foster Road and Adelfa Drive. In addition, the south and north parking lots will be resealed and restriped.

Tasks that may be performed by At-Risk Youth

There are no tasks suitable for youth to perform on this project. However, the Department will utilize youth for general maintenance and servicing, including, grounds maintenance and programming whenever feasible.

Estimated Cost of Youth Employment

The Department has a youth employment budget and employs youth whenever feasible. The cost of using youth is flexible and dependent upon the services needed.

Method of Youth Employment

The Department employs youth to work in various areas of the Department through its Youth Enhancing Parks Program (YEPP). This program recruits youth to work on projects based on their training, experience, and physical class. In addition, the Department requires contractors to make a good faith effort to employ at-risk youth from the community where the project is being implemented.

Youth Employment Goal:

The Youth Employment Goal (YEG) established for the County of Los Angeles was \$15,739,507.43. As of March 2011, the YEG amount for the County exceeds \$18.8 million.