COUNTY OF LOS ANGELES
DEPARTMENT OF HUMAN RESOURCES

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MICHAEL J. HENRY
DIRECTOR OF PERSONNEL

February 7, 2005

To: Each Supervisor

From: Michael J. Henry
Director of Personnel

Subject: **COUNTY EMPLOYEE OF THE MONTH – FEBRUARY 2005**

It is a pleasure to announce the selection of Steve D. Sanchez as the February 2005 County Employee of the Month.

- Steve D. Sanchez has more than 20 years of employment with the County of Los Angeles, and is currently a Sergeant with the Sheriff's Department, Pico Rivera Station, involved in community relations.

- Sergeant Sanchez was responsible for coordinating highly successful annual toy drives and food basket donations. The toy drive is attended by thousands of families, City Hall elected officials, Sheriff's Department executives and media representatives for a give away exceeding 8,000 toys, as well as 100 bicycles and scooters.

- As director, organizer and a trainer for the Spanish Language Regional Community Academy, Sergeant Sanchez' tireless efforts have distinguished the Pico Rivera Station as hosting the largest Academy with as many as 68 graduates, despite a 13-week training commitment by participants of two and one-half hours per week.

- Active in coordinating a multitude of other tasks at the Station, Sergeant Sanchez has organized activities ranging from "National Night Out," a joint venture with the City of Pico Rivera in a peace march project attended by approximately 1,200 people, to the donation of roughly 4,000 pounds of new clothing to orphanages in Mexico.

We have arranged an agenda item to recognize the Employee of the Month at your Board meeting on February 15, 2005 at 9:30 a.m. A scroll has been ordered, to be signed by all Board members, for presentation by the Chair.

MJH:STS
SWB:pc

c: Leroy D. Baca, Sheriff
Sheriff's Department
Irma Becerra, Captain
Sheriff's Department
David E. Janssen, Chief Administrative Officer
Chief Administrative Office
Violet Varona-Lukens, Executive Officer
Board of Supervisors
Raymond G. Fortner, County Counsel
Office of County Counsel