



R. Rex Parris Mayor
Marvin E. Crist Vice Mayor
Ken Mann Council Member
Angela E. Underwood-Jacobs Council Member
Raj Malhi Council Member
Mark V. Bozigian City Manager

October 29, 2015

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

59 December 1, 2015

Mr. Patrick Ogawa, Acting Executive Officer
Board of Supervisors
Kenneth Hahn Hall of Administration
500 West Temple Street, Room 383
Los Angeles, CA 90012

PATRICK OGAWA
ACTING EXECUTIVE OFFICER

Dear Mr. Ogawa,

Enclosed are certified copies of the City of Lancaster's Resolutions pertaining to their General Municipal Election to be held Tuesday, April 12, 2016.

If you have any questions, please feel free to contact me at (661) 723-6020.

Sincerely,

Britt Avrit, CMC
City Clerk
City of Lancaster

RESOLUTION NO. 15-57

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, APRIL 12, 2016, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE APPLICABLE LAWS OF THE STATE OF CALIFORNIA AND THE CITY OF LANCASTER CITY CHARTER

WHEREAS, under the provisions of the applicable laws in the State of California and the City of Lancaster City Charter, a General Municipal Election shall be held on April 12, 2016 for the election of Municipal Officers.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the applicable laws of the State of California and the City of Lancaster City Charter, there is called and ordered to be held in the City of Lancaster, California, on Tuesday, April 12, 2016, a General Municipal Election for the purpose of electing a Mayor for the full term of four years; and two Council Members for the full term of four years.

SECTION 2. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 3. Notwithstanding any provision of the California Elections Code, the Election Official shall provide a sufficient number of official ballots in each precinct to reasonably meet the needs of the voters in that precinct on election day using the precinct's voter turnout history as the criterion, but in no case shall this number be less than fifty percent (50%) of the registered poll voters in the precinct, and for vote-by-mail and emergency purposes shall provide the additional number of ballots that may be necessary.

SECTION 4. That the City Clerk is authorized, instructed, and directed to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 5. That the polls for the election shall be open at seven o'clock a.m. on the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to Election Code § 10242 except as provided in § 14401 of the Elections Code of the State of California.

SECTION 6. That pursuant to Elections Code § 12310, a stipend for services for the persons named as precinct board members is fixed at the following amounts:

- Attendance at Poll worker training \$ 25.00
- Precinct Inspector \$100.00
- Pick up of election supplies by Inspector only \$ 50.00
- Precinct Clerk \$ 80.00
- Rental for each polling location if applicable \$ 25.00
- Compensation of Custodian of building, if applicable \$ 15.00

SECTION 7. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 8. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed, and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 9. The City Council authorizes the City Clerk to administer said election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

SECTION 10. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED and ADOPTED this 27th day of October, 2015, by the following vote:

AYES: Council Member Malhi, Vice Mayor Crist, Mayor Parris

NOES: None

ABSTAIN: None

ABSENT: Council Members Mann, Underwood-Jacobs

ATTEST:



BRITT AVRIT, CMC

City Clerk

City of Lancaster

APPROVED:



R. REX PARRIS

Mayor

City of Lancaster

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF LANCASTER)

CERTIFICATION OF RESOLUTION
CITY COUNCIL

I, Britt Avrit, City Clerk, City of Lancaster, CA. do hereby certify that this is a true and correct copy of the original Resolution No. 15-57, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this 29th, day of October, 2015.

(seal)



RESOLUTION NO. 15-58

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO RENDER SPECIFIED SERVICES TO THE CITY RELATING TO THE CONDUCT OF A GENERAL MUNICIPAL ELECTION TO BE HELD TUESDAY, APRIL 12, 2016

WHEREAS, A General Municipal Election is to be held in the City of Lancaster, California, on April 12, 2016; and

WHEREAS, in the course of conduct of the election it is necessary for the City to request services of the County; and

WHEREAS, all necessary expenses in performing these services shall be paid by the City of Lancaster.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the provisions of § 10002 of the Elections Code of the State of California, this City Council requests the Board of Supervisors of the County to permit the County Election Department to prepare and furnish the following for use in conducting the election:

1. A listing of county precincts with number of registered voters in each, so the City may consolidate election precincts into city voting precincts, and maps of the voting precincts;
2. A list of polling places and poll workers the county uses for their elections;
3. The voter record of the names and address of all eligible registered voters in the City in order that the City's consultant may:
 - a. Produce labels for vote-by-mail voters;
 - b. Produce labels for sample ballot pamphlets;
 - c. Print Rosters of Voters and Street Indexes;
4. Voter signature verification services as needed;
5. Make available to the City, election equipment and assistance as needed according to state law.

SECTION 2. That the City shall reimburse the County for services performed when the work is completed and upon presentation to the City of a properly approved bill.

SECTION 3. That the City Clerk is directed to forward without delay to the Board of Supervisors and to the County Election Department, each a certified copy of this Resolution.

SECTION 4. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED and ADOPTED this 27th day of October, 2015, by the following vote:

AYES: Council Member Malhi, Vice Mayor Crist, Mayor Parris


NOES: None

ABSTAIN: None

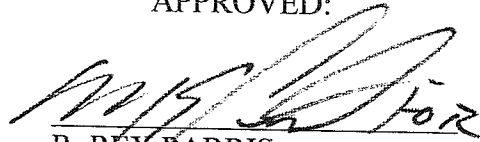
ABSENT: Council Members Mann, Underwood-Jacobs

ATTEST:

APPROVED:



BRITT AVRIT, CMC
City Clerk
City of Lancaster




R. REX PARRIS
Mayor
City of Lancaster

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF LANCASTER)

CERTIFICATION OF RESOLUTION
CITY COUNCIL

I, Britt Avrit, City Clerk, City of Lancaster, CA, do hereby certify that this is a true and correct copy of the original Resolution No. 15-58, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this 29th, day of October, 2015.

