



HARBOR UCLA MEDICAL CENTER
RISK MANAGEMENT

**VACANCY ANNOUNCEMENT-Assistant Risk Manager
RN II**

An Assistant Risk Manager position is available for a lateral or promotional transfer to the Office of Risk Management at HARBOR UCLA Medical Center.

The Assistant Risk Manager's role is to assist in maintaining a safe and effective environment for patients, medical staff, employees, visitors and to prevent loss to Harbor-UCLA Medical Center. The Assistant Risk Manager works under the Associate Risk Manager and Director, Risk Management to meet organizational goals.

Duties include but are not limited to:

- Performs reviews and critical analyses of Critical Event and Event Notification Reports.
- Performs reviews and investigates PSN reports as directed.
- Participates in intensive investigations (e.g. Root Cause Analyses) of potential and actual critical/sentinel events.
- Develops corrective action plans and risk reduction strategies in response to critical/sentinel events and monitors the process to support compliance.
- Reviews, schedules and coordinates malpractice case conferences (e.g. Facility Litigation Reviews, Round Tables) with Defense Counsel, LA County Department of Health Services, County Counsel and Network Representatives, as directed.
- Provides consultation to health care providers on issues related to consent, healthcare related legal questions and other risk management related issues.

Requirements: Five years' experience as a registered nurse or one year experience as a registered nurse II, including one year in a supervisor or consultative capacity.

Desirable Qualifications: Strong communication, critical analysis, independent worker and organization skills. Proficiency with Microsoft Word 6.0, Excel and data base management.

Accepting Resumes. Candidates must be on a Registered II item or reachable on the Registered Nurse II certification list.

Submit resume and cover letter by August 14, 2015 to:
Kim Wright, RN, BSN at (310) 222-2168 or kimwright@dhs.lacounty.gov