



LEROY D. BACA, SHERIFF

County of Los Angeles  
Sheriff's Department Headquarters  
4700 Ramona Boulevard  
Monterey Park, California 91754-2169

*A Tradition of Service*



**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

52 May 21, 2013

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

May 21, 2013

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
Los Angeles, California 90012

Dear Supervisors:

**REQUEST TO EXECUTE AGREEMENTS FOR HIGH TECHNOLOGY THEFT  
APPREHENSION AND PROSECUTION PROGRAM  
(ALL DISTRICTS) (3 VOTES)**

**SUBJECT**

Request Board approval authorizing the Sheriff of Los Angeles County (County) to execute various agreements for the High Technology Theft Apprehension and Prosecution (HTTAP) Program funded by Local Law Enforcement Services Account (LESA) as part of Fiscal Year (FY) 2011-12 Public Safety Realignment (PSR) Funds. These funds are distributed by the California State Controller's Office (SCO) and will be contingent upon the availability of funds.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Delegate authority to the Sheriff, as an agent for the County, to (1) execute Joint Operational agreements for the HTTAP Program with participating agencies governing the policies and procedures for the operation of the HTTAP task force that is funded in part with FY 2011-12 PSR Funds; (2) execute individual funding agreements to transfer FY 2011-12 PSR Funds to participating agencies that include Ventura County Sheriff's Department (VCSD), Ventura County District Attorney's Office (VCDA), and the Los Angeles County District Attorney's Office (LADA) for reimbursement of personnel costs; and (3) execute amendments to such agreements as necessary for the administration and continuation of the HTTAP Program.
2. Delegate authority to the Sheriff to enter into and amend all HTTAP Program agreements funded by PSR Funds in future fiscal years, including but not limited to, funding agreements, operational agreements, memorandum of understanding, joint operational agreements, and/or contracts with other County and public entities as necessary or desirable to support the HTTAP Program provided PSR Funds are available.

3. Delegate authority to the Sheriff or his designee to execute reimbursement requests as necessary for the HTTAP Program as funded by PSR.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to obtain Board approval to delegate authority to the Sheriff to execute various agreements for the administration and continuation of the HTTAP Program. The HTTAP Program requires the collaborative efforts with VCSD, VCDA, LADA, and other participating agencies to investigate, apprehend, and prosecute perpetrators of high technology crimes.

The Los Angeles County Sheriff's Department (Department) has received PSR Funds in the amount of \$2,631,695 for the HTTAP program. These funds will be used to pay salary and employee benefits to Department's sworn and professional personnel, services and supplies, equipment, and for services provided by the participating agencies.

The funding allocation is provided below for each participating agency:

Department Funding Allocation Total - \$1,410,575

- Salary and Employee Benefits - \$802,438
- Travel and Training - \$12,000
- Office Leases (Santa Fe and Camarillo) - \$564,712
- Utilities - \$10,625
- Services and Supplies - \$10,800
- Equipment - \$10,000

Participating Agency Funding Allocation Total - \$1,221,120

- LADA – \$510,600
- VCSD – \$107,016
- VCDA – \$603,504

**Background**

The Department is in its 14th year of receiving grant funds from the California Emergency Management Agency (CalEMA). In recent years, CalEMA began supporting the HTTAP Program with State Local Safety and Protection Account (LSPA) funds through LESA. LESA is derived from a combination of the Vehicle License Fee paid on automobile registrations and a Special Fund Sales Tax and is contingent upon generated revenue.

In previous years, the delegation of authority for the Sheriff to execute grant awards and to perform all further tasks necessary for the completion of the HTTAP Program was sought at the time of the Board's acceptance of the HTTAP grant funds. Since the funds are now distributed through LESA, a separate Board action is required.

**Implementation of Strategic Plan Goals**

Approval of the recommended action is consistent with the County's Strategic Plan, Goal 1, Operational Effectiveness, to maximize the effectiveness of the County's process, structure, and operations to support timely delivery of customer-oriented and efficient public services; and Goal 3, Integrated Services Delivery, to maximize opportunities to measurably improve client and community outcomes and leverage resources through the continuous integration of health, community, and public safety services.

**FISCAL IMPACT/FINANCING**

There will be no impact to net County costs. The PSR funds will be distributed directly to the County's Department of Auditor-Controller (AC) on a quarterly basis contingent upon the availability of SCO funds for the HTTAP Program.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Beginning FY 2011-12, PSR funds were distributed directly from the SCO to the County's AC on a quarterly basis and will be contingent upon the availability of SCO funds for the HTTAP Program.

This Board letter has been reviewed by County Counsel.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The LADA stated acceptance of these funds will have no impact on their current services, while the Public Defender and the Alternate Public Defender has stated the HTTAP program will have minimal impact, which can be managed with existing resources.

**CONCLUSION**

Upon Board approval, please return two copies of the adopted Board letter to the Department's Grants Unit.

Sincerely,



LEROY D. BACA

Sheriff

LDB:JAT:jat