



COUNTY OF LOS ANGELES DEPARTMENT OF HUMAN RESOURCES

579 KENNETH HAHN HALL OF ADMINISTRATION/LOS ANGELES CALIFORNIA 90012
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MICHAEL J. HENRY
DIRECTOR OF PERSONNEL

To enrich lives through effective and caring service

June 23, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**COUNTYWIDE CLASSIFICATION ACTIONS TO IMPLEMENT
THE FISCAL YEAR (FY) 2003-2004 PROPOSED BUDGET
(ALL DISTRICTS - 3 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

Approve the accompanying ordinance amending Title 6, Salaries, of the County Code to change the titles of two (2) non-represented classes and to delete three (3) non-represented classes as a result of the budget process for FY 2003-2004.

PURPOSE OF RECOMMENDED ACTIONS

The action recommended will amend County Code Section 6.28.050 to reflect title changes and deleted classes to appropriately reflect classes approved in the FY 2003-2004 Proposed Budget.

Implementation of Strategic Plan

Approval of the accompanying ordinance will further the County Strategic Plan, Organization Effectiveness Goal, to achieve departmental operational needs and to maintain consistency in personnel practices throughout the County.

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JUSTIFICATION

These recommendations are a routine part of the annual budget process.

FISCAL IMPACT/FINANCING

Since the recommendations include only class deletions and title changes with no change in salaries, there is no cost associated with these actions.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Title Changes and Deletion of Classes

Attachment A lists the three (3) non-represented classes being deleted from the County's classification system. In addition, nine (9) represented classes have been approved for deletion by the Employee Relations Commission (ERCOM) and are being deleted from the County's classification plan. Lastly, the titles of three (3) represented and two (2) non-represented classes are being changed to reflect the department to which the classes are allocated and to make a technical correction.

Approvals

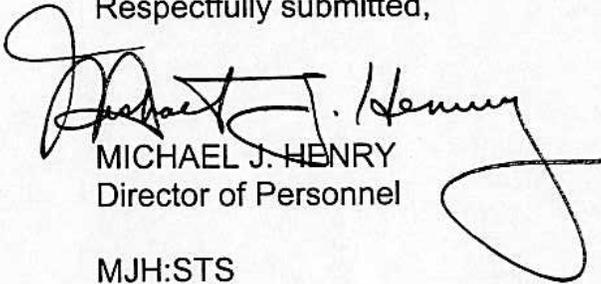
- The Chief Administrative Office has reviewed these recommendations and has included the position classification changes in the FY 2003-2004 Personnel Staffing Ordinance which is also before your Board.
- The Department of Human Resources has conducted appropriate consultations with the impacted employee organizations.
- The accompanying ordinance implementing amendments to Title 6, Salaries, of the County Code has been approved as to form by County Counsel.

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IMPACT ON CURRENT SERVICES (OR PROJECTS)

Your approval of these recommendations will enable departments to effect personnel actions associated with the FY 2003-2004 Proposed Budget which is also before your Board. Ultimately, this will enhance the quality of services provided to the public.

Respectfully submitted,



MICHAEL J. HENRY
Director of Personnel

MJH:STS
AW:vmh

Attachment

c: Chief Administrative Officer
Executive Officer, Board of Supervisors
County Counsel
Auditor-Controller
Affected Departments

Proposed Board Cover-b
6/4/03 12:31 PM

ATTACHMENT A

TITLE CHANGES AND DELETIONS

NON-REPRESENTED CLASSES RECOMMENDED FOR TITLE CHANGE

Item No.	Current Title	New Title
2838	Assistant Chief, Safety Police Services	Assistant Chief, Office of Public Safety
2536	Information Systems Senior Support Analyst	Senior Information Systems Support Analyst.

