COUNTY OF LOS ANGELES
DEPARTMENT OF HUMAN RESOURCES

HEADQUARTERS
579 KENNETH HAHN HALL OF ADMINISTRATION • LOS ANGELES, CALIFORNIA 90012
(213) 974-2406 FAX (213) 621-0387

BRANCH OFFICE
3333 WILSHIRE BOULEVARD • LOS ANGELES, CALIFORNIA 90010
(213) 738-2222 FAX (213) 637-0820

MICHAEL J. HENRY
DIRECTOR OF PERSONNEL

October 11, 2006

To: Each Supervisor

From: Michael J. Henry
Director of Personnel

Subject: **COUNTY EMPLOYEE OF THE MONTH – OCTOBER 2006**

It is a pleasure to announce the selection of Allen Fontenot as the October 2006 County Employee of the Month.

- Allen Fontenot has been working for the County of Los Angeles for 28 years and is currently employed as a GAIN Services Supervisor with the Department of Public Social Services, where he is assigned to the Pomona GAIN Career Center.

- In this capacity, Mr. Fontenot has demonstrated leadership, expertise and professionalism promoting growth and responsiveness from all staff. He was responsible for writing the CalWORKs District Pomona Caseload Banking System proposal. Mr. Fontenot served on the CalWORKs Special Computer Task Force which updated computer configurations and installed software on stand-alone computers in the CalWORKs District Offices throughout the County of Los Angeles.

- Due to his commitment to provide excellent customer service to participants and partners, Mr. Fontenot was responsible for the productivity improvement of GAIN Region III's high employment placements. His expertise has contributed to the enhancement of the GEARS online, GAIN Handbook Automation, GAP Program Policies, Homeless Assistance and the Sanction Home Visit Project.

- Mr. Fontenot's participation in the Internal Revenue Service Volunteer Income Tax Assistant project contributed to its success in assisting participants with completing their tax return. He maintains an active leadership role in the community by serving as the Head of Sheik Temple No. 98, Commander in Chief of Riverside Consistory No. 273 and as an Ancient and Accepted Scottish Rite Mason of the United Supreme Council. He holds a bachelor's degree in business.

We have arranged an agenda item to recognize the Employee of the Month at your Board meeting on October 17, 2006 at 9:30 a.m. A scroll has been ordered, to be signed by all Board members, for presentation by the Mayor.

MJH:STS
SWB:ty

c: Bryce Yokomizo, Director
Department of Public Social Services
David E. Janssen, Chief Administrative Officer
Chief Administrative Office
Sachi Hamai, Executive Officer
Board of Supervisors
Raymond G. Fortner, Jr., County Counsel
Office of County Counsel
Judy Hammond, Director of Public Affairs
Chief Administrative Office