(seal)


RESOLUTION NO. 15-59

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE, PERTAINING TO FILING FEES AND CANDIDATE STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD TUESDAY, APRIL 12, 2016

WHEREAS, Section 13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidate statement;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. General Provisions.

That pursuant to Section 13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an election to be held in the City of Lancaster on April 12, 2016, may prepare a candidate statement on an appropriate form provided by the City Clerk. The statement may include the name, age, and occupation of the candidate and a brief description of no more than 400 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed, in typewritten form, in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 6:00 p.m. of the next working day after the close of the nomination period.

SECTION 2. Foreign Language Policy.

- A. Pursuant to the Federal Voting Rights Act, the City is required to translate candidate statements into the following language: *Spanish*
- B. Pursuant to State law, the candidate's statement must be translated and printed (in the voters pamphlet) in Spanish and any other language at the candidate's request.
- C. The City Clerk shall:
 1. Translations:
 - a. Have all candidates statements translated into Spanish as specified in (A) above.
 - b. Have translated those statements into the other languages as requested by the candidate in (B) above
 2. Printing:
 - a. Print an English only voter pamphlet to be mailed to all voters
 - b. Print all Spanish translations of all candidate statements pursuant to (A) above in Spanish voter pamphlets.

SECTION 3. Payment.

A. Translations:

1. The candidate shall be required to pay for the cost of translating the candidate's statement into any foreign language that is not required as specified in Section 2 (A) and/or (B) above, pursuant to Federal and/or State law, but is requested as an option by the candidate.

B. Printing:

1. The candidate shall be required to pay for the cost of printing the candidate's statement in English and Spanish and the translation in the voters' pamphlet; all translations shall be provided by professionally-certified state translators.
2. The candidate shall be required to pay for the cost of printing the candidate's statement in a foreign language other than what is specified in Section 2 (A) and/or (B) in the voters' pamphlet.

The City Clerk shall estimate the total cost of printing, handling, translating, and mailing the candidate's statement filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voters' pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the City Clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the City Clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the City Clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

SECTION 4. Filing Fee.

Candidates will be required to pay a \$25.00 filing fee as authorized in Elections Code Section 10228 and the Lancaster Municipal Code Section 2.04.050.

SECTION 5. Miscellaneous.

- A. All translations shall be provided by professionally-certified translators.
- B. The City Clerk shall allow (bold type) (underlining) (capitalization) (indentations) (bullets) (leading hyphens) to the same extent and manner as allowed in previous City elections.
- C. The City Clerk shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

SECTION 6. Additional Materials.

No candidate will be permitted to include additional materials in the sample ballot package.

SECTION 7.

The City Clerk shall provide each candidate or the candidate's representative a copy of this resolution at the time nomination petitions are issued.

SECTION 8.

All previous resolutions establishing Council policy on payment for candidate statements are hereby repealed.

SECTION 9.

This resolution shall apply only to the election to be held on April 12, 2016 and shall then be repealed.

SECTION 10.

The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED and ADOPTED this 27th day of October, 2015, by the following vote:

AYES: Council Member Malhi, Vice Mayor Crist, Mayor Parris

NOES: None

ABSTAIN: None

ABSENT: Council Members Mann, Underwood-Jacobs

ATTEST:



BRITT AVRIT, CMC
City Clerk
City of Lancaster

APPROVED:



R. REX PARRIS
Mayor
City of Lancaster

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF LANCASTER)

CERTIFICATION OF RESOLUTION
CITY COUNCIL

I, Britt Avrit, City Clerk, City of Lancaster, CA. do hereby certify that this is a true and correct copy of the original Resolution No. 15-59, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this 29th, day of October, 2015.

(seal)



RESOLUTION NO. 15-60

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, PROVIDING FOR THE CONDUCT OF A SPECIAL RUNOFF ELECTION FOR ELECTIVE OFFICES IN THE EVENT OF A TIE VOTE AT ANY MUNICIPAL ELECTION

WHEREAS, § 15651(b) of the Elections Code of the State of California authorizes the City Council, by a majority vote, to adopt provisions to require the conduct of a Special Runoff Election to resolve a tie vote involving those candidates who received an equal number of votes and the highest number of votes for an elective office.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to § 15651(b) of the Elections Code of the State of California, if any two or more persons receive an equal and the highest number of votes for an office to be voted for within the city, there shall be held within the city a Special Runoff Election to resolve the tie vote. A Special Runoff Election shall be called and held on a Tuesday not less than 40 nor more than 125 days after the administrative or judicial certification of the election which resulted in a tied vote.

SECTION 2. That this resolution shall apply only to the election to be held on April 12, 2016 and shall then be repealed.

SECTION 3 That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED and ADOPTED this 27th day of October, 2015, by the following vote:

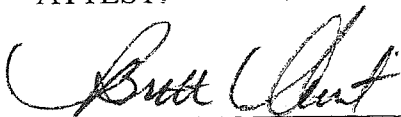
AYES: Council Member Malhi, Vice Mayor Crist, Mayor Parris

NOES: None

ABSTAIN: None

ABSENT: Council Members Mann, Underwood-Jacobs

ATTEST:



BRITT AVRIT, CMC
City Clerk
City of Lancaster

APPROVED:



R. REX PARRIS
Mayor
City of Lancaster

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF LANCASTER)

CERTIFICATION OF RESOLUTION
CITY COUNCIL

I, Britt Avrit, City Clerk, City of Lancaster, CA. do hereby certify that this is a true and correct copy of the original Resolution No. 15-60, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this 29th, day of October, 2015.

(seal)