



CITY of CALABASAS

September 13, 2012

Executive Officer of the Board of Supervisors
Room 383
Kenneth Hahn Hall of Administration
500 W. Temple Street
Los Angeles, CA 90012

To Whom It May Concern:

Please find enclosed one certified copy of Resolution No. 2012-1350 and two (2) certified copies of Resolution No. 2012-1351, which were adopted by the City Council of the City of Calabasas on September 12, 2012. Resolution No. 2012-1350 calls and gives notice of the holding of a General Municipal Election to be held on Tuesday, March 5, 2013; and Resolution No. 2012-1351 requests the Board of Supervisors of the County of Los Angeles to render specified services to the City relating to the conduct of said election.

Please contact me if you have any questions. Thank you for your assistance.

Regards,


Maricela Hernandez, MMC
City Clerk

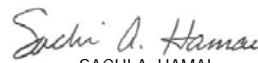
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Enclosures

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

31 October 2, 2012


SACHI A. HAMAI
EXECUTIVE OFFICER

RESOLUTION NO. 2012-1350

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 5, 2013, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES.

WHEREAS, under the provisions of the laws relating to general law cities in the State of California, a general municipal election shall be held on Tuesday, March 5, 2013, for the election of Municipal Officers.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of Calabasas, California, on Tuesday, March 5, 2013, a General Municipal Election for the purpose of electing three (3) members of the City Council for a full term of four years.

SECTION 2. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 3. That the City Clerk is authorized, instructed and directed to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4. That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, except as provided in Section 14401 of the Elections Code of the State of California.

SECTION 5. That pursuant to Elections Code Section 12310, a stipend for services for the persons named as precinct board members is fixed at the sum of \$180.00 for each inspector and \$110.00 for each Clerk for the election. The rental for each polling place, where a charge is made, shall be the sum of \$25.00

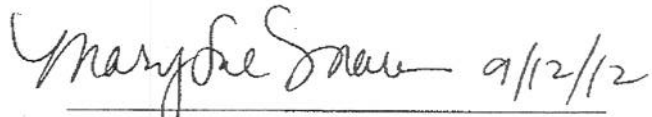
for the election. When required, the compensation of the Custodian of a building shall be \$25.00 for the election.

SECTION 6. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

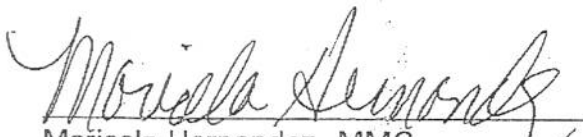
SECTION 7. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 8. That the City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

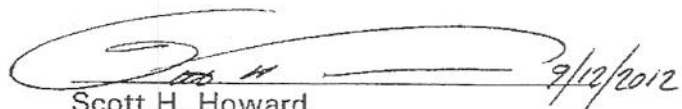
PASSED, APPROVED AND ADOPTED this 12th day of September, 2012.


Mary Sue Maurer, Mayor

ATTEST:


Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:


Scott H. Howard
Interim City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) **SS**
CITY OF LOS CALABASAS)


I, **MARICELA HERNANDEZ**, City Clerk of the City of Calabasas, **DO HEREBY CERTIFY** that the foregoing resolution, being **Resolution No. 2012-1350** was duly adopted at a regular meeting of the City Council of the City of Calabasas held on the September 12, 2012, by the following vote, to wit:

AYES: Mayor Maurer, Mayor pro Tem Gaines, Councilmembers Bozajian, Martin, Shapiro.

NOES: None.

ABSENT: None.

ABSTAIN: None.



Maricela Hernandez, MMC
City Clerk
City of Calabasas, California

RESOLUTION NO. 2012-1351

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO RENDER SPECIFIED SERVICES TO THE CITY RELATING TO THE CONDUCT OF A GENERAL MUNICIPAL ELECTION TO BE HELD TUESDAY, MARCH 5, 2013.

WHEREAS, a General Municipal Election is to be held in the City of Calabasas, California on Tuesday, March 5, 2013; and

WHEREAS, in the course of conduct of the election it is necessary for the City to request services of the County; and

WHEREAS, all necessary expenses in performing these services shall be paid by the City of Calabasas.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the provisions of § 10002 of the Elections Code of the State of California, this City Council requests the Board of Supervisors of the County to permit the County Election Department to prepare and furnish the following for use in conducting the election:

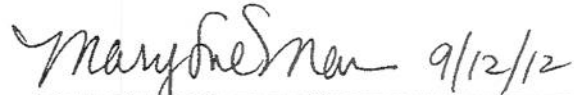
1. The computer record of the names and address of all eligible registered voters in the City in order that the City's consultant may:
 - a. Produce labels for vote-by-mail voters;
 - b. Produce labels for sample ballot pamphlets;
 - c. Print Rosters of Voters and Street Indexes;
2. Voter signature verification services as needed;
3. Make available to the City election equipment and assistance as needed according to state law.

SECTION 2. That the City shall reimburse the County for services performed when the work is completed and upon presentation to the City of a properly approved bill.

SECTION 3. That the City Clerk is directed to forward without delay to the Board of Supervisors and to the County Election Department, each a certified copy of this resolution.

SECTION 4. That the City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

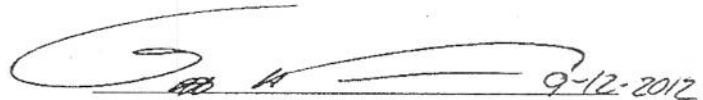
PASSED, APPROVED AND ADOPTED this 12th day of September, 2012.


Mary Sue Maurer, Mayor

ATTEST:


Maricela Hernandez, MMC
City Clerk

APPROVED AS TO FORM:


Scott H. Howard
Interim City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) **SS**
CITY OF LOS CALABASAS)

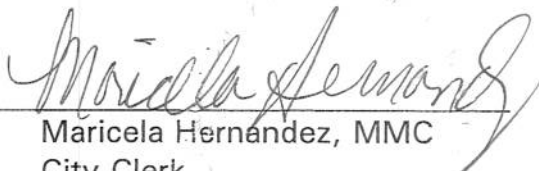
I, **MARICELA HERNANDEZ**, City Clerk of the City of Calabasas, **DO HEREBY CERTIFY** that the foregoing resolution, being **Resolution No. 2012-1351** was duly adopted at a regular meeting of the City Council of the City of Calabasas held on the September 12, 2012, by the following vote, to wit:

AYES: Mayor Maurer, Mayor pro Tem Gaines, Councilmembers Bozajian, Martin, Shapiro.

NOES: None.

ABSENT: None.

ABSTAIN: None.



Maricela Hernandez, MMC
City Clerk
City of Calabasas, California

RESOLUTION NO. 2012-1351

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WHEREAS, all necessary expenses in performing these services shall be paid by the City of Calabasas.

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Maricela Hernandez, MMC
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Scott H. Howard
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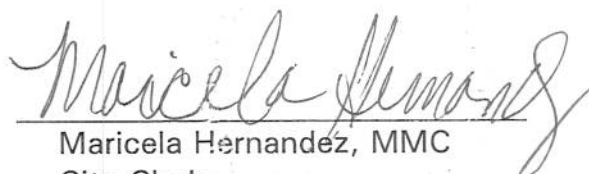
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NOES: None.

ABSENT: None.

ABSTAIN: None.



Maricela Hernández, MMC
City Clerk
City of Calabasas, California