LOS ANGELES COUNTY - DEPARTMENT OF MENTAL HEALTH / CENTRAL BUSINESS OFFICE

## **CBO DISPATCH**



The Central Business Office (CBO) is conducting training on private insurance billing exclusively for contract providers. This training will cover the following information:

- Department of Mental Health (DMH) policy on clients with private insurance
- Identifying third party payers
- Private insurance billing rules and requirements
- Procedural guidelines
- Adding/removing/modifying the Other Health Coverage (OHC) indicator from State eligibility records

Please complete the training registration information below and fax it to (213) 252-8736, attention Private Insurance Training #NGA1808. Submissions via other methods will not be accepted. Once enrolled in the training, you will receive a confirmation notice. Seating for the training is limited to 30 per session.

## TUESDAY, AUGUST 7, 2018 CENTRAL BUSINESS OFFICE 695 SOUTH VERMONT AVE., 16<sup>TH</sup> FLOOR LOS ANGELES, CA 90005 9:30AM – 12:00PM

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NAME:	
PROVIDER NUMBER & NAME:	
TELEPHONE NUMBER:	EMAIL:
SUPERVISOR'S NAME:	SUPERVISOR'S SIGNATURE:

- Only 30 registrants will receive an e-mail confirming their acceptance; the remainder will receive notification that their registration request has been denied.
- > Registrants will not be admitted to the training without their e-mail confirmation in hand.
- > Only one name per registration form will be accepted.
- > CONFIRMED REGISTRATIONS CANNOT BE TRANSFERRED TO ANOTHER PERSON.
- > Contact CBO at least one day in advance if you are confirmed and cannot attend.
- > Check-in begins 30 minutes prior to the training. Late arrivals will not be allowed in training.

Parking information is attached.

## WE'RE WORKING FOR YOU...

IBHIS providers, if you have any questions or need additional information, please create a HEAT Ticket using the following link: <u>https://dmh.sslvpn.lacounty.gov/dmh/contractor</u>.



DOES NOT APPLY TO FEE-FOR-SERVICE PROVIDERS



different than actual costs.