



# Los Angeles County AUDIT COMMITTEE

Carl Gallucci, Chair  
4<sup>th</sup> District  
Lori Glasgow, Vice-Chair  
5<sup>th</sup> District  
Louisa Ollague  
1<sup>st</sup> District  
Dorinne Jordan  
2<sup>nd</sup> District  
Kieu-Anh King  
3<sup>rd</sup> District

October 7, 2014

## ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

14 October 7, 2014

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

### **SUNSET REVIEW FOR THE LOS ANGELES COUNTY HIGHWAY SAFETY COMMISSION (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

#### **SUBJECT**

Request to extend the sunset review date for the Los Angeles County Highway Safety Commission to October 31, 2017.

#### **IT IS RECOMMENDED THAT YOUR BOARD:**

Approve the introduction of an ordinance extending the Los Angeles County Highway Safety Commission's sunset review date to October 31, 2017.

#### **PURPOSE/JUSTIFICATION**

At its meeting held July 16, 2014, the Los Angeles County Audit Committee considered and approved the attached recommendation of the Acting Auditor-Controller.

The Board established and has continued the Los Angeles County Highway Safety Commission pursuant to Los Angeles County Code Chapter 15.16. The Board approved the most recent sunset review date extension in May 2011.

The Commission considers and investigates requests and suggestions related to traffic control made by the Board, commissioners, law enforcement, and the general public, and reports results and recommendations to the Board. The Commission also cooperates with other jurisdictions within Los Angeles County to eliminate and prevent major traffic problems and develop uniform traffic control standards and regulations (e.g., placement of signs, speed limits, signals, etc.) to ensure maximum safety for the public.

*To enrich lives through effective and caring service*

The Commission held 22 meetings from January 2010 to October 2013 (approximately 1.6 meetings per quarter). The average meeting attendance was 5.4 (77%) members.

The Commission primarily serves as an appeals board for members of the public who disagree with the Department of Public Work's (DPW) decisions regarding traffic control and regulations. The Commission reviewed 27 appeals during this evaluation period, denying 22 appeals and granting four appeals. The remaining decision is currently pending. In several instances where appeals were denied, the Commission made alternative traffic control recommendations that alleviated some of the concerns expressed by the public. DPW has taken action in response to the recommendations, including installation of speed display signs, stop signs, and crosswalks.

### **FISCAL IMPACT**

The Commission does not have an operating budget. The DPW provides the Commission with necessary support staff, services, supplies, and stipends. DPW estimates that they incurred approximately \$28,900 in expenditures on behalf of the Commission during Fiscal Year 2012-13. The Commission meets quarterly or as needed, and members receive a \$25 stipend per meeting (up to four meetings per month).

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The Commission is comprised of seven members. Five members are appointed by the Board based on one nomination from each of the five Supervisors. The remaining two members are appointed by the Board from a list of nominees provided by the Los Angeles County Board of Education, private schools, and parochial schools.

### **IMPACT ON CURRENT SERVICE (OR PROJECTS)**

The Commission's objective for the coming period is to continue serving as an appeals board and developing positive relationships between the County and public (e.g., allow the public to voice concerns in a constructive environment, etc.). The Commission will also continue to focus on delivering timely decisions at meetings.

Respectfully submitted,



Carl Gallucci  
Chair, Audit Committee

Honorable Board of Supervisors  
October 7, 2014  
Page 3

CG:hm

Attachment(s)

c: Executive Officer, Board of Supervisors  
Chief Executive Officer  
Acting County Counsel  
Acting Auditor-Controller  
Director, Department of Public Works  
Chief, Commission Services  
Chairman, Highway Safety Commission



JOHN NAIMO  
ACTING AUDITOR-CONTROLLER

**COUNTY OF LOS ANGELES  
DEPARTMENT OF AUDITOR-CONTROLLER**

KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 525  
LOS ANGELES, CALIFORNIA 90012-3873  
PHONE: (213) 974-8301 FAX: (213) 626-5427

June 30, 2014

TO: Audit Committee

FROM: John Naimo  
Acting Auditor-Controller

A handwritten signature in black ink, appearing to read "John", is written over the printed name "John Naimo".

SUBJECT: **SUNSET REVIEW FOR THE LOS ANGELES COUNTY HIGHWAY  
SAFETY COMMISSION**

**RECOMMENDATION**

The Audit Committee recommend to the Board of Supervisors (Board) to extend the Los Angeles County Highway Safety Commission's (Commission) sunset review date to October 31, 2017.

**BACKGROUND**

The Board established and has continued the Commission pursuant to Los Angeles County Code Chapter 15.16. The Board approved the most recent sunset review date extension in May 2011.

