



WILLIAM T FUJIOKA  
Chief Executive Officer

## County of Los Angeles CHIEF EXECUTIVE OFFICE

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March 11, 2014

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

19 March 11, 2014

*Sachi A. Hama*  
SACHI A. HAMA  
EXECUTIVE OFFICER

Dear Supervisors:

**DEPARTMENT OF PARKS AND RECREATION:  
APPROVE CAPITAL PROJECTS AND PROJECT BUDGETS FOR  
CASTAIC SPORTS COMPLEX PLAYGROUND REPLACEMENT  
AND NEW SHADE STRUCTURE,  
CAPITAL PROJECT NO. 87181;  
JACKIE ROBINSON PARK NEW SHADE STRUCTURE,  
CAPITAL PROJECT NO. 87177;  
PEARBLOSSOM PARK NEW SHADE STRUCTURE,  
CAPITAL PROJECT NO. 87178;  
GEORGE LANE PARK NEW SHADE STRUCTURE,  
CAPITAL PROJECT NO. 87179; AND  
STEPHEN SORENSEN PARK NEW SHADE STRUCTURE,  
CAPITAL PROJECT NO. 87180  
ADVERTISE AND AWARD CONSTRUCTION CONTRACT  
FIFTH DISTRICT  
(3 VOTES)**

### **SUBJECT**

Approval of the recommended actions will authorize the Director of the Department of Parks and Recreation to implement the proposed Castaic Sports Complex Playground Replacement and New Shade Structure Project; and the proposed Jackie Robinson, Pearblossom, George Lane, and Stephen Sorensen Parks New Shade Structure Projects.

### **IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed Castaic Sports Complex Playground Replacement and New Shade Structure Project and the new shade structure Projects for Jackie Robinson, Pearblossom, George

Lane, and Stephen Sorensen Parks are categorically exempt from California Environmental Quality Act according to Section 15303 (e) of the State California Environmental Quality Act Guidelines as the projects involve the installation of new small structures and equipment, and for the reasons stated herein and those reflected in the record of the proposed Projects.

2. Approve the Castaic Sports Complex Playground Replacement and New Shade Structure Project, Capital Project No. 87181, with a budget in the amount of \$450,000.
3. Approve the Jackie Robinson Park New Shade Structure Project, Capital Project No. 87177, with a budget in the amount of \$125,000.
4. Approve the Pearblossom Park New Shade Structure Project, Capital Project No. 87178, with a budget in the amount of \$65,000.
5. Approve the George Lane Park New Shade Structure Project, Capital Project No. 87179, with a budget in the amount of \$100,000.
6. Approve the Stephen Sorensen Park New Shade Structure Project, Capital Project No. 87180, with a budget in the amount of \$75,000.
7. Authorize the Internal Services Department, as the Purchasing Agent for the County, to proceed with the acquisition of materials and installation services to complete the proposed Castaic Sports Complex Playground Replacement and New Shade Structure Project; and the proposed Jackie Robinson, Pearblossom, George Lane, and Stephen Sorensen Parks New Shade Structure Projects.
8. Authorize the Department of Parks and Recreation to implement the proposed Castaic Sports Complex Playground Replacement and New Shade Structure Project; and the proposed Jackie Robinson, Pearblossom, George Lane, and Stephen Sorensen Parks New Shade Structure Projects in coordination with the Internal Services Department.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will find the proposed Castaic Sports Complex Playground Replacement and New Shade Structure (Castaic) Project; and the proposed Jackie Robinson, Pearblossom, George Lane, and Stephen Sorensen Parks New Shade Structure Projects (proposed Projects) exempt from the California Environmental Quality Act (CEQA), approve the proposed Projects, and authorize the Department of Parks and Recreation (Department) to deliver the proposed Projects.

The proposed Projects will replace the existing playground equipment with new prefabricated playground equipment at Castaic Sports Complex and install new prefabricated shade structures over existing play areas, where temperatures rise over 100 degrees in the summer season. Currently, the play areas are exposed to the extreme heat and do not provide shelter at the following park locations:

Castaic Sports Complex, Capital Project (C.P.) No. 87181

The Castaic Sports Complex is located at 31320 Castaic Road, in the City of Castaic. The proposed Castaic Project includes installation of new playground equipment for 5 to 12 year-olds to replace the existing, non-compliant Americans with Disabilities Act (ADA) playground equipment; and installation

of a new 50'x27'x31' shade structure. The proposed Castaic Project will also include path of travel to the play area from the parking lot to comply with ADA requirements.

Delegation of the authority to award the construction contract is recommended because implementation of the proposed Castaic Project must be coordinated with another play area project, which is scheduled to be installed by First Five LA in May 2014.

