

**COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH
SERVICE AREA 3
ARCADIA MENTAL HEALTH CENTER FSP**

TRANSFER OPPORTUNITY

**THIS IS NOT AN OFFICIAL EXAMINATION BULLETIN
RESTRICTED TO LOS ANGELES COUNTY EMPLOYEES ONLY**

Mental Health Clinical Supervisor

Arcadia Mental Health Center is an adult outpatient clinic located in San Gabriel Valley with an opening for a Mental Health Clinical Supervisor in the Full Service Partnership (FSP) program. The Arcadia FSP program provides intensive mental health services, including after-hours response, to clients with severe and persistent mental illness. The FSP program is located at a stand-alone site, and the supervisor functions as both a clinical/administrative supervisor and site manager under the supervision of the Clinical Program Head.

DUTIES INCLUDE BUT ARE NOT LIMITED TO:

- Providing clinical and administrative supervision to a multi-disciplinary team of twelve (12) staff and administrative supervision of 3 clerical staff and one Staff Psychiatrist;
- Providing clinical supervision to 2 PSWs accumulating clinical hours toward licensure, in accordance with BBS requirements;
- Coordinating team efforts to provide Outreach and Engagement services to potential clients referred by the hospitals, correctional institutions, and outpatient providers to determine if the individual meets criteria for enrollment into the FSP program;
- Overseeing the completion of Outcome Measures for each client;
- Maintaining LPS designation to permit the completion of 5150 holds for clients assessed to meet criteria for involuntary hospitalization;
- Participating in Arcadia MHC's Quality Assurance efforts by reviewing client charts across programs for compliance with DMH documentation requirements; and
- Participating in the Arcadia MHC Administrative Staff meetings and other administrative activities.

DESIREABLE QUALITIES:

- Experience supervising a multi-disciplinary team;
- Excellent organizational and leadership skills;
- Ability to be flexible with evolving work duties and very challenging client situations;
- Strong interpersonal skills with the ability to work and communicate effectively with other County employees, community agencies and consumer partners;
- Superior time management skills;
- Ability to problem-solve and make good decisions while working under pressure.

Individuals currently holding the title of Mental Health Clinical Supervisor are encouraged to submit their resume to the address below. Please submit resume and Performance Evaluations for the last 2 years.

Fax or Email information to:

Elizabeth Gross, Ph.D.

egross@dmh.lacounty.gov

Phone number: (626) 821-5844 *** Fax number: (626) 821-0858