

COUNTY OF LOS ANGELES DEPARTMENT OF MENTAL HEALTH
TRANSFER OPPORTUNITY

This is not an official examination bulletin

SUBSTANCE ABUSE COUNSELOR

The Northeast Wellness Center is seeking a highly qualified bilingual Spanish speaking individual to join our Wellness Treatment Team. This individual must possess the ability to function in a fast-paced working environment.

EXAMPLES OF DUTIES:

- Participates in the program, designed for the treatment and prevention of substance abuse of the mental health clients with substance abuse problems
- Conducts intake interviews with clients with co-occurring issues
- Participates with the treatment team in developing and implementing integrated co-occurring and mental health treatment plans
- Counsels clients to prevent relapses by assisting them to develop appropriate coping strategies
- Counsels clients regarding community resources and services to combat relapses
- Counsels clients to adjust in social and psychological areas of their lives
- Maintains a close system of follow-up by means of visits or other means of communication and completes records of follow-up activities
- Monitors and *documents progress* in recovery and provides client advocacy
- Participates in educational activities in-house and in the field to improve knowledge of co-occurring mental health and substance abuse related areas
- Completes other duties as assigned by the supervisor

DESIRABLE QUALIFICATIONS

- Bilingual Spanish speaking
- Ability to multi-task, prioritize, organize to meet deadlines for assignments, and audit compliance
- Strong verbal and written communication skills
- Highly motivated
- Ability to work independently and as a team
- Excellent social skills

Interested individuals currently holding the payroll title of Substance Abuse Counselor are encouraged to e-mail or fax their resume, last 2 performance evaluations, and master timecard records for the past 2 years no later than **September 29, 2011**, to:

Linda Fazio, SPSW
Northeast Wellness Center
5564 N. Figueroa Street
Los Angeles, CA 90042
Ph: (323) 341-5100 Fax: (323) 254-3950