

Step Up On Vine
1057 Vine Street
Hollywood, CA 90028

**HAS OPENINGS FOR CHRONICALLY
HOMELESS TRANSITION AGE YOUTH (TAY)
AGES 18-24 ½**



Tenant Eligibility Criteria for MHSA UNITS:

- **32 MHSA Units at 30% AMI - maximum income of \$17,940/Person.**
- **Must be 18-24/ ½ years old at time of move-in.**
- **Must meet the federal definition of “chronic homelessness.”¹**
- **Eligibility must be certified by the Department of Mental Health – Housing Policy and Development.**
- **Certification application must be submitted by case manager.**

Step Up on Vine apartments is a 34-unit apartment building offering 24 studio units for chronically homeless single adults and 8 units for chronically homeless single TAY in the Hollywood Community. **Step Up on Vine has openings for chronically homeless TAY.** These studio units are fully furnished and include a private bathroom, closet, bed, desk, cook-top, microwave oven and refrigerator. The building also features an elevator and roof-top lounge area with retail-space and a community benefit area on the first floor.

If the person you wish to refer receives mental health treatment outside of Service Area 4 you will need to ensure that service provision continues until such time that the tenant’s treatment services are transferred.

HOW TO APPLY:

1. If the prospective tenant meets the eligibility criteria listed above, download and complete the MHSA Housing Program Certification Application, the Authorization for Request or Use/Disclosure of Protected Health Information form (PHI Release form), the Service Responsibility and Commitment form, the VI-SPDAT Survey Verification form along with the verification of homelessness forms. Fax the completed forms to: HP&D at (213) 637-2336, ATTN: Housing Coordinator. Once processed, HP&D will fax a confirmation of the certification to the referral source identified on the MHSA Housing Certification Application form.
2. Once you receive the confirmation of certification from DMH, fax it to (323) 380-5724, ATTN: Chuck Justice or mail/hand deliver to 1057 N. Vine Street, Los Angeles, CA 90038.
3. The housing application packet for Step Up on Vine Apartments must include the following documents:

- **Barker Management Rental Application.**
- **Approved MHSA Housing Program Certification.**
- **Completed Verification of Homelessness Form(s).**
- **Release of Protected Health Information Form.**
- **VI-SPDAT Survey Verification Form.**

For more information dial:

(323) 366-2176



¹Federal Definition of Homelessness –

1. an individual who lacks a fixed, regular, and adequate nighttime residence; and
2. an individual who has a primary nighttime residence that is -
 - A. a supervised publicly or privately operated shelter designed to provide temporary living accommodations (including welfare hotels, congregate shelters, and transitional housing for the mentally ill);
 - B. an institution that provides a temporary residence for individuals intended to be institutionalized; or
 - C. a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings.

Federal Definition of Chronic Homelessness –

1. **365 consecutive days or one continuous year of HUD homelessness; OR**
2. **4 episodes of HUD homelessness in 3 years**
3. **must have a disability**

