

County of Los Angeles- Department of Health Services
HARBOR-UCLA MEDICAL CENTER
Department of Managed Care

Managed Care - Case Manager: RN II

Harbor-UCLA Medical Center's Department of Managed Care is currently seeking a highly qualified individual to fill the position of Registered Nurse II in the Out- patient care setting.

POSITION INFORMATION OVERVIEW: The full-time Managed Care Case Manager's responsibilities will include, but are not limited to, the following functions:

- Utilizes the Nursing process to identify patients for case management.
- Evaluates, coordinates, and plans patient care in collaboration with an interdisciplinary health team; reassesses and revises plans of care in collaboration with other members of the health care team.
- Provides patient/family education based on identified learning needs utilizing available teaching resources.
- Coordinates outpatient discharge planning based on patient needs, clinical circumstances and benefit coverage
- Authorizes sub-specialty, skilled nursing and home health care based on clinical assessment of patient's needs.
- Participates in all Managed Care related audits; generates, maintains and tracks periodic and annual reports/documents via MS Office program, e-mails to support Managed Care program.
- Performs improvement projects involving development of monitoring/collection tools, review of medical records, data entry, analysis, and preparation of audit findings and reports..
- Participates in patient care conferences, committee meetings, staff development and educational programs to increase or maintain professional competency.
- Keeps informed of applicable regulatory requirements, e.g. Nursing Practice Act, TJC, Title XXII, etc., and practices in accordance with identified standards.

MINIMUM REQUIREMENTS:

- A license to practice as a Registered Nurse issued by the California Board of Registered Nursing.
- A valid California Class C driver license or the ability to utilize an alternative method of transportation when needed to carry out job-related essential functions.
- Reachable on the Registered Nurse II certification list or currently on the Registered Nurse II item.

DESIRABLE QUALIFICATIONS:

- Graduate of an accredited School of Nursing with at least two years of acute clinical nursing experience as an RN
- Case management or quality management experience.
- Excellent attendance.
- Must have good written and verbal communication skills.
- Knowledge of MS Office applications and email applications.
- Self-motivated, detailed oriented, and exhibit ability to work with minimal supervision to meet deadlines in a fast-paced environment.

Qualified Registered Nurses please submit a copy of your resume, performance evaluation and your attendance documentation for the past two years to:

Ramona Stewart, RN (rstewart@dhs.lacounty.gov)
Managed Care, Case/Care Manager Supervisor
Harbor UCLA Medical Center, Box 436
1000 W. Carson Street, Torrance, CA 90509
Tel. # 310 222-5253 Fax # (310) 533-2201

***RESUMES WILL BE ACCEPTED UNTIL THE NEEDS OF THE DEPARTMENT ARE MET**
Equal Opportunity Employer