Jackie Robinson Park, C.P. No. 87177

Jackie Robinson Park is located at 8773 East Avenue R, in the City of Littlerock. The proposed Jackie Robinson Project includes installation of a new 75' diameter shade structure over the existing play area.

Pearblossom Park, C.P. No. 87178

Pearblossom Park is located at 33922 North 121st Street, in the City of Pearblossom. The proposed Pearblossom Project includes installation of a new 30'x30' shade structure over the existing play area.

George Lane Park, C.P. No. 87179

George Lane Park is located at 5520 West Avenue L-8, in the City of Quartz Hill. The proposed George Lane Project includes installation of a new 30'x25' and a new 35'x30' shade structure over the existing play areas.

Stephen Sorensen Park, C.P. No. 87180

Stephen Sorensen Park is located at 16801 East Avenue P, in the City of Lake Los Angeles. The proposed Stephen Sorensen Project includes installation of new 30'x20' shade structure over the existing play area.

To achieve economies of scale, the Department recommends delegating authority to the Department to award a contract to a contractor to perform all of the Shade Structure Projects, because procuring the shade structures together will allow for a discount.

Procurement of the play equipment and new shade structures falls within the authority of the Internal Services Department (ISD), the County's Purchasing Agent (Purchasing Agent). However, because of the specialized nature of the installation and the need to meet code requirements, the installation labor costs may exceed ISD's purchasing authority. Therefore, the Board's approval is required for the Purchasing Agent to proceed with the acquisition.

The Department's North Agency staff will manage the proposed Projects.

**Implementation of Strategic Plan Goals**

The recommendations support the Board-approved County Strategic Plan Goals of Operational Effectiveness (Goal 1) by investing in public infrastructure and amenities to enhance recreational opportunities that benefit County residents.

Green Building/Sustainable Design Program

The proposed Projects will support the Board's Green Building/Sustainable Design Program by incorporating sustainable design features as part of the proposed Projects to the greatest extent possible.

### **FISCAL IMPACT/FINANCING**

The individual project costs for installation of playground equipment and new shade structures are listed below. The Project Schedule and Budget Summaries are detailed in Attachment I.

#### **Castaic Sports Complex, C.P. No. 87181**

The total Project cost is estimated at \$450,000, and is funded with Utility User Tax Cy Pres II Funds. Sufficient appropriation is available in the Fiscal Year (FY) 2013-14 Capital Projects Budget (C.P. No. 87181) to proceed with the proposed Castaic Project.

#### **Jackie Robinson Park, C.P. No. 87177**

The total Project cost is estimated at \$125,000, and is funded with Utility User Tax Cy Pres II Funds. Sufficient appropriation is available in the FY 2013-14 Capital Projects Budget (C.P. No. 87177) to proceed with the proposed Project.

#### **Pearblossom Park, C.P. No. 87178**

The total Project cost is estimated at \$65,000, and is funded with Utility User Tax Cy Pres II Funds. Sufficient appropriation is available in the FY 2013-14 Capital Projects Budget (C.P. No. 87178) to proceed with the proposed Project.

#### **George Lane Park, C.P. No. 87179**

The total Project cost is estimated at \$100,000, and is funded with Utility User Tax Cy Pres II Funds. Sufficient appropriation is available in the FY 2013-14 Capital Projects Budget (C.P. No. 87179) to proceed with the proposed Project.

#### **Stephen Sorensen Park, C.P. No. 87180**

The total Project cost is estimated at \$75,000, and is funded with Utility User Tax Cy Pres II Funds. Sufficient appropriation is available in the FY 2013-14 Capital Projects Budget (C.P. No. 87180) to proceed with the proposed Project.

#### **Operating Budget Impact**

Based on the proposed Project descriptions, the Department does not anticipate any one-time start-up or ongoing costs. The provisions of the proposed Projects have maintenance requirements that will be fulfilled with existing park staff and resources.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring

qualified displaced County employees will be included in the contract.

The contractor, who is awarded this contract, will be required to fully comply with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program), Chapter 2.203 (Contractor Employee Jury Service Program).

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and revised on December 15, 2009, Civic Art fees do not apply to the proposed Projects, as the proposed Projects individual cost is less than \$500,000.

The proposed Projects are not subject to the Countywide Energy and Environmental Policy adopted by your Board on January 16, 2007, since they involve the installation of prefabricated shade structures and play equipment, each less than 10,000 gross square feet in size.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed Projects are categorically exempt from CEQA. The proposed Projects, which include a new shade structure and new playground equipment at Castaic Sports Complex, and new shade structures at Jackie Robinson, Pearblossom, George Lane, and Stephen Sorensen Parks, are within a class of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in Section 15303(e) of the State CEQA Guidelines, and Class 3(b) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The proposed Projects are not located in a sensitive environment, and there are no cumulative impacts, unusual circumstances or other limiting factors that would make the exemption inapplicable based on the project records.

