



# ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

Los Angeles County  
Board of Supervisors

20 July 17, 2012

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*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

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The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

Mitchell H. Katz, M.D.  
Director

Hal F. Yee, Jr., M.D., Ph.D.  
Chief Medical Officer

Christina Ghaly, M.D.  
Deputy Director, Strategic Planning

**APPROVAL OF ORDINANCE AMENDING THE COUNTY CODE, TITLE 3 –  
ADVISORY COMMISSIONS AND COMMITTEES, CHAPTER 3.32,  
HOSPITALS AND HEALTH CARE DELIVERY COMMISSION  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**SUBJECT**

Request approval of an ordinance to amend County Code, Title 3 - Advisory Commissions and Committees, Los Angeles County Code, Chapter 3.32, Hospitals and Health Care Delivery Commission to add a provision regarding meeting frequency.

**IT IS RECOMMENDED THAT YOUR BOARD:**

Approve and adopt the attached ordinance (Exhibit I) effective upon Board approval to amend Los Angeles County Code, Title 3, Advisory Commissions and Committees, Chapter 3.32, Hospitals and Health Care Delivery Commission (Commission), by (i) deleting Section 3.32.050 Sunset Review Date in its entirety, and replacing it with a new Section 3.32.050 Meetings, requiring the Commission to meet at least eight times per year; and (ii) adding a new Section 3.32.060 Sunset Review Date with the current sunset review date of July 1, 2015.

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**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The Board previously approved the Los Angeles Audit Committee recommendations on January 10, 2012 to extend the sunset review date for the Commission to July 1, 2015 and instructed the Department of Health Services (DHS) to work with County Counsel to determine how often the Commission should meet as the Code was silent in that regard. After reviewing past meeting practices of this Commission and other County commissions, DHS is recommending that the Commission meeting frequency be at least eight times a year.

County Code sets forth the member composition and term limits for the Commission. Approval of the recommendation will amend the County Code to add meeting frequency guidelines, before the Sunset Review Date section, which will clarify that the Commission shall meet at least eight times a year.

**Implementation of Strategic Plan Goals**

The recommended action supports Goal 1, Operational Effectiveness, of the County's Strategic Plan.

**FISCAL IMPACT/FINANCING**

The members of the commission receive \$25 for each meeting or facility site visit attended, not to exceed two meetings and/or site inspections in any one calendar month. Ten Commissioners waived their stipends, and the remaining five Commissioners received stipends. For Fiscal year 2012-13, DHS estimates spending approximately \$3,500 for Commission staff support, parking and stipends. Funding for the Commission stipends is included in the DHS FY 2012-13 Recommended Budget and will be included in subsequent fiscal years.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On April 2, 1996, the Board approved and adopted Ordinance 96-0033 to establish the Commission and bylaws in accordance to Chapter 3.32 consisting of Sections 2.23.010-3.32.040 of the Los Angeles County Code.

On January 10, 2012, the Board approved the introduction of an ordinance to extend the Commissions' sunset review date to July 1, 2015, and instructed the Director of Health Services to work with County Counsel to revise the County Code to specify how often the Commission should meet.

On January 17, 2012, the Board approved and adopted an ordinance to extend the Commissions' sunset review date to July 1, 2015.

The Commission, in consultation with DHS, has determined that adding meeting frequency to the County Code would be beneficial to the Commission and the County and bring the Commission into alignment with other County approved commissions.

County Counsel has reviewed and approved Exhibit I.

**CONTRACTING PROCESS**

Not applicable.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The ordinance revision will codify the Commission's current practice of meeting at least eight times per year, ensuring the continuation of the Commission's contributions to the delivery of health services.

Respectfully submitted,

A handwritten signature in black ink that reads "Mitchell Katz". The signature is written in a cursive, slightly slanted style.

Mitchell H. Katz, M.D.

Director

MHK:mm

Enclosures

c: Chief Executive Office  
County Counsel  
Executive Office, Board of Supervisors  
Hospitals and Health Care Delivery Commission