

November 3, 2015

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

60 December 1, 2015

Sachi A. Hamai, Executive Officer  
Los Angeles County Board of Supervisors  
500 West Temple Street, Room 383  
Los Angeles, California 90012

  
PATRICK OGAWA  
ACTING EXECUTIVE OFFICER

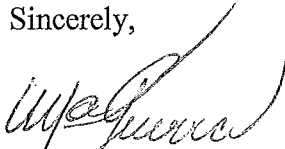
Dear Ms. Hamai,

Please find, enclosed, a certified copy of each of the following resolutions, adopted by the Lawndale City Council on November 2, 2015:

- Resolution No. CC-1511-051, calling for the holding of a general municipal election for the election of certain officers on Tuesday, April 12, 2016
- Resolution No. CC-1511-052, requesting the Board of Supervisors of the County of Los Angeles to render specified services to the city relating to the conduct of a general municipal election to be held on April 12, 2016

Should you have any questions in this regard, please do not hesitate to call me.

Sincerely,

  
Maria R. Guerra  
Deputy City Clerk

/mg

Enclosures

**RESOLUTION NO. CC-1511-051**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF LAWNSDALE, CALIFORNIA  
CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION  
FOR THE ELECTION OF CERTAIN OFFICERS ON TUESDAY, APRIL 12, 2016,  
ESTABLISHING REQUIREMENTS FOR A SPECIAL ELECTION  
SHOULD A TIE VOTE OCCUR, DESIGNATING THE ELECTION OFFICIAL,  
REQUIRING MINORITY LANGUAGE ASSISTANCE,  
ESTABLISHING POLICIES PERTAINING TO POLLING PLACES AND  
PRECINCT BOARD MEMBERS AND OTHER MATTERS AS REQUIRED  
BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA  
RELATING TO GENERAL LAW CITIES**

WHEREAS, under the provisions of the laws relating to general law cities in the state of California, a general municipal election shall be held on April 12, 2016, for the election of municipal officers; and

WHEREAS, Section 15651(b) of the Elections Code of the State of California authorizes the City Council, by majority vote, to adopt provisions to require the conduct of a special runoff election to resolve a tie vote involving those candidates who received an equal number of votes and the highest number of votes for an elective office; and

WHEREAS, pursuant to Lawndale Municipal Code Section 2.16.030, the City Council shall designate an individual to serve as the city's election official in conjunction with the resolution necessary to call each election; and

WHEREAS, pursuant to California Elections Code Section 12303, all political jurisdictions in the state are obligated to encourage non-English speaking citizens to vote and to minimize obstacles to voting by such citizens and, therefore, must provide minority language assistance when three percent or more of voting-age residents of a precinct are non-English speaking citizens; and

WHEREAS, pursuant to California Elections Code Section 10242, the City Council shall establish and determine the hours polling places will be open; and

WHEREAS, pursuant to California Elections Code Section 12310, the City Council is authorized to establish stipends for services performed by precinct board members.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES RESOLVE AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the laws of the State of California relating to general law cities, there is called and ordered to be held in the City of Lawnsdale, California, on Tuesday, April 12, 2016, a general municipal election for the purpose of electing a mayor for the full term of two years and two members of the City Council for the full term of four years.

SECTION 2. That pursuant to Lawndale Municipal Code Section 2.16.030, the city clerk is hereby designated as the election official in and for the City of Lawndale, in connection with all proceedings related to the election called for herein, who shall be responsible for all duties, either express or implied, in conjunction with conducting the April 12, 2016 general municipal election.

SECTION 3. That notice of the time and place of holding the election is given and the election official is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 4. That the election official is authorized, instructed and directed to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary to properly and lawfully conduct the election, and to ensure that the ballots to be used at the election shall be in form and content as required by law.

SECTION 5. That the election official is authorized to administer said election and all reasonable and actual election expenses shall be paid by the city upon presentation of a properly submitted bill.

SECTION 6. That the election official is instructed and directed to comply with all recommendations and standards set forth by the California Secretary of State regarding ballot designations and other matters relating to elections.

SECTION 7. That the election official is instructed and directed to comply with guidelines for the verification of voter signatures established by the California Secretary of State, the California Association of Clerks and Election Officials and the Los Angeles County Registrar-Recorder/County Clerk.

SECTION 8. That the election official is instructed and directed to make reasonable efforts to recruit precinct board members who are fluent in Spanish and/or Vietnamese.

SECTION 9. That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to Election Codes Section 10242, except as provided in Elections Code Section 14401.

