



# ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

26 May 21, 2013

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Los Angeles County  
Board of Supervisors

May 21, 2013

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Fifth District

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**AUTHORIZATION FOR AN AGREEMENT WITH JWCH INSTITUTE, INC.  
FOR THE HEALTHY WAY LA HOMELESS ENROLLMENT, CARE  
COORDINATION, AND  
RETENTION INITIATIVE  
(SECOND SUPERVISORIAL DISTRICT)  
(3 VOTES)**

Mitchell H. Katz, M.D.  
Director

Hal F. Yee, Jr., M.D., Ph.D.  
Chief Medical Officer

Christina Ghaly, M.D.  
Deputy Director, Strategic Planning

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*To ensure access to high-quality,  
patient-centered, cost-effective health  
care to Los Angeles County residents  
through direct services at DHS facilities  
and through collaboration with  
community and university partners.*

## SUBJECT

Authorization for an Agreement to accept \$257,570 from JWCH Institute, Inc. to implement the Healthy Way LA Homeless Enrollment, Care Coordination, and Retention Initiative at the Martin Luther King, Jr. Multi-Service Ambulatory Care Center and Hubert H. Humphrey Comprehensive Health Center, and delegate authority to extend the Agreement to December 31, 2014 on a no-cost basis with the mutual consent of JWCH Institute, Inc. in the event the funds are not expended by May 31, 2014.

## **IT IS RECOMMENDED THAT THE BOARD:**

1. Authorize the Director of Health Services (Director), or his designee, to execute an Agreement with JWCH Institute, Inc. (JWCH) to accept \$257,570, to permit the Department of Health Services (DHS or Department) to hire three (3) Full Time Equivalents (FTEs) – two (2) Medical Case Worker IIs and one (1) Clinical Social Worker, to implement the Healthy Way LA (HWLA) Homeless Enrollment, Care Coordination, and Retention Initiative (HWLA Homeless Initiative) at the Martin Luther King, Jr. Multi-Service Ambulatory



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Care Center (MLK MACC) and Hubert H. Humphrey Comprehensive Health Center (Humphrey CHC), effective upon Board approval, for the period June 1, 2013 through May 31, 2014.

2. Authorize the Director, or designee, to extend the Agreement to December 31, 2014 on a no-cost basis with the mutual consent of JWCH in the event the funds are not expended by May 31, 2014, upon review and approval by County Counsel and with notification to the Board and the Chief Executive Office.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The Department attempts to notify General Relief (GR) recipients by mail and phone that they have been auto-enrolled into HWLA. However, DHS believes that many, if not most GR recipients, are unaware that they have been auto-enrolled into this program and do not know that they have access to free health care coverage. Additionally, the GR recipients who received notification may not understand that they have access to free health care coverage or how to access HWLA services. It is estimated that up to 60% of this population is homeless.

JWCH applied for and received grant funds from UniHealth Foundation (UniHealth) for the HWLA Homeless Initiative with DHS as a subcontractor to link GR recipients to a patient centered medical home (PCMH). The HWLA Homeless Initiative seeks to increase enrollment in HWLA for individuals who are homeless and to provide intensive care coordination for HWLA members.

Approval of the first recommendation will enable the Director to execute an Agreement, substantially similar to Exhibit I, with JWCH to accept \$257,570 which will permit the Department to hire three (3) FTEs using existing permanent items (A items) to implement the HWLA Homeless Initiative at MLK MACC and Humphrey CHC. These two sites are the Department's ambulatory care clinics with the highest number of GR recipients who have been enrolled into HWLA.

Approval of the second recommendation will allow the Director to execute a no-cost extension to the Agreement, to December 31, 2014, in the event that the funds are not expended by May 31, 2014.

**Implementation of Strategic Plan Goals**

The recommended action supports Goal 1, Operational Effectiveness, of the County's Strategic Plan.

**FISCAL IMPACT/FINANCING**

Acceptance of the \$257,570 will fully offset the cost of salaries and employee benefits of the three (3) FTEs, and supplies, as detailed in Attachment I, of the HWLA Homeless Initiative program for the period June 1, 2013 through May 31, 2014. MLK MACC and Humphrey CHC had sufficient appropriation in FY 12-13 Final Budget and FY 13-14 Recommended Budget.

As existing permanent positions within DHS will be used, these positions will continue to be funded after the end of the grant period and it is anticipated that the cost for the positions will be offset by revenue to DHS under the Affordable Care Act.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The Department will be a sub-recipient of grant funds to JWCH. Thus, JWCH is the lead agency and fiscal sponsor for the HWLA Homeless Initiative and is responsible for project coordination, reporting, and evaluation activities. JWCH received grants from UniHealth, the Conrad N. Hilton Foundation and Weingart Foundation to support the HWLA Homeless Initiative. The grant funding the Department's services is through UniHealth.

The Department will hire three (3) FTEs using existing permanent items (A items) within DHS. The positions will be used to implement the HWLA Homeless Initiative at MLK MACC and Humphrey CHC to link GR recipients to their PCMH which will be at either MLK MACC or Humphrey CHC. This will ensure that the GR recipients are engaged with a primary care provider.

