



COUNTY OF LOS ANGELES

SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS
Room 372, Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012
(213) 974-1465 or (213) 974-1431

FOUNDER
Mrs. Sybil Brand

CHAIRPERSON
Mrs. Eleanor R. Montano

VICE CHAIRPERSON
Mrs. Helen H. Stathatos

Mr. Frank S. Bacio
Mr. Vito Cannella
Ms. Rita Hall
Mr. John A. Hammargren
Mr. Carl E. Moore

MINUTES OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS
MONTHLY BUSINESS MEETING
SEPTEMBER 20, 2006

CALL TO ORDER

Chair Montano called the meeting to order at 10:09 a.m.

OPENING CEREMONIES

Chair Montano led the pledge of allegiance followed by a moment of silence.

ATTENDANCE

Present

Chair Eleanor R. Montano
Vice Chair Helen H. Stathatos
Vito Cannella
Rita Hall
John A. Hammargren
Carl E. Moore

Excused Absence

Frank Bacio

Others Present

Candace Rhue, Auditor-Controller
Detta Roberts, Commander, Sheriff's Department
Ronald Hudson, Probation Department, Central Placement
Jim Corbett, Assistant Chief, Commission Services Division

DEPARTMENT UPDATES ON FACILITY OPERATIONS

- **Sheriff's Department:** Commander Detta Roberts shared with the Commissioners the Sheriff's Personnel Administration book. Copies will be made for members of the Commission. She also reported on changes to how inmates are rated and where they are placed. Staff will provide a copy of Merrick Bobb's most recent report to commissioners.
- **Probation Department:** Mr. Hudson was asked by Chair Montano to add the Commission to the invitation list to all probation graduation ceremonies. He also reported that the department has the contents of the suicide kits available but they are not in one container marked as a suicide kit. The Commission recommended that the Department do this as soon as possible.
- **Auditor-Controller's Office:** Chair Montano shared her concerns regarding the conditions at the Affirmative Action Group home and requested that a fiscal audit be initiated. Ms. Candace Rhue stated she will work on these problems immediately and report back to the commission.
- **Department of Children and Family Services:**
Representative excused due to conflict with mandatory departmental meeting.
- **Department of Mental Health: No Representative**

Chair Montano thanked the Department representatives for their attendance and informative presentations.

APPROVAL OF SEPTEMBER 13, 2006 MINUTES

On motion of Commissioner Hammargren, seconded by Commissioner Moore, and unanimously carried, the minutes of September 13, 2006 were approved.

CHAIR'S REPORT

Chair Montano shared to the Commissioners the pamphlet for the Nexus XI Training Conference on October 26, 2006 (Thursday) at Sheraton Universal Hotel. Next week those interested in attending will inform staff so that a Board Letter can be prepared.

TREASURER'S REPORT

In the absence of Commissioner Bacio, the Treasurer's report was deferred to the next meeting.

STAFF REPORT

Mr. Corbett, staff reported that the Commission brochure will be reproduced in a suitable format for printing by the CAO's Graphic Arts Unit. It may be possible that once this work is done, staff will be able to print the brochures in-house.

CORRESPONDENCE

None

FACILITY/GROUP HOME INSPECTION REPORTS

Affirmative Action Group Home – 1, #1

Chair Montano and Commissioner Hammargren visited this facility on September 18, 2006 and found the following areas of concern: fix faucet leaks under the kitchen sink. Clean kitchen drawers. Repair and replace the bottom part of the cabinet. Fumigate the house for cockroaches and live spiders. It needs new curtains. Clean the stove vent. It needs a new dining room set. Repair broken oven door. Place contact paper in cabinets. Need new utensils, plates and other kitchen wares. Entire facility needs cleaning and painting. The water heater needs to be cleaned. They also need to replace a bookcase, replace a first aid kit, and put a first aid kit in the van. The chairs at the kitchen table need to be replaced so they match. They left a corrective action response form.

Manna Manor, Inc. – 66, #2

Chair Montano visited this facility on September 14, 2006 and found everything in good condition. She gave a rating of **Satisfactory**.

T & T Home for Boys – 102, #2

Chair Montano visited this facility on September 19, 2006, and found the following areas of concern: a need to restock first aid kit and to clean cobwebs behind the dryer.

Aziza Group Home – 5, #3

Commissioner Hammargren visited this facility on September 19, 2006 and found no one home.

Trinity Youth Services – 69, #2

Vice Chair Stathatos and Commissioner Cannella visited this facility on September 14, 2006, and gave it of a rating of **Good**. It was reported that some

children coming from the Department of Children and Family Services and Probation Department were sent to a group home in San Bernardino County and that this group home was not satisfactory.

Arrowhead – 3, #5

Commissioner Hammargren visited this facility on September 5, 2006 and found it to be no longer in business. It is closed.

Optimists – 52, #4

Vice Chair Stathatos and Commissioner Cannella visited this state-of-the-art facility on September 19, 2006 and found it is very well run. It has a nonpublic school which was opened in October 2005.

Jeeb Children's Foundation – 61, #1

Commissioners Bacio, Hall and Moore visited this facility on September 14, 2006 and found no one home.

Michelle Travis Inc. – 69, #1

Commissioners Hall and Moore visited this facility on September 19, 2006 and gave a rating of **Satisfactory**.

NEW BUSINESS/ANNOUNCEMENTS

Chair Montano shared inspection assignments with Commissioners for the following week.

PUBLIC COMMENT

There was none.

MATTERS NOT ON THE AGENDA (To be presented and placed on a future agenda)

None

ADJOURNMENT

There being no further business, Chair Montano adjourned the meeting at 11:45 a.m.

Respectfully submitted,
Jim Corbett
Staff