COUNTY OF LOS ANGELES
DEPARTMENT OF HUMAN RESOURCES

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MICHAEL J. HENRY
DIRECTOR OF PERSONNEL

May 24, 2006

To: Each Supervisor

From: Michael J. Henry
Director of Personnel

Subject: **RECRUITMENT FOR OMBUDSMAN**

The filing period for the position of Ombudsman closed on May 22, 2006. A total of 122 resumes were received (30 resumes from current County employees), and it appears that 12 candidates meet the Minimum Requirements (MRs). Of the 12 candidates that appear to meet the MRs, two (2) candidates are from the County of Los Angeles.

Once we have completed an in-depth evaluation of all resumes received, we will convene a qualifying screening panel, consisting of County executives and a subject matter expert. This panel will identify the more highly qualified candidates who will subsequently be interviewed by an Assessment Panel.

The Assessment Panel, consisting of an executive familiar with Los Angeles County and subject matter expert(s), will conduct interviews to determine the most highly qualified candidates. Upon completion of these interviews, we will provide each Supervisor with a list of names and resumes of the most highly qualified candidates. We anticipate this process to be completed in July 2006, and will simultaneously commence background and reference investigations.

County Code section 2.37.020(A) specifies that the Ombudsman shall be selected by the Sheriff and Board of Supervisors. We will work with the Executive Office of the Board and the Sheriff's Department to schedule a Closed Session for your Board and Sheriff Leroy D. Baca to interview the most highly qualified candidates.

If you have any questions, please call me.

MJH:ADC
LH:ck

c: Chief Administrative Officer
Executive Officer of the Board
Sheriff