The Commission considers and investigates requests and suggestions related to traffic control made by the Board, commissioners, law enforcement, and the general public, and reports results and recommendations to the Board. The Commission also cooperates with other jurisdictions within Los Angeles County to eliminate and prevent major traffic problems and develop uniform traffic control standards and regulations (e.g., placement of signs, speed limits, signals, etc.) to ensure maximum safety for the public.

The Commission is comprised of seven members. Five members are appointed by the Board based on one nomination from each of the five Supervisors. The remaining two members are appointed by the Board from a list of nominees provided by the Los Angeles County Board of Education, private schools, and parochial schools. The Commission meets quarterly or as needed, and members receive a \$25 stipend per meeting (up to four meetings per month).

The Commission does not have an operating budget. The Department of Public Works (DPW) provides the Commission with necessary support staff, services, supplies, and stipends. DPW estimates that they incurred approximately \$28,900 in expenditures on behalf of the Commission during Fiscal Year 2012-13.

### **JUSTIFICATION**

The Commission held 22 meetings from January 2010 to October 2013 (approximately 1.6 meetings per quarter). The average meeting attendance was 5.4 (77%) members.

The Commission primarily serves as an appeals board for members of the public who disagree with DPW's decisions regarding traffic control and regulations. The Commission reviewed 27 appeals during this evaluation period, denying 22 appeals and granting four appeals. The remaining decision is currently pending. In several instances where appeals were denied, the Commission made alternative traffic control recommendations that alleviated some of the concerns expressed by the public. DPW has taken action in response to the recommendations, including installation of speed display signs, stop signs, and crosswalks.

The Commission's objective for the coming period is to continue serving as an appeals board and developing positive relationships between the County and public (e.g., allow the public to voice concerns in a constructive environment, etc.). The Commission will also continue to focus on delivering timely decisions at meetings.

Please call me if you have any questions, or your staff may contact Robert Smythe at (213) 253-0101.

JN:AB:RS:YK

Attachment

c: Robert A. Ringler, Chair, Highway Safety Commission  
Dean Lehman, Assistant Deputy Director, DPW  
Irena Guilmette, Executive Officer, Highway Safety Commission  
Twila P. Kerr, Acting Chief, Commission Services



**COMMISSION SUNSET REVIEW**  
**LOS ANGELES COUNTY HIGHWAY SAFETY COMMISSION**  
**REVIEW COMMENTS**

**Mission.** Does the mission statement agree with the Board of Supervisors' (Board) purpose and expectations?

The stated mission is as set forth in the ordinance establishing the Los Angeles County Highway Safety Commission (Commission). **CONCUR.**

**Section 1. Relevance.** Is the mission still relevant and in agreement with the Board's purpose and expectations?

The Commission primarily serves as an appeals board for members of the public who disagree with the Department of Public Works (DPW) decisions regarding traffic control and regulations.

The Commission's mission appears to be **RELEVANT.**

**Section 2. Meetings and Attendance.** Are required meetings held and is attendance satisfactory?

The Commission meets quarterly or as needed. They held 22 meetings from January 2010 to October 2013 (approximately 1.6 meetings per quarter). The average meeting attendance was 5.4 (77%) members.

The Commission's meeting frequency and attendance are **SATISFACTORY.**

**Sections 3 and 4. Accomplishments and Results.** Are listed accomplishments and results significant?

The Commission reviewed 27 appeals during this evaluation period. They denied 22 appeals and granted four appeals. The remaining decision is currently pending. In several instances where appeals were denied, the Commission made alternative traffic control recommendations that alleviated some of the concerns expressed by the public. DPW has taken action in response to the recommendations, including installation of speed display signs, stop signs, and crosswalks.

The Commission's accomplishments and results are **SIGNIFICANT.**

**Section 5. Objectives.** Are the objectives compatible with the mission and goals and relevant within the current County environment?

The Commission's objective for the coming period is to continue serving as an appeals board and developing positive relationships between the County and public (e.g., allow the public to voice concerns in a constructive environment, etc.). The Commission will also continue to focus on delivering timely decisions at meetings.

The Commission's future objectives appear RELEVANT.

**Section 6. Resources.** Are the resources utilized by the entity in support of the entity's activities warranted in terms of the accomplishments and results?

Commission members receive a \$25 stipend per meeting (up to four meetings per month). The Commission does not have an operating budget. DPW provides the Commission with necessary support staff, services, supplies, and stipends. DPW estimates that they incurred approximately \$28,900 in expenditures on behalf of the Commission during Fiscal Year 2012-13.

The Commission's expenses appear to be WARRANTED.

**Section 7. Recommendation.**

**EXTEND THE SUNSET REVIEW DATE FOR THE LOS ANGELES COUNTY  
HIGHWAY SAFETY COMMISSION TO OCTOBER 31, 2017.**