



GAIL FARBER, Director

**COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS**

"To Enrich Lives Through Effective and Caring Service"

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December 01, 2015


The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

37 December 1, 2015


PATRICK O'GAWA
ACTING EXECUTIVE OFFICER

**FUNDING SUPPLEMENT FOR SERVICES CONTRACT NO. 78216 FOR ARMED AND UNARMED
SECURITY SERVICES FOR VARIOUS PUBLIC WORKS FACILITIES
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

This action is to supplement the Services Contract No. 78216 for Armed and Unarmed Security Services at Various Public Works Facilities due to an unexpected increase in the level of service needed in order to prevent theft and vandalism.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that these services continue to be more economically performed by an independent contractor than by County employees.
2. Approve supplementing Services Contract No. 78216 with Cypress Security, LLC, for Armed and Unarmed Security Services for Various Public Works Facilities by \$400,000 to increase the aggregate maximum annual amount from \$1,581,240 to \$1,981,240 for the current and the remaining three 1-year renewal options and the month-to-month extension up to 6 months.
3. Authorize the Director of Public Works or her designee to annually increase the contract amount up to an additional 10 percent of the annual contract sum for unforeseen, additional work within the scope of the contract, if required.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of this recommended action is to supplement the annual contract amount for these

services. These services are designed to provide armed and unarmed security services for the Department of Public Works field facilities to prevent theft and vandalism to County property in various field facilities and maintenance yards throughout Los Angeles County. This supplement is necessary due to an increase in the break in and vandalism at Department of Public Works field facilities, for example, to prevent theft in the Rio Hondo and San Gabriel Coastal Basin Spreading Grounds, which has increased substantially due to attempts to steal copper wire. These acts of vandalism and theft cause damage to electrical facilities, infrastructure, equipment, and endangers safety of public and County employees.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provisions of Operational Effectiveness/Fiscal Sustainability (Goal 1), Community Support and Responsiveness (Goal 2), and Integrated Services Delivery (Goal 3). The contractor who has the specialized expertise to provide these services accurately, efficiently, timely, and in a responsive and cost-effective manner will support Public Works in meeting these goals.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund. The additional \$400,000 will increase the contract's annual amount from \$1,581,240 to \$1,981,240 plus 10 percent of the annual contract sum for unforeseen, additional work within the scope of the contract, if required.

Funding for these services is included in the Fiscal Year 2015-16 Public Works various fund budgets. When the need arises for services under this contract, financing the required services will be from the appropriate fund source.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On June 10, 2014, the Board approved Services Contract No. 78216 with Cypress Security, LLC, located in San Francisco, California, with a local office in Santa Fe Springs, for Armed and Unarmed Security Services for various Public Works Facilities, authorizing aggregate annual contract expenditures of \$1,581,240. The contract was for an initial one year period with four 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 66 months. The contract is currently its first option year. All terms, conditions, requirements, prices, and specifications of the contract will remain unchanged.

The contractor has agreed to pay their full-time employees the current Living Wage Rate approved by the Board on February 6, 2007, and confirmed that it will comply with the County's Living Wage reporting requirements. The County's Proposition A and Living Wage Ordinance (LWO) provisions apply to this contract, as County employees can perform these contracted services. This contract complies with all of the requirements of the County Code Section 2.201. The contractor will continue to pay its full-time employees the required minimum rates of \$11.84 per hour without health benefits or \$9.64 per hour with health benefits of \$2.20 per hour, as specified in the LWO adopted by the Board and confirm it complies with the County's Living Wage reporting requirements.

Using methodology approved by the Auditor-Controller, the Proposition A cost analysis indicates that the supplemented services can be performed more economically by the private sector. In accordance with County Fiscal Manual, Section 12.2.2, the Auditor-Controller's review of the cost analysis is required, when increase of the amended annual contract amount is more than 10 percent of the annual contract sum and the amended annual contract amount is more than \$500,000. Since

the supplemented annual contract amount is less than \$500,000, the Auditor-Controller's review of this cost analysis is not required.

ENVIRONMENTAL DOCUMENTATION

In accordance with Section 15378 of the California Environmental Quality Act (CEQA) Guidelines, approval of the recommended action does not constitute a project and, hence, is not subject to the requirements of CEQA.

CONTRACTING PROCESS

On October 21, 2013, Public Works solicited proposals from 125 independent contractors and community business enterprises to accomplish this work. Also, a notice of the Request for Proposals (RFP) was placed on the County's "Doing Business With Us" website, "Public Works Business Opportunities" website, and an advertisement was placed in the Los Angeles Times.

On November 21, 2013, six proposals were received. The proposals were first reviewed and evaluated. On June 10, 2014, the Board approved the contract with Cypress Security, LLC. This supplement will increase the aggregate maximum annual contract amount from \$1,581,240 to \$1,981,240.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The approval of this request will not result in any impact on other current services or project.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works, Architectural Engineering Division.

Respectfully submitted,



GAIL FARBER
Director

GF:JQ:so

c: Chief Executive Office (Rochelle Goff)
County Counsel
Executive Office
Internal Services Department, Contracts Division