Since homeless GR recipients are high utilizers of medical services in an outpatient and inpatient setting as well as in the emergency room, the PCMH is where the GR recipients can get health and mental health services in an on-going and coordinated way, and provide care coordination and linkage to supportive service providers and permanent housing. It is anticipated that the HWLA Homeless Initiative will result in a reduction in emergency and inpatient services and increased cost savings to the public health care system.

The Department will evaluate the effectiveness of using this type of model to serve patients who are homeless and will use this information to determine how to most effectively and efficiently implement case management services for homeless patients across the Department's health care delivery system.

County Counsel has approved Exhibit I as to form.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended action will allow the Department to implement the HWLA Homeless Initiative at MLK MACC and Humphrey CHC.

Respectfully submitted,



Mitchell H. Katz, M.D.

Director

MHK:rf

Enclosures

c: Chief Executive Office  
County Counsel  
Executive Office, Board of Supervisors

ATTACHMENT I

JWCH INSTITUTE - HEALTHY WAY L.A. HOMELESS ENROLLMENT, CARE COORDINATION & RETENTION INITIATIVE  
 Grant Period from June 1, 2013 through May 31, 2014

	<b>JWCH Inst. Grant Allocation</b>	<b>FY 12-13 (1 month)</b>	<b>FY 13-14 (11 months)</b>	<b>Total (12 months)</b>
Salaries & Employee Benefits	\$ 210,796.00 <sup>(1)</sup>	\$ 17,566.00	\$ 193,230.00	\$ 210,796.00
Services & Supplies (Computers, Office Supplies, Mileage, etc.)	46,774.00	3,898.00	42,876.00	46,774.00
<b>Total Estimated Cost</b>	<b>\$ 257,570.00</b>	<b>\$ 21,464.00</b>	<b>\$ 236,106.00</b>	<b>\$ 257,570.00</b>

(1) The estimated cost of Salaries and Employee Benefits is for 1.0 Clinical Social Worker (Item # 9013A) and 2.0 Medical Case Worker II (Item # 9002A).

**HEALTHY WAY LA  
HOMELESS ENROLLMENT, CARE COORDINATION,  
AND RETENTION INITIATIVE  
(HWLA HOMELESS INITIATIVE)**

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day  
of \_\_\_\_\_, 2013,

by and between

JWCH INSTITUTE, INC.  
(hereafter "Contractor"),

and

COUNTY OF LOS ANGELES  
(hereafter "Subcontractor").

WHEREAS, UniHealth Foundation has awarded Contractor a grant for the Healthy Way LA ("HWLA") Homeless Enrollment, Care Coordination, and Retention Initiative ("Initiative"); and,

WHEREAS, the purpose of the Initiative is to increase enrollment of homeless individuals in the HWLA Program and provide intensive care coordination for these individuals; and,

WHEREAS, Subcontractor has a large population of General Relief ("GR") recipients who are homeless and who require such care coordination; and

WHEREAS, Subcontractor estimates that up to sixty percent (60%) of the GR recipients served at its Martin Luther King Multipurpose Ambulatory Care Center ("MLK MACC") and its Hubert H. Humphrey Comprehensive Health Center ("Humphrey CHC") are homeless; and,

WHEREAS, Subcontractor wishes to provide intensive case management to this target population in a collaborative manner with Contractor.

NOW THEREFORE the parties hereto agree as follows:

1. TERM: The term of this Agreement shall be June 1, 2013 to May 31, 2014. In the event the funds are not expended by May 31, 2014, the term may be extended through December 31, 2014 on a no-cost basis upon mutual consent of the parties.

2. SUBCONTRACTOR'S SERVICES: Subcontractor shall implement the HWLA Homeless Initiative at its MLK MACC and Humphrey CHC. Using the funds provided pursuant to Paragraph 3, Funding, Subcontractor shall provide for 2.0 Full Time Equivalents not to exceed the level of Licensed Clinical Social Worker for the term of this Agreement, who shall:

- A. Connect with approximately 3,500 General Relief recipients who have been auto enrolled into HWLA and assist with linkage to their Patient Centered Medical Home ("PCMH") at MLK MACC and Humphrey CHC.
- B. Identify homeless HWLA members with the highest utilization of hospital services (in and out of network emergency and inpatient services) and connect them with a PCMH where they can get health and mental health services in an on-going and coordinated way.
- C. Screen 90% of chronically homeless HWLA members seen at their PCMH at MLK MACC and Humphrey CHC for housing and supportive service's needs.
- D. Refer 90% of chronically homeless HWLA members seen at their PCMH at MLK MACC and Humphrey CHC to Subcontractor's DHS Housing for Health.
- E. Participate in HWLA Homeless Initiative meetings with Contractor and project partners.
- F. Submit required HWLA Homeless Initiative status reports.



IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Agreement to be subscribed by its Director of Health Services, and Contractor has caused this Agreement to be subscribed in its behalf by its duly authorized officer, the day, month, and year first above written.

JWCH INSTITUTE, INC.

By \_\_\_\_\_  
Al Ballesteros, Chief Executive Officer

COUNTY OF LOS ANGELES  
Subcontractor

By \_\_\_\_\_  
Mitchell H. Katz, M.D.  
Director of Health Services

APPROVED AS TO FORM BY THE  
OFFICE OF THE COUNTY COUNSEL