



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION

"Parks Make Life Better!"

Russ Guiney, Director

John Wicker, Chief Deputy Director

Executive Offices • 433 South Vermont Avenue • Los Angeles, CA 90020-1975 • (213) 738-2961

July 29, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

25 July 29, 2014

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

**AUTHORIZE THE DIRECTOR OF THE DEPARTMENT OF PARKS AND RECREATION TO
ACCEPT THE DONATION OF THE IRRIGATION SYSTEM SPRINKLER AND VALVE
REPLACEMENT/RETROFIT PROJECT TO BE PERFORMED BY THE UPPER SAN GABRIEL
VALLEY MUNICIPAL WATER DISTRICT AT VARIOUS PARKS
(SUPERVISORAL DISTRICTS 1 AND 4) (3 VOTES)**

SUBJECT

Approval of the recommended actions will authorize the Department of Parks and Recreation to enter into an agreement for the proposed Irrigation System Sprinkler and Valve Replacement/Retrofit Project, an irrigation efficiency improvement project valued at approximately \$15,051, and to accept the donation of the improvements from the Upper San Gabriel Valley Municipal Water District.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Irrigation System Sprinkler and Valve Replacement/Retrofit Project categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15302(c) of the CEQA Guidelines because the proposed project involves replacement of existing irrigation system equipment, and for the reasons stated herein and the reasons reflected in the record of the project.
2. Authorize the Director of the Department of Parks and Recreation, or his designee, to enter into an agreement with the Upper San Gabriel Valley Municipal Water District pursuant to which the Upper San Gabriel Valley Municipal Water District will replace the existing sprinklers and valves in the irrigation systems at Bassett, Manzanita, Los Robles, and San Angelo Parks, and to accept the donated value of the project, valued at approximately \$15,051, on behalf of the County.
3. Instruct the Executive Officer of the Board of Supervisors to send a letter of appreciation to the

Upper San Gabriel Valley Municipal Water District, in form similar to the attached draft letter, for its generous donation.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allow the Department of Parks and Recreation (Department) to enter into an agreement with the Upper San Gabriel Valley Municipal Water District (District) to implement the proposed Irrigation System Sprinkler and Valve Replacement/Retrofit Project (Project), and accept the donation on behalf of the County.

The proposed Project, valued at approximately \$15,051, consists of replacing the existing sprinklers and valves in the irrigation systems at Bassett, Manzanita, Los Robles, and San Angelo Parks to improve efficiency. The improvements will allow the Department to use up to 30 percent less water, based on the Landscape Executive Audit Summary prepared by Generation Water, resulting in a significant volume of water being saved.

PARK	COST ESTIMATE
Bassett	\$3,680
Los Robles	\$2,521
Manzanita	\$7,811
San Angelo	\$1,039
TOTAL	\$15,051*

*Based on the Landscape Executive Audit Summary

Implementation of Strategic Plan Goals

The recommended action will further the Board-approved County Strategic Plan Goal of Operational Effectiveness/Fiscal Sustainability (Goal 1) by providing irrigation system upgrades that reduce water usage and cost.

FISCAL IMPACT/FINANCING

There is no fiscal impact to the County. The proposed Project will be completed at the expense and responsibility of the District. Upon approval of the recommended actions and after completion of the Project, the donation to the County is valued at approximately \$15,051.

OPERATING BUDGET IMPACT

Based on the recommended actions, maintenance of the new irrigation system will be performed by the Department with its existing resources. The irrigation system is designed for efficiency, and any actual savings in water costs will be retained in the Department's Operating Budget to offset future increases in utility costs.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

County policy requires that donations of \$10,000 and over be submitted to the Board of Supervisors for acceptance. Acceptance of this donation is consistent with Government Code Section 25355.

The Director of the Department of Parks and Recreation (Director) will issue a Director's License to

the District granting access to Bassett, Los Robles, Manzanita, and San Angelo Parks for the retrofitting of the existing sprinklers and valves for each park's irrigation system.

County Counsel has reviewed and approved this Board Letter as to form.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from the California Environmental Quality Act (CEQA) according to Section 15302(c) of the State CEQA Guidelines, and Class 2(e) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the proposed Project consists of replacement of existing structures.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will allow the Department to accept a donation of an improvement project to be performed by the District. The proposed Project, which will consist of replacing existing sprinklers and valves at Bassett, Los Robles, Manzanita, and San Angelo Parks, will assist in the Department's effort to increase irrigation efficiency, thereby conserving water and reducing expenditures.

The recommended actions will have no impact on any current services or projects at Bassett, Los Robles, Manzanita, and San Angelo Parks. Activities required to complete the work by the Water District will be scheduled to ensure that there is no negative impact on patron services or scheduled events.

CONCLUSION

Please instruct the Executive Officer-Clerk of the Board to return one adopted copy of this action to the Chief Executive Office and the Department of Parks and Recreation. Instruct the Executive Officer of the Board of Supervisors to send a letter of appreciation to the Upper San Gabriel Valley Municipal Water District for their generous donation, in form similar to the attached draft letter (Attachment I), to: Mr. Reymundo Trejo, P.E., Assistant General Manager, Upper San Gabriel Valley Municipal Water District, 602 East Huntington Drive, Suite B, Monrovia, California 91016.

The Honorable Board of Supervisors

7/29/2014

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Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Russ Guiney".

RUSS GUINEY

Director

RG:NEG:JS:ng

Enclosures

c: Chief Executive Office
County Counsel
Executive Office, Board of Supervisors

ATTACHMENT I

SAMPLE DONATION LETTER

(DATE)

Mr. Reymundo Trejo, P.E.
Assistant General Manager
Upper San Gabriel Valley
Municipal Water District
602 E. Huntington Dr., Suite B
Monrovia, CA 91016

Dear Mr. Trejo:

DONATION

At its meeting of July 29, 2014, the County of Los Angeles Board of Supervisors accepted, with thanks, the generous grant in the amount of \$15,051 to fund the cost of the irrigation system sprinkler and valve replacement projects, at Bassett, Los Robles, Manzanita, and San Angelo Parks.

These funds will be used to attain irrigation efficiency improvements which can use up to 30% less water, resulting in a significant volume of water being saved.

The Board members requested that I express their appreciation to you for this generous donation.

Very Truly Yours,

SACHI HAMAI
Executive Officer, Board of Supervisors