



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION

"Parks Make Life Better!"

Russ Guiney, Director

John Wicker, Chief Deputy Director

Executive Offices • 433 South Vermont Avenue • Los Angeles, CA 90020-1975 • (213) 738-2961

March 04, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

21 March 4, 2014

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

**ADOPT A RESOLUTION TO APPROVE THE SUBMISSION OF A GRANT APPLICATION AND
AUTHORIZE ACCEPTANCE OF GRANT FUNDS FROM THE STATE OF CALIFORNIA HOUSING-
RELATED PARKS PROGRAM FOR VARIOUS PARK IMPROVEMENT PROJECTS
(SUPERVISORIAL DISTRICTS 1, 2, AND 4) (3 VOTES)**

SUBJECT

Request to adopt a resolution authorizing the submission of a grant application and acceptance of grant funds from the State of California Department of Housing and Community Development through the Housing-Related Parks Program.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed refurbishment projects are categorically exempt from the California Environmental Quality Act for the reasons stated herein and the reasons reflected in the record of the projects.
2. Adopt a resolution to complete the submission process of a non-competitive grant application to the State of California Department of Housing and Community Development through its Housing-Related Parks Program to receive approximately \$739,600 to be used for park improvements at Atlantic Park, Athens Park, Bethune Park, and Amelia Mayberry Park.
3. Delegate authority to the Director of the Department of Parks and Recreation, or his or her designee, as agent of the County of Los Angeles, to accept the grant funds, conduct all negotiations, execute and submit all documents including, but not limited to: applications, contracts, amendments, and payment requests, which may be necessary for the completion of improvements for the aforementioned parks.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will complete the grant submission process as required by the State of California Department of Housing and Community Development (HCD) through the Housing-Related Parks (HRP) Program. The HRP Program requires an adopted resolution approving the project from the applicant's governing Board. In addition, approval of the recommended actions will fulfill your Board's requirement to accept the grant funds from the HCD. The grant applications are being submitted for the following projects:

Atlantic Park Refurbishment Project (Supervisorial District 1)

The Atlantic Park Refurbishment Project, located at 570 South Atlantic Boulevard, Los Angeles, will include expanding a picnic area with additional tables, barbeque braziers, and shelter; removing asbestos and lead contamination from the pool basement; and installing sun shades with seating by the pool, ventilation and lighting to facilitate access and storage usage in the basement area, and chemical pumps and controller to improve pool function. The grant request is \$246,500.

Athens Park Refurbishment Project (Supervisorial District 2)

The Athens Park Refurbishment Project, located at 12603 Broadway Avenue, Los Angeles, will include resurfacing and restriping the parking lot and basketball court; and installing new backboards, rims, nets, and benches as well as energy-saving fixtures to upgrade lighting. The grant request is \$102,000.

Bethune Park Refurbishment Project (Supervisorial District 2)

The Bethune Park Refurbishment Project, located at 1244 East 61st Street, Los Angeles, will include resurfacing and restriping the basketball court; installing ball field fencing, new backboards, rims, nets, and benches; and upgrading the irrigation system, mechanical room chemical feeders, chemical control panel, filters, filter containers, water lines, and pumps. The grant request is \$144,600.

Amelia Mayberry Park Refurbishment Project (Supervisorial District 4)

The Amelia Mayberry Park Refurbishment Project, located at 13201 Meyer Road, Whittier, will include refurbishing the parking lots to improve traffic flow and upgrading irrigation pumps. The grant request is \$246,500.

Implementation of Strategic Plan Goals

Approval of the proposed recommendations further the Board approved County Strategic Plan Goals of Operational Effectiveness (Goal 1) and Integrated Services Delivery (Goal 3) by providing and enhancing safe recreational opportunities that benefit County residents.

FISCAL IMPACT/FINANCING

The estimated grant requests are as follows: Atlantic Park Refurbishment Project is \$246,500; Athens Park Refurbishment Project is \$102,000; Bethune Park Refurbishment Project is \$144,600; and Amelia Mayberry Park Refurbishment Project is \$246,500. The total grant funding request amount is \$739,600.

The HRP grant program does not require a funding match. However, an estimated \$11,000 of indirect costs are not eligible for reimbursement by the grant; these costs will be covered by the General Fund.

OPERATING BUDGET IMPACT

Approval of the recommended actions will allow the Department of Parks and Recreation (Department) to propose refurbishment projects for grant funding. Additional operating costs may materialize, but is dependent on the final provisions of the grants. The Department will re-evaluate the grant projects and identify any additional operating costs upon acceptance of grant funds.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The HCD provides non-competitive funding opportunities through the HRP Program. The HRP Program was designed to encourage cities and counties to develop new residential housing by rewarding those jurisdictions that make housing affordable to lower-income households and are in compliance with State housing element law.

The HRP Program was established pursuant to Chapter 641, Statutes of 2008 (AB 2494, Caballero), at Chapter 8 of Part 2 of Division 31 of the Health and Safety Code (commencing with Section 50700); and funded through Proposition 1C, the Housing and Emergency Shelter Trust Fund Act of 2006, Health and Safety Code Section 53545, Subdivision (d).