REPRESENTED CLASSES RECOMMENDED FOR TITLE CHANGE

Item No.	Current Title	New Title
2836	Captain, Safety Police Services	Captain, Office of Public Safety
2835	Lieutenant, Safety Police Services	Lieutenant, Office of Public Safety
2834	Sergeant, Safety Police Services	Sergeant, Office of Public Safety

NON-REPRESENTED CLASSES RECOMMENDED FOR DELETION

Item No.	Title
8016	Assistant Director of Public Social Services
3205	Head, Fiscal & Administrative Services, Marshal
6643	Senior Instrument Maker

REPRESENTED CLASSES RECOMMENDED FOR DELETION

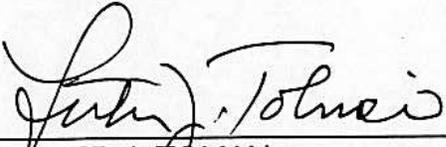
Item No.	Title
7704	Assistant Orthopedic Shoemaker
1660	Consumer Affairs Representative
1657	Consumer Services Assistant
1658	Consumer Affairs Counselor
7706	Orthopedic Shoemaker
7707	Senior Orthopedic Shoemaker
1672	Small Claims Advisor I, Consumer Affairs
1673	Small Claims Advisor II, Consumer Affairs
1665	Small Claims Advisor Trainee, Consumer Affairs

ANALYSIS

This ordinance amends Title 6 - Salaries, of the Los Angeles County Code by:

- Changing the titles of two (2) non-represented employee classifications; and
- Deleting three (3) non-represented employee classifications.

LLOYD W. PELLMAN
County Counsel

By: 
LESTER J. TOLNAI
Principal Deputy County Counsel
Management Services Division

LJT:vmh
6/5/03 3:40 PM

ORDINANCE NO. 2003-0039

An ordinance amending Title 6 - Salaries, of the Los Angeles County Code to reflect title changes and the deletion of non-represented classes as a result of the budget process for FY 2003-04.

The Board of Supervisors of the County of Los Angeles ordains as follows:

SECTION 1. Section 6.28.050 is hereby amended to change the titles of the

following classes:

ITEM NO.	TITLE
2838	ASST CHIEF, SAFETY POLICE SERVICES <u>ASST CHIEF, OFFICE OF PUBLIC SAFETY</u>
2536	INFO SYSTEMS SENIOR SUPPORT ANALYST <u>SENIOR INFO SYSTEMS SUPPORT ANALYST</u>

SECTION 2. Section 6.28.050 is hereby amended to delete the following

classes:

ITEM NO.	TITLE	EFFECTIVE DATE	SALARY OR SALARY SCHEDULE AND LEVEL	
8016	ASST DIR OF PUBLIC SOCIAL SERVICES	01/01/2000	N23	R15
		10/01/2000	N23	R15
		10/01/2001	N23	R15
		10/01/2002	N23	R15

3205	HEAD, FISCAL & ADMIN SERVS, MARSHAL	01/01/2000	94H
		10/01/2000	96B
		07/01/2001	96G
		10/01/2001	97H
		07/01/2002	98B
		10/01/2002	98K
6643	SENIOR INSTRUMENT MAKER	01/01/2000	73J
		10/01/2000	74K
		10/01/2001	75L
		10/01/2002	77A

[BUDGET 2003]]
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SECTION 3. This ordinance shall be published in The Daily Commerce a newspaper printed and published in the County of Los Angeles.

Yvonne Brathwaite Burke
Chair

ATTEST:

Violet Varona-Lukens
Executive Officer - Clerk of the Board of Supervisors of the County of Los Angeles



I hereby certify that at its meeting of July 1, 2003, the foregoing ordinance was adopted by the Board of Supervisors of said County of Los Angeles by the following vote, to wit:

Ayes

Noes

Supervisors Gloria Molina
Zev Yaroslavsky
Michael D. Antonovich
Yvonne Brathwaite Burke

Supervisors None

Effective Date: July 31, 2003
Operative Date: _____

Violet Varona-Lukens
Executive Officer - Clerk of the Board of Supervisors of the County of Los Angeles

I hereby certify that pursuant to Section 25103 of the Government Code, delivery of this document has been made:
VIOLET VARONA-LUKENS
Executive Officer
Clerk of the Board of Supervisors

APPROVED AS TO FORM:
LLOYD W. PELLMAN
County Counsel

By Angie Mas
Deputy

By Raymond G. Fortner, Jr.
Chief Deputy County Counsel

