



**BARBARA FERRER, Ph.D., M.P.H., M.Ed.**  
Director

**MUNTU DAVIS, M.D., M.P.H.**  
County Health Officer

**ANISH P. MAHAJAN, M.D., M.S., M.P.H.**  
Chief Deputy Director

313 North Figueroa Street, Suite 806  
Los Angeles, CA 90012  
TEL (213) 288-8117 • FAX (213) 975-1273

[www.publichealth.lacounty.gov](http://www.publichealth.lacounty.gov)

**BOARD OF SUPERVISORS**

**Hilda L. Solis**  
First District

**Holly J. Mitchell**  
Second District

**Lindsey P. Horvath**  
Third District

**Janice Hahn**  
Fourth District

**Kathryn Barger**  
Fifth District

February 12, 2024

TO: Each Supervisor

FROM: Barbara Ferrer, PH.D., M.P.H., M.Ed. *Barbara Ferrer*  
Director

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO AMEND TWO CONTRACTS FOR THE PROVISION OF CALFRESH HEALTHY LIVING PROGRAM SERVICES**

This is to notify you that I am exercising the delegated authority approved by the Chief Executive Office (CEO) on behalf of the Board of Supervisors (Board) on September 15, 2020, to execute amendments to the CalFresh Healthy Living Program services contracts that provide an increase or decrease in funding up to 30 percent above or below each period’s annual base maximum obligation, effective upon amendment execution, or at the beginning of the applicable contract term, and make corresponding service adjustments, as necessary; and/or revise Scope(s) of Work (SOW) to make necessary substantive revisions, subject to review and approval by County Counsel, and notification to your Board and the CEO.

Under this authority, I will execute amendments to the two CalFresh Healthy Living Program services contracts listed below to adjust the funding upon execution through September 30, 2024, 100 percent offset by United States Department of Agriculture (USDA) funding Catalog of Federal Domestic Assistance Number 10.561 passed through the California Department of Social Services and the California Department of Public Health.

- 1) Contract Number PH-004423 with Pasadena Unified School District (PUSD) to increase the annual funding by \$44,021 from \$221,440 to \$265,461; and
- 2) Contract Number PH-004433 with Active San Gabriel Valley (ASGV) to decrease the annual funding by \$71,148 from \$495,500 to \$424,352.

Each Supervisor  
February 12, 2024  
Page 2

The overall goal of the CalFresh Healthy Living Program is to achieve specific behavioral outcomes including increased consumption of healthy foods and water, reduced consumption of unhealthy foods and sugar sweetened beverages, increased levels of physical activity, and optimization of the food system. The Department of Public Health's (Public Health) CalFresh Healthy Living Program is designed to improve food access and increase food security as well as reduce the prevalence of diet related chronic diseases among low-income individuals and families in Los Angeles County.

The reduction of funding was requested by ASGV to allow the organization to concentrate on advancing active transportation projects. A portion of these funds will be reallocated to PUSD to support the expansion of nutrition education and physical activity programs at schools. The remaining amount will support Public Health lead activities that support the scope of CalFresh Healthy Living Program's objectives.

County Counsel has reviewed and approved the amendments as to form and use of this delegated authority.

If you have any questions or require additional information, please let me know.

BF:mk  
DA #07417

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors