COUNTY OF LOS ANGELES
DEPARTMENT OF HUMAN RESOURCES

579 KENNETH HAHN HALL OF ADMINISTRATION • LOS ANGELES, CALIFORNIA 90012
(213) 974-2406 FAX (213) 621-0387

To enrich lives through effective and caring service

MICHAEL J. HENRY
DIRECTOR OF PERSONNEL

March 6, 2003

To: All DHR Permanent Employees

From: Michael J. Henry
Director of Personnel

Subject: **LOS ANGELES COUNTY STRATEGIC SURVEY PROJECT**

As a valued member of this Department, you will soon be asked to provide input into this Department's and the County's strategic planning efforts by completing one of several employee surveys. Most permanent employees will receive their surveys in March, 2003. Some employees will receive their surveys in the second phase of the survey distribution. During this difficult financial time, it is important that we focus on our employees' well-being and their development. Your input will help to prioritize and select programs to improve work life and training opportunities over the next several years.

Participation in the survey project is voluntary. Nevertheless, every employee's input is important. You may complete the survey on County time. **You may also complete the survey confidentially.** County and Department management will receive summary reports, but individuals' responses will be known only to the researchers.

For additional information on the Strategic Survey Project, go to:

http://www.lacountysurveys.org
or
http://jaintra.co.la.ca.us:81/surveys/home.html (intranet only)

I encourage you to take the opportunity to contribute to the County's and our Department's strategic efforts by completing your survey when it arrives. Your input is important and it is appreciated.

If you have questions that are not answered on the website, please contact Tracey Bonam at (213) 974-2313.

MJH:BMG
LCH:TDB

Surveyprojectcoverletter