Grant amounts are based on the number of bedrooms in newly-constructed rental and ownership units for very low and low-income households for which there is documentation of a completed foundation inspection during the designated 12-month period covered by the Notice of Funding Availability. The HRP Program provides funds for parks and recreation projects that benefit the community and add to the quality of life. Grant funds may be used to construct, rehabilitate, or acquire capital assets. The project performance period expires on June 30, 2016. The scope of work proposed will be completed within the performance period.

The grant guidelines require adoption of a resolution to establish the governing Board's intent to apply for and accept the HCD grant funds. The resolution will authorize the submission of a grant application and will complete the grant application process for this grant program. The grant application was submitted on January 22, 2014, and a draft resolution was submitted with the grant application, as permitted by the State. However, an adopted resolution must be submitted to the State within six weeks of the application due date.

In addition, the HRP Program provides specific requirements and qualifiers that may increase or decrease the grant amount. These qualifiers are not determined by the grantor until after grant submission; therefore, it is possible that the original grant request amount of \$739,600 will change. Consequently, the scope of each project will increase or decrease to correspond with any change to the original grant amount.

County departments are required to attach Grant Management Statement forms when filing a Board Letter for grants of \$100,000 or more. The Grant Management Statement form for the Atlantic Park Refurbishment Project, Athens Park Refurbishment Project, Bethune Park Refurbishment Project, and Amelia Mayberry Park Refurbishment Project is attached.

County Counsel has reviewed this letter and approved the Resolution as to form.

ENVIRONMENTAL DOCUMENTATION

The Atlantic Park Refurbishment Project is categorically exempt from the California Environmental Quality Act (CEQA). The project, which consists of installation of additional tables, barbeque braziers, and shelter; removal of asbestos and lead contamination from the pool basement; installation of sun shades with seating by the pool, ventilation and lighting; and installation of chemical pumps and controller to improve pool function, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15301(d) and 15303(e) of the State CEQA Guidelines, and Classes 1(c) and 3(b) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, and because the project involves maintenance of existing facilities with negligible or no expansion of capacity and installation of small new structures.

The Athens Park Refurbishment Project is categorically exempt from CEQA. The project, which consists of resurfacing and restriping of the parking lot and basketball court; installation of new backboards, rims, nets, and benches; and installation of energy-saving fixtures to upgrade lighting, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in 15302 (c) and 15303(e) of the State CEQA Guidelines, and Classes 2 (e) and 3(b) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, and because the project involves replacement of existing facilities involving negligible or no expansion of capacity and installation of small new structures.

The Bethune Park Refurbishment Project is categorically exempt from CEQA. The project, which consists of resurfacing and restriping of the basketball court; installation of ball field fencing, new backboards, rims, nets, and benches; and upgrades to the irrigation system, mechanical room chemical feeders, chemical control panel, filters, filter containers, water lines, and pumps, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15302 (c) and 15303(e) of the State CEQA Guidelines, and Classes 2 (e) and 3(b) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, and because the project involves replacement of existing utility systems and facilities involving negligible or no expansion of capacity and installation of small new structures.

The Amelia Mayberry Park Refurbishment Project is categorically exempt from CEQA. The project, which consists of refurbishment of the parking lots to improve traffic flow and upgrades to the irrigation pumps, is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15301(d) and 15302(c) of the State CEQA Guidelines, and Classes 1(c) and 2(e) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, and because the project involves refurbishment of existing facilities and replacement of existing utility systems involving negligible or no expansion of capacity.

The proposed projects above include no expansion of an existing use, meaning that structures replaced will be located on the same site as existing structures and will have the same purpose and capacity, and the proposed projects will not involve the removal of healthy, mature trees. Additionally, the proposed projects are not in a sensitive environment, and there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemption inapplicable based on the proposed projects records.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The proposed actions will not have any impact on current services or projects.

CONCLUSION

It is requested that one adopted copy of this action be forwarded to the Chief Executive Office-Facilities and Asset Management Division, and two adopted copies be forwarded to the Department of Parks and Recreation.

Should you have any questions, please contact Imee Perius at (213) 738-2957 or iperius@parks.lacounty.gov, Faith Parducho at (213) 368-5838 or fparducho@parks.lacounty.gov, Kasey Dizon at (213) 738-2986 or kdizon@parks.lacounty.gov, or Kaye Michelson at (213) 738-2955 or kmichelson@parks.lacounty.gov.

Respectfully submitted,



RUSS GUINEY

Director

RG:JW:FP:ip

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

**RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES
APPROVING THE APPLICATION FOR GRANT FUNDS
AND AUTHORIZING ACCEPTANCE OF GRANT FUNDS FROM
THE HOUSING RELATED PARKS PROGRAM GRANT**

WHEREAS, the State of California Department of Housing and Community Development (Department) has issued a Notice of Funding Availability, dated October 2, 2013 (NOFA), under its Housing-Related Parks (HRP) Program.

WHEREAS, the County of Los Angeles Department of Parks and Recreation (County DPR) desires to apply for a HRP Program grant and to submit the 2013 Designated Program Year Application Package released by the Department for the HRP Program.