SECTION 10. That pursuant to Elections Code Section 12310, a stipend for services for the persons named as precinct board members is fixed at the sum of \$100 for each inspector and \$80 for each clerk for the election. In addition, the sum of \$25 will be given to each precinct board member to attend a training class and the sum of \$50 to be given to each inspector to pick up the precinct supplies. A stipend of \$40 shall be paid to other election officers that are recruited by the election official to assist with the conduct of the semi-official and official canvass.

SECTION 11. That pursuant to Section 15651(b) of the Elections Code of the State of California, if at the election to be held on April 12, 2016, any two or more persons receive an equal and the highest number of votes for an office as certified by the election official, there shall be held within the city a special runoff election to resolve the tie vote. Such special runoff election shall be held on a Tuesday not

less than 40, nor more than 125 days after the administrative or judicial certification of the election which resulted in a tie vote.

SECTION 12. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 13. That the city clerk shall certify to the passage and adoption of this resolution and enter it into the official records of the City.

PASSED, APPROVED AND ADOPTED this 2nd day of November, 2015.

  
Robert Pullen-Miles, Mayor

ATTEST:

State of California )  
County of Los Angeles ) SS  
City of Lawndale )

I, Bernadette Suarez, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-1511-051 at a regular meeting of said Council held on the 2nd day of November, 2015, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor	X				
Larry Rudolph, Mayor Pro Tem	X				
James H. Osborne	X				
Pat Kearney	X				
Daniel Reid	X				

  
Bernadette Suarez, City Clerk

I, Maria R. Cervera do hereby certify that

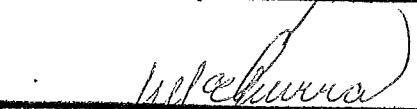
APPROVED AS TO FORM:

the attached is a full, true and correct copy of the original document

on file in the City Clerk Department.

Dated this 3<sup>rd</sup> day of November 2015

  
Tiffany M. Israel, City Attorney

By   
Deputy City Clerk, City of Lawndale, California

**RESOLUTION NO. CC-1511-052**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF LAWNSDALE, CALIFORNIA  
REQUESTING THE BOARD OF SUPERVISORS  
OF THE COUNTY OF LOS ANGELES  
TO RENDER SPECIFIED SERVICES TO THE CITY  
RELATING TO THE CONDUCT OF A GENERAL MUNICIPAL ELECTION  
TO BE HELD ON TUESDAY, APRIL 12, 2016**

WHEREAS, a general municipal election shall be held in the City of Lawndale, California, on April 12, 2016; and

WHEREAS, in the course of conduct of the election it is necessary for the City to request services of Los Angeles County; and

WHEREAS, the City of Lawndale shall pay for all expenses necessary to perform these services.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That pursuant to the provisions of Section 10002 of the Elections Code of the State of California, this City Council requests the Board of Supervisors of Los Angeles County to permit the Los Angeles County Registrar-Recorder/County Clerk to prepare and furnish the following for use in conducting the election:

1. A listing of county precincts with number of registered voters in each, so city may consolidate election precincts into city voting precincts, and maps of the voting precincts;
2. A list of polling places and poll workers the county uses for its elections;
3. The computer record of the names and address of all eligible registered voters in the city in order that the city's consultant may:
  - Produce labels for vote-by-mail voters;
  - Produce labels for sample ballot pamphlets; and
  - Print rosters of voters and street indexes.
4. Voter signature verification services as needed; and
5. Make available to the city election equipment and assistance as needed in accordance with state law.

SECTION 2. That the city shall reimburse the county for services performed when the work is completed and upon presentation to the city of a properly approved invoice.

SECTION 3. That the City Council directs the city's election official to forward without delay certified copies of this resolution to the Board of Supervisors and to the county Los Angeles County Registrar-Recorder/County Clerk.

SECTION 4. That the city clerk shall certify to the passage and adoption of this resolution and enter it into the official records of the City.

PASSED, APPROVED AND ADOPTED this 2nd day of November, 2015.


  
 Robert Pullen-Miles, Mayor

ATTEST:

State of California )  
 County of Los Angeles ) SS  
 City of Lawndale )

I, Bernadette Suarez, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-1511-052 at a regular meeting of said Council held on the 2nd day of November, 2015, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor	X				
Larry Rudolph, Mayor Pro Tem	X				
James H. Osborne	X				
Pat Kearney	X				
Daniel Reid	X				

  
 Bernadette Suarez, City Clerk

APPROVED AS TO FORM:

  
 Tiffany J. Israel, City Attorney

Maria R. Guerra do hereby certify that  
 the attached is a full, true and correct copy of the original document

on file in the City Clerk Department.

Dated this 3<sup>rd</sup> day of November 2015

By Maria R. Guerra  
 Deputy City Clerk, City of Lawndale, California