COUNTY OF LOS ANGELES
DEPARTMENT OF HUMAN RESOURCES

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"To enrich lives through effective and caring service"

MICHAEL J. HENRY
DIRECTOR OF PERSONNEL

November 4, 2004

To: Each Supervisor

From: Michael J. Henry
Director of Personnel

Subject: **COUNTY EMPLOYEE OF THE MONTH – NOVEMBER 2004**

It is a pleasure to announce the selection of Phillip Ow as the November 2004 County Employee of the Month.

- Phillip Ow has more than 30 years of employment with the County of Los Angeles, and is currently a Program Specialist III for the Loss Control and Prevention Section of the Chief Administrative Office, Risk Management Branch.

- As a member of the Joint Labor-Management Committee on Office Ergonomics of the County of Los Angeles and SEIU Local 660, Mr. Ow was instrumental in producing the Committee's widely distributed educational booklet, "Working Safely With Computers," as well as coordinating the Committee's participation in the County of Los Angeles Wellness Fairs for the past six years, and its biannual sponsorship of the Office Ergonomics Vendor Fair.

- Mr. Ow serves on the Department of Public Social Services' Labor-Management Ergonomic Advisory Committee, advising it on instituting an ergonomic program, and has trained over 150 of the Department's ergonomic coordinators to recognize and understand the need for good office design.

- As a member on the Executive Board of the Los Angeles County Asian American Employees Association, Mr. Ow has been an active member since 1976 working to ensure that the Association protect the rights of all County employees and provide opportunities for members to interact and network with others in the County.

We have arranged an agenda item to recognize the Employee of the Month at your Board meeting on November 16, 2004 at 9:30 a.m. A scroll has been ordered, to be signed by all Board members, for presentation by the Chairman.

MJH:STS
SWB:pc

c: David E. Janssen, Chief Administrative Officer
Chief Administrative Office
Rocky Armfield, Assistant Administrative Officer
Chief Administrative Office
Violet Varona-Lukens, Executive Officer
Board of Supervisors
Raymond G. Fortner, Chief Deputy County Counsel
Office of County Counsel