WHEREAS, the County of Los Angeles desires to make capital improvements at County DPR parks within the First, Second, and Fourth Supervisorial Districts.

WHEREAS, the Department is authorized to approve funding allocations for the HRP Program, subject to the terms and conditions of the NOFA, Program Guidelines, Application Package, and Standard Agreement.

NOW, THEREFORE, BE IT RESOLVED that the County of Los Angeles Board of Supervisors hereby:

Delegate authority to the Director of County DPR, or his or her designee, as agent of the County of Los Angeles, to apply for and submit to the Department the HRP Program Application Package released October 2013 for the 2013 Designated Program Year. If the application is approved, County DPR is hereby authorized and directed to enter into, execute, and deliver a State of California Standard Agreement (Standard Agreement), and any and all other documents required or deemed necessary or appropriate to secure the HRP Program Grant from the Department, and all amendments thereto (collectively, the "HRP Grant Documents").

County DPR shall be subject to the terms and conditions as specified in the Standard Agreement. Funds are to be used for allowable capital asset project expenditures to be identified in **Exhibit A** of the Standard Agreement. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application are enforceable through the Standard Agreement. Applicant hereby agrees to use the funds for eligible capital asset(s) in the manner presented in the application as approved by the Department and in accordance with the NOFA and Program Guidelines and Application Package.

The foregoing resolution was passed on this 4th day of March, 2014, adopted by the Board of Supervisors of the County of Los Angeles and ex-officio the governing body of all other special assessment and taxing districts, agencies, and authorities for which said Board so acts.

SACHI A. HAMAI, Executive Officer-
Clerk of the Board of Supervisors
of the County of Los Angeles

By Carla Little
Deputy



APPROVED AS TO FORM:

JOHN KRATTLI
County Counsel

By Christina A. Salseda
Christina A. Salseda
Principal Deputy County Counsel

Ayes: 4 Noes: 0 Absent: 1

Los Angeles County Chief Executive Office

Grant Management Statement for Grants \$100,000 or More

Department: County of Los Angeles Department of Parks and Recreation

Grant Project Title and Description

Atlantic Park Refurbishment Project (Supervisory District 1)

The Atlantic Park Refurbishment Project located at 570 S. Atlantic Blvd., Los Angeles, will include expanding a picnic area with additional tables, barbecue braziers and shelter; removing asbestos and lead contamination from the pool basement; and installing sun shades with seating by the pool, ventilation and lighting to facilitate access and storage usage in the basement area, and chemical pumps and controller to improve pool function. The grant request is \$246,500.

Athens Park Refurbishment Project (Supervisory District 2)

The Athens Park Refurbishment Project located at 12603 Broadway Ave., Los Angeles, will include resurfacing and restriping the parking lot and basketball court; and installing new backboards, rims, nets and benches, and energy-saving fixtures to upgrade lighting. The grant request is \$102,000.

Bethune Park Refurbishment Project (Supervisory District 2)

The Bethune Park Refurbishment Project located at 1244 E 61st St., Los Angeles, will include resurfacing and restriping the basketball court; installing ball field fencing, new backboards, rims, nets and benches; and upgrading the irrigation system, mechanical room chemical feeders, chemical control panel, filters, filter containers, water lines and pumps. The grant request is \$144,600.

Amelia Mayberry Park Refurbishment Project (Supervisory District 4)

The Amelia Mayberry Park Refurbishment Project located at 13201 Meyer Rd., Whittier, will include refurbishing the parking lots to improve traffic flow and upgrading irrigation pumps. The grant request is \$246,500.

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|-------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------|
| Funding Agency State of California Department of Housing and Community Development | Program (Fed. Grant #/State Bill or Code #) Housing-Related Parks Program | Grant Acceptance Deadline 1/22/14 |
|-------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------|

| | | |
|--------------------------------------------------------------------------|-----------------------------------|---------------------------|
| Total Amount of Grant Funding: \$739,600 | | County Match: None |
| Grant Period: Two years from the date of grant contract execution | Begin Date: Summer 2014 | End Date: 6/30/16 |
| Number of Personnel Hired Under This Grant: | Full Time: N/A | Part Time: N/A |
| - | | |

Obligations Imposed on the County When the Grant Expires

| | | |
|------------------------------------------------------------------------------------------------------------------|------|-----|
| Will all personnel hired for this program be informed this is a grant-funded program? N/A | Yes: | No: |
| Will all personnel hired for this program be placed on temporary ("N") items? N/A | Yes: | No: |
| Is the County obligated to continue this program after the grant expires? N/A | Yes: | No: |
| If the County is not obligated to continue this program after the grant expires, the Department will: N/A | | |
| a.) Absorb the program cost without reducing other services N/A | Yes: | No: |
| b.) Identify other revenue sources (describe below) N/A | Yes: | No: |
| c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant. N/A | Yes: | No: |

Impact of additional personnel on existing space: N/A

Other requirements not mentioned above: N/A

Department Head Signature:  Date: 2-11-14