

**COUNTY OF LOS ANGELES  
DEPARTMENT OF HUMAN RESOURCES  
EXECUTIVE SERVICES**

**SUPPLEMENTAL QUESTIONNAIRE  
CHIEF DEPUTY, FIRE / BUSINESS OPERATIONS (UC)**

Candidate Name: \_\_\_\_\_

Each candidate must complete the Supplemental Questionnaire as part of the recruitment process. Please answer the following questions and submit your Questionnaire as part of your resume package.

1. Describe your demonstrated financial and budget experience in complex business environments. Specifically include experience you have with special district budgets and funding, long and short-term budget forecasting, mitigating budget curtailments and revenue shortfalls, advocating for funding and services, and establishing sustainable and transparent financial systems and controls. Please include the size and complexity of the budgets managed within each organization or department.

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2. Detail three of your most significant accomplishments in leading efforts to implement cost-savings measures, organizational efficiencies or service improvements in key organizational areas. Include the nature of improvements and impact on services, savings realized, and the measures utilized to determine ongoing effectiveness and relevancy.



3. Please describe an example of an efficient and cost effective change in the area of information technology that you were accountable for implementing to update or improve IT functions under your leadership. In your answer, describe your involvement in analyzing the need for technological change, requesting funding to purchase the appropriate technology, and evaluating effectiveness of services.

4. Please describe your demonstrated leadership experience as it directly pertains to the administration of human resources programs and systems in a public sector environment.

I certify that all statements made in this Supplemental Questionnaire are true and complete to the best of my knowledge. I understand that any false statement(s) of materials facts or omissions may subject me to disqualification.

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Candidate Signature

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Date