



COUNTY OF LOS ANGELES DEPARTMENT OF HUMAN RESOURCES

HEADQUARTERS
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MICHAEL J. HENRY
DIRECTOR OF PERSONNEL

June 20, 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

COUNTYWIDE CLASSIFICATION ACTIONS TO IMPLEMENT THE FISCAL YEAR (FY) 2005-2006 PROPOSED BUDGET (ALL DISTRICTS - 3 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

Approve the accompanying ordinance amending Title 6, Salaries, of the County Code to add three (3) new classes and to delete four (4) non-represented classes, as a result of the budget process for FY 2005-2006, and to make technical corrections.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The action recommended will amend County Code Section 6.28.050 to reflect new classes, deleted classes, and salary corrections to appropriately reflect classes approved in the FY 2005-2006 Proposed Budget.

Your Board's approval of this ordinance will provide the authority for County departments to fill new positions for classes allocated in the FY 2005-2006 Proposed Budget. These recommendations are a routine part of the annual budget process.

Implementation of Strategic Plan Goals

Approval of the accompanying ordinance will further the County Strategic Plan, Organization Effectiveness Goal, to achieve departmental operational needs and to maintain consistency in personnel practices throughout the County.

FISCAL IMPACT/FINANCING

The cost of and financing for these recommendations have been included in the FY 2005-2006 Proposed Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

New Classes

Three (3) new classes are being created in the County's classification system to more accurately reflect the level of work and scope of responsibilities assigned and to better serve departmental needs (Attachment A).

Deleted Classes

Four (4) non-represented classes are being recommended for deletion from the County's classification plan. Class deletions are consistent with the Department of Human Resources (DHR) strategy to reduce the overall number of County classes. The affected departments have been informed of and have consented to the deletions (Attachment A).

Salary Correction

The effective date for 2006 salary changes for four (4) classes established in an earlier ordinance is being amended to correct typographical errors.

CWTAPPS Class Deletion

The Executive Secretary, Marshal class was previously deleted from the County's classification plan. However, it remains in the Countywide Timekeeping and Payroll Personnel System (CWTAPPS). Since this class has been vacant for several years and the department no longer exists, we recommend that it be deleted from CWTAPPS.

The Honorable Board of Supervisors
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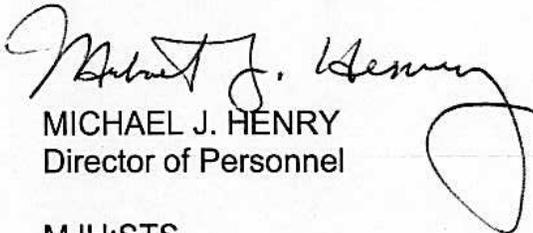
Approvals

- The Chief Administrative Officer has reviewed these recommendations and has included the position classification changes in the FY 2005-2006 Personnel Staffing Ordinance which is also before your Board.
- The accompanying ordinance implementing amendments to Title 6, Salaries, of the County Code has been approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Your approval of these recommendations will enable departments to effect personnel actions associated with the FY 2005-2006 Proposed Budget which is also before your Board. Ultimately, this will enhance the quality of services provided to the public.

Respectfully submitted,



MICHAEL J. HENRY
Director of Personnel

MJH:STS
CRH:vmh

Attachment

c: Chief Administrative Officer
Executive Officer, Board of Supervisors
County Counsel
Auditor-Controller
Affected Departments

ATTACHMENT A

CLASSES RECOMMENDED FOR ADDITION

Benefit designations are being shown for information only and are not part of the County Code.

| Savings/Health Plan | Item No. | Title | Salary Schedule & Level |
|----------------------------|-----------------|----------------------------------|------------------------------------|
| Options | 8252 | Youth Worker | F \$ 1,237.24 |
| Options | 8253 | Youth Worker, Facilities Support | F \$ 1,237.24 |
| Options | 8254 | Youth Worker, General Labor | F \$ 1,237.24 |

NON-REPRESENTED CLASSES RECOMMENDED FOR DELETION

| Item No. | Title |
|-----------------|---|
| 8490 | Chief, Education, Natural History Museum |
| 1580 | Document Examiner I, Auditor-Controller |
| 1581 | Document Examiner II, Auditor-Controller |
| 0720 | Program Specialist VII, Auditor-Controller (UC) |

**SALARY CORRECTION -
AMENDED 2006 EFFECTIVE DATE**

| Item No. | Title | Salary Schedule & Level | |
|-----------------|--|------------------------------------|--------------------|
| 1633 | Chief Deputy Director, Ombudsman (UC) | 04/12/2005 01/01/2006 | N23 R8 N23 R8 |
| 2566 | Chief Information Security Officer | 04/12/2005 01/01/2006 | N23 R14 N23 R14 |
| 2611 | Departmental Information Security Officer I | 04/12/2005 01/01/2006 | 96K 97J |
| 2612 | Departmental Information Security Officer II | 04/12/2005 01/01/2006 | 103B 104A |

DELETION OF OBSOLETE CLASS IN CWTAPPS ONLY

| Item No. | Title |
|----------|------------------------------|
| 9648 | Executive Secretary, Marshal |



MINUTES OF THE BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

Violet Varona-Lukens, Executive Officer
Clerk of the Board of Supervisors
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

At its meeting held June 28, 2005, the Board took the following action:

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The following item was called up for consideration:

Ordinance for adoption amending the County Code, Title 6 - Salaries, to add three (3) new classes and to delete four (4) non-represented classes and to amend Section 6.28.050 (Notes to Section 6.28.050), as a result of the budget process for Fiscal Year 2005-06, and to make technical corrections.

