COUNTY OF LOS ANGELES
DEPARTMENT OF HUMAN RESOURCES

HEADQUARTERS
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MICHAEL J. HENRY
DIRECTOR OF PERSONNEL

March 12, 2007

To: All Department Heads

From: Michael J. Henry
Director of Personnel

Subject: **TAKE OUR DAUGHTERS & SONS TO WORK DAY – APRIL 17, 2007**

On March 6, 2007, the Board of Supervisors approved a motion by Supervisor Michael D. Antonovich proclaiming April 17, 2007 as "Take Our Daughters and Sons to Work Day" throughout the County of Los Angeles.

As stated in the attached Board Order, you are encouraged to participate in the program by creating plans for your department and forwarding these plans to me for informational purposes only. Please forward your plans by April 11, 2007. The Board also indicated that you should encourage all your employees to take a girl and/or boy, between the ages of nine and 16, to work on April 17, 2007.

To assist you in the preparation of activities for "Take Our Daughters and Sons to Work Day," please direct your staff to the Ms. Foundation Web site at www.ms.foundation.org. The site contains information to assist you in creating a meaningful work day for those involved.

If you have any questions or need additional assistance, please call me at (213) 974-2406, or your staff may contact John S. Mina at (213) 738-2352. Thank you.

MJH:STS
SWB:ty

Attachment

c: Each Supervisor
Chief Deputies
Administrative Deputies
Personnel Officers

MINUTES OF THE BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

Sachi A. Hamai, Executive Officer-
Clerk of the Board of Supervisors
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

At its meeting held March 6, 2007, the Board took the following action:

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Supervisor Antonovich made the following statement:

> "Los Angeles County has annually celebrated '*Take Our Sons To Work Day*,' and '*Take Our Daughters To Work Day.*' These days give '*...sons and daughters the opportunity to spend time in the workplace with a caring adult or mentor.*' April 26, 2007, has been designated as 'Take Our Daughters and Sons To Work Day' throughout the country. In the past, the Board has celebrated this day on the Tuesday prior to official date because it is a more appropriate day to celebrate this event throughout the County, and gives daughters and sons the opportunity to see County government at work. Because the Board will be in Washington, D.C. on April 24, 2007, the Board should designate Tuesday, April 17, 2007, as Los Angeles County 'Take Our Daughters and Sons To Work Day.'"

Therefore, on motion of Supervisor Antonovich, seconded by Supervisor Molina, unanimously carried (Supervisor Yaroslavsky being absent), the Board took the following actions:

1. Proclaimed April 17, 2007 as "Take Our Daughters and Sons to Work Day" throughout Los Angeles County;

2. Directed the Director of Personnel to forward the "Take Our Daughters and Sons to Work Day" organizing kits from the Ms. Foundation for Women to all Department/District Heads;

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3. Encouraged all Department/District Heads to participate by creating plans for their departments and forwarding the plans to the Director of Personnel for informational purposes, by encouraging all employees to take a girl and/or boy, age 9 through 16, to work on April 17, 2007 (they do not have to be their daughter, son or relative); and

4. Authorized placement of a notice about "Take Our Daughters and Sons to Work Day" in the March 30, 2007 paychecks of all County employees.

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Copies distributed:
Each Supervisor
All Department/District Heads