Upon the Board's approval of the proposed Projects, the Department will file Notices of Exemption with the Registrar-Recorder/County Clerk in accordance with Section 15062 of the State CEQA Guidelines.

### **CONTRACTING PROCESS**

The procurement of the playground equipment, shade structures, and installation falls under the statutory authority of the Purchasing Agent and will be competitively solicited in accordance with County Policies and Procedures. However, because of the specialized nature of the installation and the need to meet code requirements, the installation labor costs may exceed ISD's purchasing authority. Therefore, the Board's approval is required for the Purchasing Agent to proceed with the acquisition.

To ensure the contract is awarded to the contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, criminal convictions, civil litigation, defaulted contracts with County, complaints filed with the Contractor State License Board, labor law/payroll violation, and debarment actions. As provided in Board Policy No. 5.140 information reported by the contractor will be considered before making a recommendation to award.

The contract specifications contain provisions requiring the contractor to report solicitations of improper consideration of County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The proposed Projects' specifications require the contractor to coordinate the installation schedule with the Parks daily activities to minimize disruption to the public.

**CONCLUSION**

Please return one adopted copy of this Board letter to the Chief Executive Office, Facilities and Asset Management Division, and to the Department of Parks and Recreation.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'WTF', followed by a large, stylized flourish that extends to the right.

WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:SHK:DJT  
SW:VM:rp

Enclosures

c: Executive Office, Board of Supervisors  
County Counsel  
Internal Services  
Parks and Recreation

March 11, 2014

**ATTACHMENT I**

**DEPARTMENT OF PARKS AND RECREATION:  
CASTAIC SPORTS COMPLEX PLAYGROUND REPLACEMENT  
AND NEW SHADE STRUCTURE,  
CAPITAL PROJECT NO. 87181;  
JACKIE ROBINSON NEW SHADE STRUCTURE,  
CAPITAL PROJECT NO. 87177;  
PEARBLOSSOM NEW SHADE STRUCTURE,  
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CAPITAL PROJECT NO. 87179; AND  
STEPHEN SORENSEN NEW SHADE STRUCTURE,  
CAPITAL PROJECT NO. 87180**

**I. PROJECT SCHEDULE**

<b>Project Activity</b>	<b>Scheduled Completion Date</b>
Board Action	March 2014
Advertise	March 2014
Award Construction Contract	May 2014
Construction Start	May 2014
Construction Substantial Completion	March 2015
Final Acceptance	April 2015

## II. PROJECT SUMMARY BUDGET

	Proposed Budget				
	CP 87181	CP 87177	CP 87178	CP 87179	CP 87180
Land Acquisition					
Construction					
Construction Contract	380,000	100,000	50,000	80,000	60,000
Job Order Contracts					
Change Orders	50,000	20,000	10,000	15,000	10,000
Departmental Crafts					
Youth Employment					
Construction Consultants					
Misc. Expenses					
Telecom Equip Affixed to Building					
Civic Arts					
Subtotal	\$ 430,000.00	\$ 120,000.00	\$ 60,000.00	\$ 95,000.00	\$ 70,000.00
Programming/Development					
Plans and Specifications					
Consultant Services					
Site Planning					
Hazardous Materials					
Geotech/Soils Report and Soils Testing					
Materials Testing					
Cost Estimating					
Topographic Surveys					
Construction Management					
Construction Administration					
Environmental					
Move Management					
Equipment Planning					
Legal					
Construction Change Order					
Other:					
Subtotal	\$	\$	\$	\$	\$
Misellaneous Expenditures					
Jurisdictional Review/Plan Check/Permit					
County Services					
Code Compliance Inspection					
Contract Compliance Inspection					
Design Review					
Design Services					
Contract Administration					
Project Management	20,000	5,000	5,000	5,000	5,000
Project Management Support Services					
ISD Job Order Contract Management					
DPW Job Order Contract Management					
ISD ITS Communications					
Project Security					
Project Technical Support					
Office of Affirmative Action					
County Counsel					
Consultant Gordian Group					
Sheriff Job Order Contract Management					
Subtotal	\$ 20,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
<b>TOTAL</b>	<b>\$ 450,000</b>	<b>\$ 125,000</b>	<b>\$ 65,000</b>	<b>\$ 100,000</b>	<b>\$ 75,000</b>