On motion of Supervisor Knabe, seconded by Supervisor Antonovich, duly carried by the following vote: Ayes: Supervisors Burke, Yaroslavsky, Knabe and Antonovich; Noes: None (Supervisor Molina being absent), the Board adopted the attached Ordinance No. 2005-0048 entitled, "An ordinance amending Title 6 - Salaries, of the Los Angeles County Code to reflect the establishment of new classes, deletion of non-represented classes, and technical corrections as a result of the budget process for Fiscal Year 2005-06." This ordinance shall take effect June 28, 2005.

02062805_28

Attachment

Copies distributed:

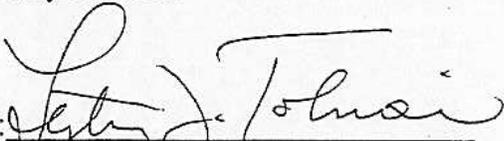
Each Supervisor
Chief Administrative Officer
County Counsel
Auditor-Controller
Director of Personnel
Affected Departments

ANALYSIS

This ordinance amends Title 6 – Salaries, of the Los Angeles County Code by:

- Adding and establishing the salary of three (3) employee classifications;
- Deleting four (4) non-represented employee classifications; and
- Amending the effective date for 2006 salary changes for four (4) non-represented employee classifications.

RAYMOND G. FORTNER
County Counsel

By: 

LESTER J. TOLNAI
Principal Deputy County Counsel
Management Services Division

LJT:vmh
5/27/2005 9:39 AM

ORDINANCE NO. 2005-0048

An ordinance amending Title 6 - Salaries, of the Los Angeles County Code to reflect the establishment of new classes, deletion of non-represented classes, and technical corrections as a result of the budget process for FY 2005-2006.

The Board of Supervisors of the County of Los Angeles ordains as follows:

SECTION 1. Section 6.28.050 is hereby amended to add the following

classes:

| ITEM NO. | TITLE | EFFECTIVE DATE | SALARY OR SALARY SCHEDULE AND LEVEL | |
|-------------|---|---------------------|-------------------------------------|----------------|
| <u>8252</u> | <u>YOUTH WORKER</u> | <u>06/28/2005</u> * | <u>F</u> | <u>1237.24</u> |
| | | <u>01/01/2006</u> | <u>F</u> | <u>1268.17</u> |
| <u>8253</u> | <u>YOUTH WORKER, FACILITIES SUPPORT</u> | <u>06/28/2005</u> * | <u>F</u> | <u>1237.24</u> |
| | | <u>01/01/2006</u> | <u>F</u> | <u>1268.17</u> |
| <u>8254</u> | <u>YOUTH WORKER, GENERAL LABORER</u> | <u>06/28/2005</u> * | <u>F</u> | <u>1237.24</u> |
| | | <u>01/01/2006</u> | <u>F</u> | <u>1268.17</u> |

SECTION 2. Section 6.28.050 is hereby amended to delete the following

classes:

| ITEM NO. | TITLE | EFFECTIVE DATE | SALARY OR SALARY SCHEDULE AND LEVEL | |
|----------|--|-------------------|-------------------------------------|------------|
| 8490 | <u>CHF, EDUCATION, NATURAL HISTORY MUS</u> | <u>10/01/2002</u> | <u>N23</u> | <u>R10</u> |
| | | <u>01/01/2005</u> | <u>N23</u> | <u>R10</u> |
| | | <u>01/01/2006</u> | <u>N23</u> | <u>R10</u> |
| 1580 | <u>DOCUMENT EXAMINER I, AUDITOR-CONT</u> | <u>10/01/2002</u> | | <u>76E</u> |
| | | <u>01/01/2005</u> | | <u>77D</u> |
| | | <u>01/01/2006</u> | | <u>78C</u> |

| | | | | |
|------|---|--|-------------------|-------------------|
| 1584 | DOCUMENT EXAMINER II, AUDITOR CONT | 10/01/2002 01/01/2005 01/01/2006 | | 86E 87D 88C |
| 0720 | PROGRAM SPECIALIST VII, AUD-CONT(UC) | 10/01/2002 01/01/2005 01/01/2006 | N23 N23 N23 | R14 R14 R14 |

SECTION 3. Section 6.28.050 is hereby amended to correct only the effective date for the salaries of the following classes:

| ITEM NO. | TITLE | EFFECTIVE DATE | SALARY OR SALARY SCHEDULE AND LEVEL | |
|----------|---|---|-------------------------------------|-----------------------------|
| 1633 | CHIEF DEPUTY DIRECTOR, OMBUDSMAN(UC) | 04/12/2005 01/06/2006 <u>01/01/2006</u> | N23 N23 <u>N23</u> | R8 R8 <u>R8</u> |
| 2566 | CHIEF INFORMATION SECURITY OFFICER | 04/12/2005 01/06/2006 <u>01/01/2006</u> | N23 N23 <u>N23</u> | R14 R14 <u>R14</u> |
| 2611 | DEPTL INFO SECURITY OFFICER I | 04/12/2005 01/06/2006 <u>01/01/2006</u> | | 96K 97J <u>97J</u> |
| 2612 | DEPTL INFO SECURITY OFFICER II | 04/12/2005 01/06/2006 <u>01/01/2006</u> | | 103B 104A <u>104A</u> |

SECTION 4. Pursuant to Government Code Section 25123(f), this ordinance shall take effect immediately upon final passage.

*The Executive Officer/Clerk of the Board of Supervisors shall insert the effective date for the salary or salary schedule and level in the space provided for the classifications added to Section 6.28.050 of the County Code.

